

20846

ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

SEP 3 - 1998

**COUNTY OF COOK
AND STATE OF ILLINOIS**

CLINICAL FACILITIES AGREEMENTS
NURSING PROGRAM
OLIVE-HARVEY COLLEGE

THE CHANCELLOR

REPORTS

that there is a need for facilities in which students enrolled in the Nursing Program at Olive-Harvey College can receive clinical experience; and that Agreements have been negotiated to use facilities for this program at:

- > Jackson Park Hospital and Medical Center, 7531 Stony Island, Chicago
(Effective September 1, 1998 to August 31, 1999 with automatic renewals)
- > Doctors Hospital of Hyde Park, Inc. 5800 S. Stony Island, Chicago
(Effective September 1, 1998 to August 31, 1999 with automatic renewals)
- > South Shore Hospital, 8012 South Crandon Avenue, Chicago
(Effective September 1, 1998 to August 31, 1999 with automatic renewals)

that malpractice insurance requirements are within the coverage carried by the City Colleges of Chicago.

RECOMMENDS

that the Board of Trustees approves said Agreements stating the terms and condition whereby the above will make facilities available to conduct the Nursing Program at Olive-Harvey College; and authorizes the Chairman and Assistant Secretary to execute said Agreement on behalf of the Board.

Respectfully submitted,

Wayne D. Watson
Chancellor

September 3, 1998

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NURSING EDUCATION DEPARTMENT

AGREEMENT BETWEEN

JACKSON PARK HOSPITAL

AND

OLIVE-HARVEY COLLEGE

**Board of Trustees of Community College
District No. 508, County of Cook and
State of Illinois**

THIS AGREEMENT, entered into this 1st day of August, 1998 by and between Jackson Park Hospital, Inc., an Illinois not for profit corporation, hereinafter called "Medical Center", and Olive-Harvey College hereinafter called "University

WHEREAS, it is to the mutual benefit of the Medical Center and the University to enter into an agreement which provides nursing students of the University with the opportunity to participate as members of the health care team in the Medical Center promoting quality patient care and nursing education.

NOW THEREFORE, in consideration of the mutual promises and undertakings herein contained and other good and valuable consideration, the parties hereto agree to establish and administer a clinical program (Program/Practicum) as hereinafter follows:

A. TERMS

This Agreement shall become effective on September 1, 1998 and shall remain in effect until August 31, 1999 and is automatically renewable for each subsequent year beginning in September. However, this Agreement may be terminated by either party giving thirty (30) days prior written notice to the other or may be terminated at any time by the mutual agreement of the parties.

B. THE UNIVERSITY AGREES:

1. To designate a representative(s) to coordinate Program/Practicum activities with the Medical Center through the Medical Center's designated representative.
2. To provide the Medical Center with the objectives of the course.

3. To provide the Medical Center with the names and credentials (evidence of current Illinois licensure is required for R.N. and graduate students) of the faculty and students who will participate in the Program/Practicum activities at least two (2) weeks prior to the first day of the clinical learning experience.
4. To provide educational guidance for students participating in the Program/Practicum by the University faculty member and/or designated preceptor(s) as agreed by the Medical Center and the University.
5. To assume ultimate responsibility for all instructional activities with respect to students including, but not limited to: the entry into and dismissal from the Program/Practicum; attendance at Program/Practicum activities; and discipline related to Program/Practicum activities.
6. To discontinue the field instruction of any student(s) who by his/her performance, or in any other way, is not acceptable to the Medical Center.
7. To provide the Medical Center with a certificate for insurance or other evidence showing professional liability coverage for student(s) pursuant to this Agreement. The professional liability coverage shall be in an amount not less than one million (\$1,000,000) per occurrence and three million (\$3,000,000) in the aggregate and shall be with an insurance carrier that is mutually agreeable to the University and Medical Center. The said insurance may not be canceled or modified without thirty (30) days prior written notice to both the University and Medical Center.
8. To insure that all its students participating in the Program/Practicum at the Medical Center, under this Agreement, meet all safety, health (including Rubella Titer) and technical standards of the Medical Center.
9. To recognize that while at the Medical Center, the student(s) and faculty will be expected to adhere to administrative and nursing policies, procedures standards, schedules, and practices of the Medical Center.

C. THE MEDICAL CENTER AGREES:

1. To designate a representative to coordinate Program/Practicum activities with the University through the designated University representative.
2. To provide an orientation to faculty and/or students to the physical facilities, administrative and nursing policies, procedures, standards, schedules and practices of the Medical Center.

