

20847

ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 51

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

SEP 3 - 1998

COUNTY OF COOK
AND STATE OF ILLINOIS

CLINICAL FACILITIES AGREEMENTS
ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM
WASHINGTON COLLEGE

THE CHANCELLOR

REPORTS

that there is a need for facilities in which students enrolled in the Alcoholism and Substance Abuse Studies Program at Washington College can receive clinical experience; and that Agreements have been negotiated to use facilities for this program and that the contract term begins August 17, 1998 and expires December 19, 1998:

- Baxter & Sheeren, Inc., 10761 Robert Road, Palos Hills
- Christ Hospital, 4440 West 95th Street, Oak Lawn
- Gateway Division 3, 2700 S. California, Chicago
- Gateway Foundation, 2615 W. 63rd, Chicago
- Gateway Foundation, 4301 W. Grand Avenue, Chicago
- Haymarket Center, 120 N. Sangamon, Chicago
- HRDI, 8731 S. Exchange, Chicago
- HRDI, 11352 S. State, Chicago
- Jackson Park Hospital, 7531 S. Stony Island, Chicago
- L.S.S.I. Detox, 5517 N. Kenmore, Chicago
- Lifeline, 4646 N. Marine Drive, Chicago
- Ravenswood Alcohol & Drug Abuse Program, 2312 Irving Park, Chicago
- Ravenswood Hospital, 2300 W. Irving Park, Chicago
- Rush Behavioral Health Center, 400 West Madison, Chicago
- Rush Presbyterian St. Lukes, 2 North Riverside Plaza, Chicago
- Southwest Women Working Together, 11740 S. Lowe, Chicago
- Substance Abuse Services, Inc. 2101 S. Indiana, Chicago

that malpractice insurance requirements are within the coverage carried by the City Colleges of Chicago.

RECOMMENDS

that the Board of Trustees approves said Agreements stating the terms and conditions whereby the above will make facilities available to conduct the Alcoholism and Substance Abuse Practicum Program at Washington College; and authorizes the Chairman and Assistant Secretary to execute said Agreement on behalf of the Board.

Respectfully submitted,

Wayne D. Watson
Chancellor

September 3, 1998

20847

ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM
AGREEMENT

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT
NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS
and

H. R. D. I.

8731 A. Exchange

This Agreement is entered into by and between the Board of Trustees of Community College District 508, County of Cook and State of Illinois (hereinafter the Board^{pb}) on behalf of Harold Washington College and

H. R. D. I.

(hereinafter "Agency") to prepare students for positions in the fields of Alcoholism and Substance Abuse Treatment.

It is hereby agreed by the parties as follows:

1. The Agency agrees to provide the Board's students with a varied direct service alcohol and other drug abuse treatment experience which will include as many of the following Illinois Alcoholism and Other Drug Abuse Professional Counselors Association (IAODAPCA) Core Functions as possible:
 - a. client screening
 - b. client intake
 - c. client orientation
 - d. client assessment
 - e. substance abuse evaluation
 - f. treatment planning
 - g. individual counseling
 - h. group counseling
 - i. family counseling
 - j. case management
 - k. exposure to and attendance at meetings of Alcoholics Anonymous, Al-Anon, and, if possible, Narcotics Anonymous
 - l. crisis intervention
 - m. client education
 - n. referral

- o. outreach**
 - p. recordkeeping**
 - r. written communication with other professionals**
 - s. consultation with other professionals**

- 2. Each of the Board's students assigned to the Agency's practicum shall have an individual supervisor who shall be the employee of the Agency and who shall be assigned to the student by the Agency.**

- 3. The Agency agrees to maintain the appropriate Illinois license by the Department of Alcoholism and Substance Abuse or by the Department of Public Health if a hospital. Hospital programs will maintain Joint Commission for the Accreditation of Health Care Organizations (JCAHO) or Commission on the Accreditation of Rehabilitation of Facilities (CARF) accreditation.**

- 4. The duration of the practicum experience will be one semester in length unless other arrangements have been approved by the College Program Coordinator or the Practicum Instructor. Each student, as a course requirement, shall spend 300 hours at the agency unless other arrangements have been approved by the College Coordinator or Instructor. Each Agency supervisor shall document student attendance.**

