

20843

ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

SEP 3 - 1998

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

COUNTY OF COOK
AND STATE OF ILLINOIS

CLINICAL FACILITIES AGREEMENTS
NURSING PROGRAM
KENNEDY-KING COLLEGE

THE CHANCELLOR

REPORTS

that there is a need for facilities in which students enrolled in the Nursing Program at Kennedy-King College can receive clinical experience; and that Agreements have been negotiated to use facilities for this program at:

- > Michael Reese Hospital and Medical Center, 2959 South Cottage Grove, Chicago
(Effective September 1, 1998 to August 31, 1999)
- > Tinley Park Mental Health Center, 7400 West 183rd Street, Tinley Park
(Effective September 1, 1998 to May 31, 1999)
- > Jackson Park Hospital and Medical Center, 7531 South Stony Island, Chicago
(Effective December 1, 1998 to November 30, 1999)

that malpractice insurance requirements are within the coverage carried by the City Colleges of Chicago.

RECOMMENDS

that the Board of Trustees approves said Agreements stating the terms and conditions whereby the above will make facilities available to conduct the Nursing Program at Kennedy-King College; and authorizes the Chairman and Assistant Secretary to execute said Agreements on behalf of the Board.

Respectfully submitted,

Wayne D. Watson
Chancellor

September 3, 1998

AGREEMENT

THIS AGREEMENT entered into _____ day of _____, 19____, on behalf of by and between the Board of Trustees of the Community College District No. 508, County of Cook and State of Illinois, a body politic and corporate (hereinafter referred to as the "BOARD"), and JACKSON PARK HOSPITAL AND MEDICAL CENTER, an Illinois not-for-profit corporation, (hereinafter referred to as the "HOSPITAL").

WHEREAS, the BOARD and the HOSPITAL acknowledge a public obligation to contribute to nursing education for the benefit of students and for community needs; the BOARD has established a program in nursing education that requires the educational facilities of the HOSPITAL in clinical practice; the HOSPITAL has facilities suitable for the educational needs of the BOARD'S program in nursing education; and, it is to the mutual benefit of both the BOARD and the HOSPITAL that students have opportunities for clinical education as students and future practitioners;

THEREFORE, it is agreed as follows:

1. The BOARD assumes full responsibility for offering a nursing education program eligible for accreditation by the Illinois Department of Professional Regulation. To implement this program, the BOARD will appoint and provide the necessary faculty members who shall be academically or clinically qualified. Through such faculty the BOARD will plan and conduct all clinical instruction and the evaluation of students.

2. The HOSPITAL will maintain the standards required for approval as a clinical area for instruction in an accredited program in nursing education.

3. The BOARD will develop a Clinical Instruction Plan designed to meet the educational goals of the nursing curriculum. The Clinical Instruction Plan will describe the proposed use by the BOARD of the HOSPITAL'S clinical areas and the patient care and patient service facilities. The BOARD will submit the Clinical Instruction Plan to the HOSPITAL'S Education Coordinator not less than two weeks prior to the first day on which students are to be assigned to the HOSPITAL for training. The Clinical Instruction Plan should be the result of prior communication between the parties and must reflect mutual agreement of the parties. Details of the Clinical Instruction Plan may be modified from time to time thereafter by mutual agreement of the BOARD and the HOSPITAL to ensure that the Clinical Instruction Plan continues to meet the goals of the nursing education curriculum and the patient care standards of the HOSPITAL.

4. In accordance with the Clinical Instruction Plan, the HOSPITAL will make available and permit the use by the BOARD of the following: patient care; patient service facilities; clinical areas; rooms or areas, as available, in which groups of students may hold discussions and receive clinical instruction; supplies and equipment commonly available for patient care;

and sources of information for educational purposes; provided, that, the HOSPITAL may refuse educational access to its clinical areas to any BOARD personnel who do not meet the HOSPITAL'S standard for safety, health, or ethical behavior.

5. In addition, the HOSPITAL will provide the following services to the students and faculty: reasonable use of parking areas made available to members of the HOSPITAL'S staff.