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3. To provide opportunities for clinical instruction that are sufficient in extent and variety to meet the objectives identified in the course syllabus.
4. To share in the educational process to the extent of planning for the use of facilities; assuming responsibility for continuing evaluation of the Program/Practicum; future planning and development; and assuming responsibility for explaining the Program/Practicum to members of the Medical Center's staff.
5. To make available and permit the use of: its patient care and patient services facilities, supplies and equipment commonly available to provide patient care, and sources of information for educational purposes.
6. To provide the following services to students and/or faculty of the University during the Program/Practicum;
 - a. Use of lockers and dressing areas.
 - b. Use of conference areas within the immediate clinical areas of assignment on a non-reserved basis.
 - c. Use of clinical library facilities without check out privileges.
 - d. Use of patient education materials as available.
 - e. Use of the Medical Center's emergency room for emergency treatment only. Expenses incurred as a result of emergency treatment are the responsibility of the student and/or faculty member treated.

D. THE MEDICAL CENTER AND THE UNIVERSITY MUTUALLY AGREE THAT:

1. The Medical Center will retain responsibility for the care given even though nursing students and their instructors are providing care on a given unit.
2. The University will place and the Medical Center will accept the placement of nursing students. The number of students assigned and the dates of their assignments will be jointly agreed upon by the University and the Medical Center.
3. While at the Medical Center, student(s) of the University shall have the status of learners and are not to replace Medical Center staff nor to render services except as identified for educational value and delineated in the course objectives.
4. Each party shall provide the other party with the name(s) of its designated representative(s) within twenty-one (21) days of the execution of this Agreement.

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5. The terms of the Agreement may be amended by written agreement signed by both parties. No amendment or termination of this Agreement shall adversely affect the orderly progress of the nursing education of any student enrolled in and actively receiving instruction in the Program/Practicum on the effective date of termination or amendment, provided, that any such student may elect to be bound by the termination or amendment.
6. The Medical Center reserves the right, without notice, to deny access to its departments, units, and treatment areas to any student(s) when, in the sole opinion of the Medical Center the said student(s) is deemed to be a risk to the Medical Center patients or to said student(s). Within twenty-four (24) hours of denying access, the Medical Center will notify the University of this action and the reasons therefore.
7. Certain records and documents maintained by the University and the Medical Center, relating to individual student(s) are governed by the Family Education Rights and Privacy Act of 1974. Both parties agree to protect said records in accordance with said ACT.
8. No student shall be discriminated against on the basis of race, creed, color, age sex, handicap, veteran status, religion or national origin in any aspect of this Agreement.
9. Nothing contained in this Agreement shall be deemed or construed by the parties, nor by any third party, as creating the relationship of principal and agent or of any partnership, or of joint venture by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have dully executed this Agreement as to the day and year first above written.

JACKSON PARK HOSPITAL

John Sheedell, M.D.
(PRESIDENT, CEO)

Frank A. Bantz
(DIRECTOR OF NURSING)

OLIVE-HARVEY COLLEGE

Board of Trustees of
Community Colleges
District No. 508
County of Cook and
State of Illinois

[Signature] SEP 3 1998
CHAIRMAN OF THE BOARD

Patricia A. Bunk
ASSISTANT BOARD SECRETARY

~~APPROVED AS TO FORM~~
~~_____~~

APPROVED AS TO LEGAL FORM
[Signature]
GENERAL COUNSEL

20846

ADDENDUM TO NURSING EDUCATION DEPARTMENT
AGREEMENT BETWEEN

JACKSON PARK HOSPITAL FOUNDATION

AND

OLIVE-HARVEY COLLEGE

Board of Trustees of Community College
District No. 508, County of Cook and
State of Illinois

The following is attached to and incorporated into the above named agreement:

In keeping with the Jackson Park Hospital and Medical Center Human Resources Policies and Procedures, all students participating in clinical experience must adhere to the same requirements as all staff. It is the policy of Jackson Park Hospital that all such persons undergo drug screening. JPH requires a negative drug screen result prior to students beginning their clinical rotation at the Hospital. Students may have this testing performed at JPH at the cost rate of \$20.00. Arrangements for testing are made through the Human Resources Office.