- 5. The Board agrees to appoint a Harold Washington College Program Director for the purpose of maintaining ongoing contact with each Agency's practicum supervisor. At a minimum, such contact shall include a) one visit by the Harold Washington College Program Director to the Agency to meet student and Agency's representative; b) telephone contact between Harold Washington College Program Director and Agency on an as needed basis; c) two written evaluations of the student's performance at specified intervals completed by the Agency supervisor. Copies of these evaluations will be sent to the student and Harold Washington College Program Director and these evaluations will remain part of the student's permanent record file and the property of the Board.**

- 6. Supervision of the Intern:**
 - a. It is the preference of the Harold Washington College Program that the student's Agency supervisor be a Certified Alcoholism Counselor and/or Certified (or clinically certified) Drug Abuse Counselor. Individuals who possess recognized Mental Health degrees (i.e., M.S.W., Ph.D) who are not yet certified in the Alcoholism and Substance Abuse**

fields, may also be considered as potential supervisors, provided that they possess an acceptable amount of expertise in alcoholism and substance abuse treatment.

- b. No field-work agency supervisor may supervise more than four interns.
 - c. The student shall receive no less than a total of two hours of individual and group clinical agency supervision per week.
 - d. The Agency agrees to complete and submit two (2) Supervisor Evaluation Forms for each practicum student; one at mid-term and one at the completion of the practicum experience. In addition, the Agency agrees to complete and submit a Documentation of Supervision Form for each student. All forms will be submitted to the College in a timely fashion.
7. All students will be instructed in the observance of the principles of confidentiality and will be required to comply with them.
 8. The Agency's employees shall maintain and preserve the confidentiality of all student records.
 9. Documentation of Student Progress and Training Needs:

The Agency practicum supervisor agrees to address the issue of the student's additional training and supervisory needs. The supervisor's assessment of student's additional training and supervisory needs shall be discussed with the student and included as a written component of all intern evaluations.
 10. The Agency reserves the right to terminate student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Program Coordinator that the student is in violation of any local, state or federal law Agency or Board rules, or policy, or demonstrates unsatisfactory clinical progress as set forth in the course requirements.
 11. The Board reserves the right to terminate any student's practicum prior to completion if it determines that the Agency is not providing an appropriate experience for the student.
 12. All parties agree that the termination of a practicum in process shall only be done under extreme circumstances and shall not be

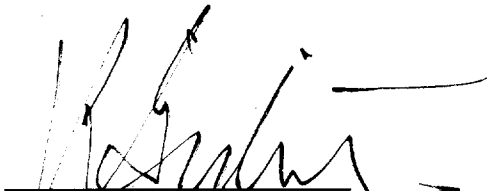
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In witness whereof, the parties have executed this

Agreement on this 7 day of OCTOBER, 1998

FOR THE BOARD


FOR AGENCY



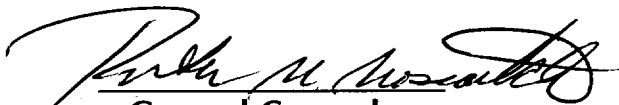
Ronald Gidwitz
Chairman
SEP 3 - 1998




H.R.D.I.



Patricia Buck
Assistant Secretary



General Counsel
Approve as to Legal Form 



Kimberly Ross (student)

20847

ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM AGREEMENT

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT
NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS
and

Rush Presbyterian St. Lukes

This Agreement is entered into by and between the Board of Trustees of Community College District 508, County of Cook and State of Illinois (hereinafter the Board") on behalf of Harold Washington College and

Rush Presbyterian St. Lukes

(hereinafter "Agency") to prepare students for positions in the fields of Alcoholism and Substance Abuse Treatment.