6. Students will be assigned to the nursing education program by the BOARD. The BOARD agrees that all students assigned will meet both the BOARD'S and the HOSPITAL'S standard of health and academic ability. It is further agreed that the number of students placed each academic year shall be by mutual agreement of the BOARD and the HOSPITAL. Students will have the status of learners and will not replace members of the HOSPITAL'S staff. Students will not give service to patients in the HOSPITAL apart from that rendered for its educational value as a part of the planned nursing education program. Students are to remain subject to the authority, policies and regulations of the BOARD, and during periods of clinical assignment, students will be required to observe the regulations imposed by the HOSPITAL on its employees in connection with patient welfare.

The HOSPITAL may resolve any problem situation in favor of the patient's welfare and restrict the student involved to the role of an observer until the incident can be clarified by the HOSPITAL, staff, and the faculty member.

7. The HOSPITAL will designate a member of its staff to serve as Education Coordinator. The Education Coordinator will represent the HOSPITAL in connection with use by the BOARD of the facilities of the HOSPITAL in carrying out the Clinical Instruction Plan. Members of the HOSPITAL staff may participate in education of students at the request of the faculty member. Such participation will be discretionary with the individual members of the HOSPITAL staff, and will not be permitted by the HOSPITAL if the participation interferes with the duties assigned to the members of the HOSPITAL. The HOSPITAL will schedule conferences among its staff members and BOARD faculty members at regular intervals upon request of the BOARD for the purpose of interpreting, discussing, and evaluating the nursing education program.

8. The terms of this Agreement shall be for 12 months, to commence on DECEMBER 1, 1998, and terminate on NOVEMBER 30, 1999. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

9. The terms and conditions of Agreement may be amended, or deleted, or new terms added, from time to time, but it is understood that no such changes, additions, or deletions shall be binding upon the BOARD or the HOSPITAL unless they are authorized by mutual written consent of the BOARD and the HOSPITAL.

10. It is mutually agreed and understood that during the term of the Agreement the BOARD will indemnify and hold the HOSPITAL harmless from all claims, actions and judgments, including attorney's fees, costs, interest and related expenses for personal injury, public liability and property damage and loss in any way caused by, related to or arising out of the use and occupancy of the HOSPITAL premises and facilities by the BOARD, by the BOARD'S faculty and by the students of the BOARD, including but not limited to the rendering of or failure to render professional care, committed or occurring during the term of this Agreement, provided that the HOSPITAL gives the BOARD notice of any occurrence arising under this Agreement within thirty (30) days from the date of the occurrence. In no event shall the BOARD indemnify criminal or intentional conduct nor shall the BOARD indemnify HOSPITAL for any claims, actions and judgments of any kind in any way caused by, relating to or arising out of any act, conduct or omission on the part of any employee, agent or servant of HOSPITAL. In the event a demand for representation is made, the BOARD reserves the right to assign legal representation. HOSPITAL agrees to cooperate fully with the BOARD in providing any documents, witnesses and/or any

other information relevant to the BOARD'S assumption of defense and in defense of any claims, demands, suits, actions or proceedings brought against HOSPITAL under this Agreement.

11. The BOARD shall procure and maintain throughout the term of this Agreement and any extensions hereof for each student enrolled in the nursing program and the BOARD'S nursing faculty, \$1,000,000/\$1,000,000 aggregated comprehensive malpractice insurance. Evidence of this malpractice insurance plan shall be made available to the HOSPITAL on request.

12. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

13. All notices required hereby are to be sent by prepaid registered mail with a return receipt requested, and are effective upon receipt. Notices to the BOARD are to be addressed to:

Dr. Wayne D. Watson, Chancellor
City Colleges of Chicago
226 West Jackson Boulevard
Chicago, Illinois 60606

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Additional notification should be sent by regular mail to:

Dr. Joann Horton, President

Kennedy-King College

and

Chairperson

Department of Nursing

Kennedy-King College

Notices to the HOSPITAL are to be addressed to:

Anita C. Booth, R.N.