JACKSON PARK HOSPITAL FOUNDATION

Anita C. Booth /ep

DIRECTOR OF NURSING

July 30, 1998
DATE
Board of Trustees of Community College
District No. 508, County of Cook and
State of Illinois

Patricia A. Bunk

CHAIRMAN OF THE BOARD

SEP 3 - 1998
DATE

Patricia A. Bunk
ASSISTANT BOARD SECRETARY

APPROVED AS TO LEGAL FORM
Patricia A. Bunk
GENERAL COUNSEL

20846

NURSING EDUCATION DEPARTMENT

AGREEMENT BETWEEN

DOCTORS HOSPITAL OF HYDE PARK

AND

OLIVE-HARVEY COLLEGE

Board of Trustees of Community College
District No. 508, County of Cook and
State of Illinois

THIS AGREEMENT, entered into this 1st day of August, 1998 by and between Doctor's Hospital of Hyde Park, Inc., an Illinois not for profit corporation, hereinafter called "Medical Center", and Olive-Harvey College hereinafter called "University Board of Trustees of Community College District No. 508, County of Cook and State of Illinois

WHEREAS, it is to the mutual benefit of the Medical Center and the University to enter into an agreement which provides nursing students of the University with the opportunity to participate as members of the health care team in the Medical Center promoting quality patient care and nursing education.

NOW THEREFORE, in consideration of the mutual promises and undertakings herein contained and other good and valuable consideration, the parties hereto agree to establish and administer a clinical program (Program/Practicum) as hereinafter follows:

A. TERMS

This Agreement shall become effective on September 1, 1998 and shall remain in effect until August 31, 1999 and is automatically renewable for each subsequent year beginning in September. However, this Agreement may be terminated by either party giving thirty (30) days prior written notice to the other or may be terminated at any time by the mutual agreement of the parties.

B. THE UNIVERSITY AGREES:

1. To designate a representative(s) to coordinate Program/Practicum activities with the Medical Center through the Medical Center's designated representative.
2. To provide the Medical Center with the objectives of the course.

3. To provide the Medical Center with the names and credentials (evidence of current Illinois licensure is required for R.N. and graduate students) of the faculty and students who will participate in the Program/Practicum activities at least two (2) weeks prior to the first day of the clinical learning experience.
4. To provide educational guidance for students participating in the Program/Practicum by the University faculty member and/or designated preceptor(s) as agreed by the Medical Center and the University.
5. To assume ultimate responsibility for all instructional activities with respect to students including, but not limited to: the entry into and dismissal from the Program/Practicum; attendance at Program/Practicum activities; and discipline related to Program/Practicum activities.
6. To discontinue the field instruction of any student(s) who by his/her performance, or in any other way, is not acceptable to the Medical Center.
7. To provide the Medical Center with a certificate for insurance or other evidence showing professional liability coverage for student(s) pursuant to this Agreement. The professional liability coverage shall be in an amount not less than one million (\$1,000,000) per occurrence and three million (\$3,000,000) in the aggregate and shall be with an insurance carrier that is mutually agreeable to the University and Medical Center. The said insurance may not be canceled or modified without thirty (30) days prior written notice to both the University and Medical Center.
8. To insure that all its students participating in the Program/Practicum at the Medical Center, under this Agreement, meet all safety, health (including Rubella Titer) and technical standards of the Medical Center.
9. To recognize that while at the Medical Center, the student(s) and faculty will be expected to adhere to administrative and nursing policies, procedures standards, schedules, and practices of the Medical Center.

C. THE MEDICAL CENTER AGREES:

1. To designate a representative to coordinate Program/Practicum activities with the University through the designated University representative.
2. To provide an orientation to faculty and/or students to the physical facilities, administrative and nursing policies, procedures, standards, schedules and practices of the Medical Center.

3. To provide opportunities for clinical instruction that are sufficient in extent and variety to meet the objectives identified in the course syllabus.
4. To share in the educational process to the extent of planning for the use of facilities; assuming responsibility for continuing evaluation of the Program/Practicum; future planning and development; and assuming responsibility for explaining the Program/Practicum to members of the Medical Center's staff.
5. To make available and permit the use of: its patient care and patient services facilities, supplies and equipment commonly available to provide patient care, and sources of information for educational purposes.
6. To provide the following services to students and/or faculty of the University during the Program/Practicum;
 - a. Use of lockers and dressing areas.
 - b. Use of conference areas within the immediate clinical areas of assignment on a non-reserved basis.
 - c. Use of clinical library facilities without check out privileges.
 - d. Use of patient education materials as available.
 - e. Use of the Medical Center's emergency room for emergency treatment only. Expenses incurred as a result of emergency treatment are the responsibility of the student and/or faculty member treated.