It is hereby agreed by the parties as follows:

1. The Agency agrees to provide the Board's students with a varied direct service alcohol and other drug abuse treatment experience which will include as many of the following Illinois Alcoholism and Other Drug Abuse Professional Counselors Association (IAODAPCA) Core Functions as possible:
 - a. client screening
 - b. client intake
 - c. client orientation
 - d. client assessment
 - e. substance abuse evaluation
 - f. treatment planning
 - g. individual counseling
 - h. group counseling
 - i. family counseling
 - j. case management
 - k. exposure to and attendance at meetings of Alcoholics Anonymous, Al-Anon, and, if possible, Narcotics Anonymous
 - l. crisis intervention
 - m. client education
 - n. referral

- o. outreach**
 - p. recordkeeping**
 - r. written communication with other professionals**
 - s. consultation with other professionals**

- 2. Each of the Board's students assigned to the Agency's practicum shall have an individual supervisor who shall be the employee of the Agency and who shall be assigned to the student by the Agency.**

- 3. The Agency agrees to maintain the appropriate Illinois license by the Department of Alcoholism and Substance Abuse or by the Department of Public Health if a hospital. Hospital programs will maintain Joint Commission for the Accreditation of Health Care Organizations (JCAHO) or Commission on the Accreditation of Rehabilitation of Facilities (CARF) accreditation.**

- 4. The duration of the practicum experience will be one semester in length unless other arrangements have been approved by the College Program Coordinator or the Practicum Instructor. Each student, as a course requirement, shall spend 300 hours at the agency unless other arrangements have been approved by the College Coordinator or Instructor. Each Agency supervisor shall document student attendance.**

- 5. The Board agrees to appoint a Harold Washington College Program Director for the purpose of maintaining ongoing contact with each Agency's practicum supervisor. At a minimum, such contact shall include a) one visit by the Harold Washington College Program Director to the Agency to meet student and Agency's representative; b) telephone contact between Harold Washington College Program Director and Agency on an as needed basis; c) two written evaluations of the student's performance at specified intervals completed by the Agency supervisor. Copies of these evaluations will be sent to the student and Harold Washington College Program Director and these evaluations will remain part of the student's permanent record file and the property of the Board.**

- 6. Supervision of the Intern:**
 - a. It is the preference of the Harold Washington College Program that the student's Agency supervisor be a Certified Alcoholism Counselor and/or Certified (or clinically certified) Drug Abuse Counselor. Individuals who possess recognized Mental Health degrees (i.e., M.S.W., Ph.D) who are not yet certified in the Alcoholism and Substance Abuse**

fields, may also be considered as potential supervisors, provided that they possess an acceptable amount of expertise in alcoholism and substance abuse treatment.

- b. No field-work agency supervisor may supervise more than four interns.
 - c. The student shall receive no less than a total of two hours of individual and group clinical agency supervision per week.
 - d. The Agency agrees to complete and submit two (2) Supervisor Evaluation Forms for each practicum student; one at mid-term and one at the completion of the practicum experience. In addition, the Agency agrees to complete and submit a Documentation of Supervision Form for each student. All forms will be submitted to the College in a timely fashion.
7. All students will be instructed in the observance of the principles of confidentiality and will be required to comply with them.
 8. The Agency's employees shall maintain and preserve the confidentiality of all student records.
 9. Documentation of Student Progress and Training Needs:

The Agency practicum supervisor agrees to address the issue of the student's additional training and supervisory needs. The supervisor's assessment of student's additional training and supervisory needs shall be discussed with the student and included as a written component of all intern evaluations.
 10. The Agency reserves the right to terminate student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Program Coordinator that the student is in violation of any local, state or federal law Agency or Board rules, or policy, or demonstrates unsatisfactory clinical progress as set forth in the course requirements.
 11. The Board reserves the right to terminate any student's practicum prior to completion if it determines that the Agency is not providing an appropriate experience for the student.
 12. All parties agree that the termination of a practicum in process shall only be done under extreme circumstances and shall not be

done without prior discussion between Agency, the Harold Washington College Practicum Coordinator and the student.

13. **Insurance** - The Board's students will be protected by malpractice in the following amounts, \$1,000,000/1,000,000 via Chicago Insurance Company policy.
14. This Agreement may be terminated by either party upon 30 days written notice sent to the parties at the following address by first class mail, postage pre-paid: Wayne D. Watson, Chancellor, City Colleges of Chicago, 226 W. Jackson Blvd., 14th Floor, Chicago, IL 60606.