Director of Nursing

Jackson Park Hospital and Medical Center

7531 South Stony Island Avenue

Chicago, Illinois 60649

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BOARD OF COMMUNITY COLLEGE DISTRICT NO. 508

COOK COUNTY

STATE OF ILLINOIS

By: *[Signature]*
Chairman

SEP 3 - 1998

APPROVED AS TO LEGAL FORM
[Signature]
GENERAL COUNSEL

Attest: *Patricia A Bueh*
Assistant Secretary

By: JACKSON PARK HOSPITAL FOUNDATION
Clinical Facility

Attest: *[Signature]*, R.N.
Clinical Facility

Approved as to Legal Form:
General Counsel

20843

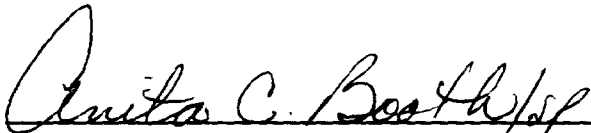
**ADDENDUM TO
AGREEMENT BETWEEN**

**JACKSON PARK HOSPITAL FOUNDATION
AND
KENNEDY-KING COLLEGE**

The following is attached to and incorporated into the above named agreement:

In keeping with the Jackson Park Hospital and Medical Center Human Resources Policies and Procedures, all students participating in clinical experience must adhere to the same requirements as all staff. It is the policy of Jackson Park Hospital that all such persons undergo drug screening. JPH requires a negative drug screen result prior to students beginning their clinical rotation at the Hospital. Students may have this testing performed at JPH at the cost rate of \$20.00. Arrangements for testing are made through the Human Resources Office.

JACKSON PARK HOSPITAL FOUNDATION

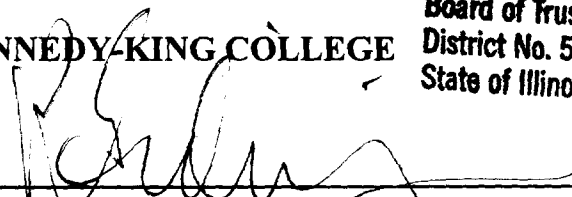


DIRECTOR OF NURSING

July 30, 1998
DATE

KENNEDY-KING COLLEGE

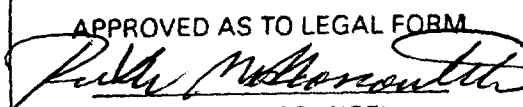
**Board of Trustees of Community College
District No. 508, County of Cook and
State of Illinois**



CHAIRMAN

DATE

ASSISTANT BOARD SECRETARY

APPROVED AS TO LEGAL FORM


GENERAL COUNSEL

20843

NURSING
MEMORANDUM OF AGREEMENT

Tinley Park Mental Health Center encourages the affiliation of students pursuing careers in mental health professions for the purpose of gaining practical education in their chosen fields. Tinley Park Mental Health center is solely responsible for the provision of patient care services, and the affiliated students are only involved in a training experience and are not responsible for the provision of hospital service, although we expect our clinical service to be enriched by the student participation. The purpose of this Memorandum of Agreement is to identify the mutual responsibilities and expectations of the affiliating university or college and Tinley Park Mental Health center. The students are enrolled in courses in

1. Nursing (professional discipline)
at Kennedy-King College (college/university).
2. The number of students involved in this affiliation is 10/Group
3. Names of students involved in this affiliation are Will be sent before
start of rotation.
(Complete only if 5 or fewer)
4. The effective dates of this agreement are. From: 9/98 To: 5/99
5. The students will be present on Maple III & IV program/unit.
6. All students will be required to participate in an orientation program which will include orientation to the facility, fire training, and training in confidentiality, prevention of abuse and neglect, reporting of unusual incidents and other topics deemed relevant and necessary by the Training Coordinator.
7. The students will be involved in the following activities while on the unit:

One-to-one relationships with patients. Participation in
supervised, therapeutic activities. Observation at Intake/
Admission Units.