D. THE MEDICAL CENTER AND THE UNIVERSITY MUTUALLY AGREE THAT:

1. The Medical Center will retain responsibility for the care given even though nursing students and their instructors are providing care on a given unit.
2. The University will place and the Medical Center will accept the placement of nursing students. The number of students assigned and the dates of their assignments will be jointly agreed upon by the University and the Medical Center.
3. While at the Medical Center, student(s) of the University shall have the status of learners and are not to replace Medical Center staff nor to render services except as identified for educational value and delineated in the course objectives.
4. Each party shall provide the other party with the name(s) of its designated representative(s) within twenty-one (21) days of the execution of this Agreement.

5. The terms of the Agreement may be amended by written agreement signed by both parties. No amendment or termination of this Agreement shall adversely affect the orderly progress of the nursing education of any student enrolled in and actively receiving instruction in the Program/Practicum on the effective date of termination or amendment, provided, that any such student may elect to be bound by the termination or amendment.
6. The Medical Center reserves the right, without notice, to deny access to its departments, units, and treatment areas to any student(s) when, in the sole opinion of the Medical Center the said student(s) is deemed to be a risk to the Medical Center patients or to said student(s). Within twenty-four (24) hours of denying access, the Medical Center will notify the University of this action and the reasons therefore.
7. Certain records and documents maintained by the University and the Medical Center, relating to individual student(s) are governed by the Family Education Rights and Privacy Act of 1974. Both parties agree to protect said records in accordance with said ACT.
8. No student shall be discriminated against on the basis of race, creed, color, age sex, handicap, veteran status, religion or national origin in any aspect of this Agreement.
9. Nothing contained in this Agreement shall be deemed or construed by the parties, nor by any third party, as creating the relationship of principal and agent or of any partnership, or of joint venture by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have dully executed this Agreement as to the day and year first above written.

DOCTORS HOSPITAL OF HYDE PARK

Stephen Weinstein

OLIVE-HARVEY COLLEGE

Board of Trustees of
Community Colleges
District No. 508

County of Cook and
State of Illinois

SEP 3 - 1998

Regis

CHAIRMAN OF THE BOARD

Patricia A. Bush

ASSISTANT BOARD SECRETARY

APPROVED AS TO LEGAL FORM

[Signature]
GENERAL COUNSEL

NURSING EDUCATION DEPARTMENT

AGREEMENT BETWEEN

SOUTH SHORE HOSPITAL

AND

OLIVE-HARVEY COLLEGE

**Board of Trustees of Community College
District No. 508, County of Cook and
State of Illinois**

THIS AGREEMENT, entered into this 1st day of August, 1998 by and between South Shore Hospital, Inc., an Illinois not for profit corporation, hereinafter called "Medical Center", and Olive-Harvey College hereinafter called "University **Board of Trustees of Community College
District No. 508, County of Cook and
State of Illinois**

WHEREAS, it is to the mutual benefit of the Medical Center and the University to enter into an agreement which provides nursing students of the University with the opportunity to participate as members of the health care team in the Medical Center promoting quality patient care and nursing education.

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- 7. Certain records and documents maintained by the University and the Medical Center, relating to individual student(s) are governed by the Family Education Rights and Privacy Act of 1974. Both parties agree to protect said records in accordance with said ACT.

- 8. No student shall be discriminated against on the basis of race, creed, color, age sex, handicap, veteran status, religion or national origin in any aspect of this Agreement.

- 9. Nothing contained in this Agreement shall be deemed or construed by the parties, nor by any third party, as creating the relationship of principal and agent or of any partnership, or of joint venture by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have dully executed this Agreement as to the day and year first above written.

SOUTH SHORE HOSPITAL

John D. Hagen
Conne Fleckman
Don

OLIVE-HARVEY COLLEGE

Board of Trustees of
Community Colleges
District No. 508
County of Cook and
State of Illinois

[Signature]
CHAIRMAN OF THE BOARD
SEP 3 - 1998
Patricia A. Burk
ASSISTANT BOARD SECRETARY

[Redacted signature area]

APPROVED AS TO LEGAL FORM
[Signature]
GENERAL COUNSEL

[Handwritten mark]