FOR THE BOARD

FOR AGENCY

Wayne D. Watson
Chancellor
City Colleges of Chicago
and

Rush Presbyterian St. Lukes
2 North Riverside Plaza
Chicago, IL 60606

Atten: John Stiemke

Christine A. Franz
Dean of Instruction
Harold Washington College
30 East Lake Street
Chicago, IL 60601

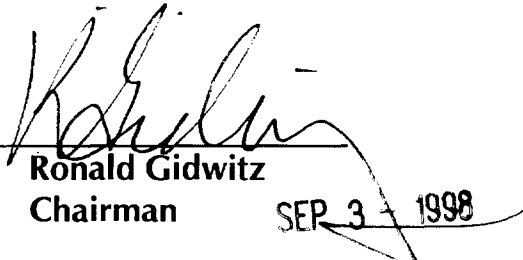
15. Neither party shall use the name of the other in any promotional literature, statement or publication without the other party's express written approval.
16. It shall be the responsibility of each student to provide for her/his own health insurance coverage. Such coverage may be obtained via insurance policies through spouse or family, or the student may arrange coverage via the health insurance plan offered from time-to-time by private companies to the City Colleges, or the student may make other arrangements. Proof of satisfactory health insurance may be required by the Agency prior to the student beginning his/her practicum.
17. **Contract Term:** Begins August 17, 1998
Expires December 19, 1998

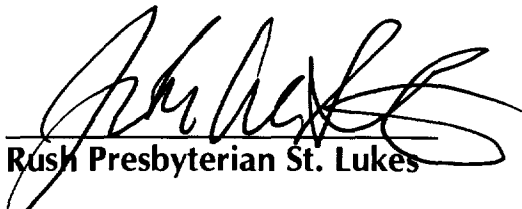
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In witness whereof, the parties have executed this
Agreement on this 3rd day of September, 1998.

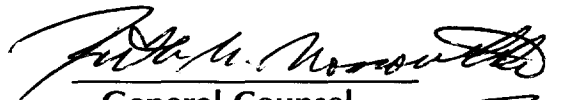
FOR THE BOARD

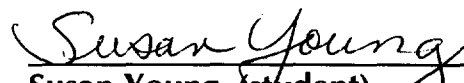
FOR AGENCY


Ronald Gidwitz
Chairman
SEP 3 1998


Rush Presbyterian St. Lukes


Patricia Buck
Assistant Secretary


General Counsel
Approve as to Legal Form


Susan Young (student)

20847

**ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM
AGREEMENT**

between

**THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT
NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS
and**

Southwest Women Working Together

**This Agreement is entered into by and between the Board of Trustees of
Community College District 508, County of Cook and State of Illinois (hereinafter
the Board") on behalf of Harold Washington College and**

Southwest Women Working Together

**(hereinafter "Agency") to prepare students for positions in the fields of Alcoholism
and Substance Abuse Treatment.**

It is hereby agreed by the parties as follows:

- 1. The Agency agrees to provide the Board's students with a varied
direct service alcohol and other drug abuse treatment experience
which will include as many of the following Illinois Alcoholism and
Other Drug Abuse Professional Counselors Association
(IAODAPCA) Core Functions as possible:**
 - a. client screening**
 - b. client intake**
 - c. client orientation**
 - d. client assessment**
 - e. substance abuse evaluation**
 - f. treatment planning**
 - g. individual counseling**
 - h. group counseling**
 - i. family counseling**
 - j. case management**
 - k. exposure to and attendance at meetings of Alcoholics
Anonymous, Al-Anon, and, if possible, Narcotics
Anonymous**
 - l. crisis intervention**
 - m. client education**

- n. referral
 - o. outreach
 - p. recordkeeping
 - r. written communication with other professionals
 - s. consultation with other professionals
2. Each of the Board's students assigned to the Agency's practicum shall have an individual supervisor who shall be the employee of the Agency and who shall be assigned to the student by the Agency.
 3. The Agency agrees to maintain the appropriate Illinois license by the Department of Alcoholism and Substance Abuse or by the Department of Public Health if a hospital. Hospital programs will maintain Joint Commission for the Accreditation of Health Care Organizations (JCAHO) or Commission on the Accreditation of Rehabilitation of Facilities (CARF) accreditation.
 4. The duration of the practicum experience will be one semester in length unless other arrangements have been approved by the College Program Coordinator or the Practicum Instructor. Each student, as a course requirement, shall spend 300 hours at the agency unless other arrangements have been approved by the College Coordinator or Instructor. Each Agency supervisor shall document student attendance.
 5. The Board agrees to appoint a Harold Washington College Program Director for the purpose of maintaining ongoing contact with each Agency's practicum supervisor. At a minimum, such contact shall include a) one visit by the Harold Washington College Program Director to the Agency to meet student and Agency's representative; b) telephone contact between Harold Washington College Program Director and Agency on an as needed basis; c) two written evaluations of the student's performance at specified intervals completed by the Agency supervisor. Copies of these evaluations will be sent to the student and Harold Washington College Program Director and these evaluations will remain part of the student's permanent record file and the property of the Board.
 6. Supervision of the Intern:
 - a. It is the preference of the Harold Washington College Program that the student's Agency supervisor be a Certified Alcoholism Counselor and/or Certified (or clinically certified) Drug Abuse Counselor. Individuals who possess recognized Mental Health degrees (i.e., M.S.W., Ph.D) who

are not yet certified in the Alcoholism and Substance Abuse fields, may also be considered as potential supervisors, provided that they possess an acceptable amount of expertise in alcoholism and substance abuse treatment.

- b. No field-work agency supervisor may supervise more than four interns.
 - c. The student shall receive no less than a total of two hours of individual and group clinical agency supervision per week.
 - d. The Agency agrees to complete and submit two (2) Supervisor Evaluation Forms for each practicum student; one at mid-term and one at the completion of the practicum experience. In addition, the Agency agrees to complete and submit a Documentation of Supervision Form for each student. All forms will be submitted to the College in a timely fashion.
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9. Documentation of Student Progress and Training Needs:
- The Agency practicum supervisor agrees to address the issue of the student's additional training and supervisory needs. The supervisor's assessment of student's additional training and supervisory needs shall be discussed with the student and included as a written component of all intern evaluations.
10. The Agency reserves the right to terminate student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Program Coordinator that the student is in violation of any local, state or federal law Agency or Board rules, or policy, or demonstrates unsatisfactory clinical progress as set forth in the course requirements.
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12. All parties agree that the termination of a practicum in process

shall only be done under extreme circumstances and shall not be done without prior discussion between Agency, the Harold Washington College Practicum Coordinator and the student.

13. Insurance - The Board's students will be protected by malpractice in the following amounts, \$1,000,000/1,000,000 via Chicago Insurance Company policy.
14. This Agreement may be terminated by either party upon 30 days written notice sent to the parties at the following address by first class mail, postage pre-paid: Wayne D. Watson, Chancellor, City Colleges of Chicago, 226 W. Jackson Blvd., 14th Floor, Chicago, IL 60606.

FOR THE BOARD

FOR AGENCY

Wayne D. Watson
Chancellor
City Colleges of Chicago
and

Southwest Women
Working Together
11740 S. Lowe
Chicago, IL 60628

Christine A. Franz
Dean of Instruction
Harold Washington College
30 East Lake Street
Chicago, IL 60601

15. Neither party shall use the name of the other in any promotional literature, statement or publication without the other party's express written approval.
16. It shall be the responsibility of each student to provide for her/his own health insurance coverage. Such coverage may be obtained via insurance policies through spouse or family, or the student may arrange coverage via the health insurance plan offered from time-to-time by private companies to the City Colleges, or the student may make other arrangements. Proof of satisfactory health insurance may be required by the Agency prior to the student beginning his/her practicum.
17. **Contract Term:** Begins August 17, 1998
Expires December 19, 1998

20847 *

In witness whereof, the parties have executed this

Agreement on this _____ day of _____, 19__.

FOR THE BOARD

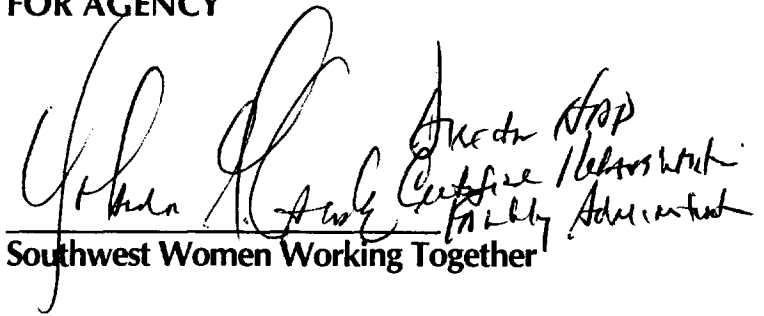


Ronald Gidwitz

Chairman

SEP 3 1998

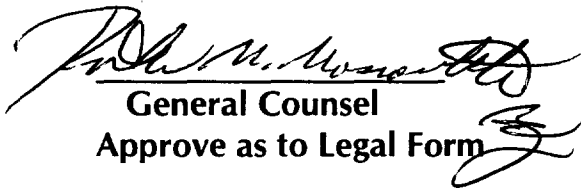
FOR AGENCY



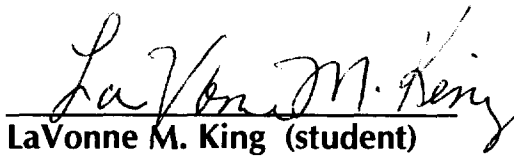
Southwest Women Working Together



Patricia Buck
Assistant Secretary



General Counsel
Approve as to Legal Form



LaVonne M. King (student)

20847

**ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM
AGREEMENT**

between

**THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT
NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS
and**

Jackson Park Hospital

This Agreement is entered into by and between the Board of Trustees of Community College District 508, County of Cook and State of Illinois (hereinafter the Board") on behalf of Harold Washington College and

Jackson Park Hospital

(hereinafter "Agency") to prepare students for positions in the fields of Alcoholism and Substance Abuse Treatment.

It is hereby agreed by the parties as follows:

1. The Agency agrees to provide the Board's students with a varied direct service alcohol and other drug abuse treatment experience which will include as many of the following Illinois Alcoholism and Other Drug Abuse Professional Counselors Association (IAODAPCA) Core Functions as possible:
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FOR THE BOARD

Wayne D. Watson
Chancellor
City Colleges of Chicago
and

Christine A. Franz
Dean of Instruction
Harold Washington College
30 East Lake Street
Chicago, IL 60601

FOR AGENCY

Jackson Park Hospital
7531 S. Stony Island
Chicago, IL 60649

Atten: Anita Booth


15. Neither party shall use the name of the other in any promotional literature, statement or publication without the other party's express written approval.
16. It shall be the responsibility of each student to provide for her/his own health insurance coverage. Such coverage may be obtained via insurance policies through spouse or family, or the student may arrange coverage via the health insurance plan offered from time-to-time by private companies to the City Colleges, or the student may make other arrangements. Proof of satisfactory health insurance may be required by the Agency prior to the student beginning his/her practicum.
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Expires December 19, 1998

In witness whereof, the parties have executed this

Agreement on this _____ day of _____, 19__.

FOR THE BOARD


FOR AGENCY



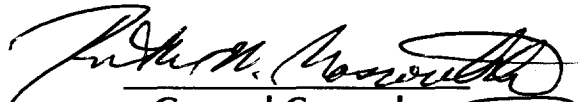
Ronald Gidwitz
Chairman SEP 3 - 1996



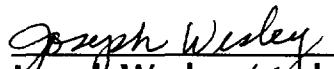
Jackson Park Hospital



Patricia Buck
Assistant Secretary



General Counsel
Approve as to Legal Form



Joseph Wesley (student)