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Memorandum of Agreement

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8. The students will be supervised by Ruby Reese, MSN, RN who will be responsible for holding regularly scheduled supervision session with the student to monitor and evaluate their activities.
9. Space for supervision conferences and storage areas for student's books, coats, etc., will be provided by or arranged for by appropriate personnel from the assigned unit.
10. The student will be allowed to write pertinent observations in the medical records of the residents when the following criteria are met:
 - A) The nursing instructor will review the note prior to inclusion.
 - B) The note will be written following a recognized format and countersigned by the nursing instructor.
 - C) If the information contained in the note warrants the immediate attention of the treatment team, it is the responsibility of the nursing instructor to inform the lead nurse.
11. City Colleges of Chicago responsible for the liability insurance for each student. *professional*
Attach copy of insurance coverage. *new*
12. The instructor from Kennedy-King College is responsible for stressing to his/her students the importance of confidentiality of residents's records and insures such confidentiality in all student written and oral reports. Such reports will be used for class or instructional purposes only, and will conceal the identity of residents.
13. Tinley Park Mental Health Center and Kennedy-King College have the option to terminate this affiliation when said affiliation becomes unsatisfactory. The institution requesting termination of the affiliation will give the other institution at least six months written notice.
14. If an administrator, or other staff member has complaints about student behavior, the supervisor should talk to the student's instructor and should document in writing the problem which has been observed with a copy to the discipline chief.

208431

Memorandum of Agreement
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Accepted by:

AP Jones MD - 9/6/98
(Administrator's Name) (Date)

Ruby Reese 6/1/98
(Supervising Faculty Member) (Date)

MAPLE - IV
(Name of Unit involved)

(Supervising Faculty Member) (Date)

Dr. Barbara J. Norman 6/1/98
(Dean of Department) (Date)

Schall 7/2/98
(Administrator's Name) (Date)

M4
(Name of Unit involved)

Patricia A. Bude 7-9-98
(Discipline Head) (Date)
Associate Dir of Nursing

Michael Maughell 7-10-98
(Administrator) (Date)

Education & Evaluation Services
Tinley Park Mental Health Services

Janis Adams 7/13/98
(Facility Director) (Date)
Tinley Park Mental Health Center

BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS
228 WEST JACKSON BLVD.
CHICAGO, ILLINOIS 60606

SEP 3 - 1998

[Signature]
CHAIRMAN OF THE BOARD

Patricia A. Bude
ASSISTANT BOARD SECRETARY

Revised 3/98

APPROVED AS TO LEGAL FORM
[Signature]
GENERAL COUNSEL

20843

AGREEMENT

THIS AGREEMENT entered into ___17th___ day of
July _____, 1998, on behalf of by and between the
Board of Trustees of the Community College District No. 508,
County of Cook and State of Illinois, a body politic and
corporate (hereinafter referred to as the "BOARD"), and
MICHAEL REESE HOSPITAL AND MEDICAL CENTER, an Illinois for-
profit corporation, (hereinafter referred to as the "HOSPITAL").

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obligation to contribute to nursing education for the benefit of
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The HOSPITAL may resolve any problem situation in favor of the patient's welfare and restrict the student involved to the role of an observer until the incident can be clarified by the HOSPITAL, staff, and the faculty member.

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8. The terms of this Agreement shall be for 12 months, to commence on SEPTEMBER 1, 1998, and terminate on AUGUST 31, 1999. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

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9. The terms and conditions of Agreement may be amended, or deleted, or new terms added, from time to time, but it is understood that no such changes, additions, or deletions shall be binding upon the BOARD or the HOSPITAL unless they are authorized by mutual written consent of the BOARD and the HOSPITAL.

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notice of any occurrence arising under this Agreement within ~~thirty~~ ^{ninety} ~~(30)~~ ⁹⁰ days from the date of the occurrence. In no event shall the BOARD indemnify criminal or intentional conduct nor shall the BOARD indemnify HOSPITAL for any claims, actions and judgments of any kind in any way caused by, relating to or arising out of any act, conduct or omission on the part of any employee, agent or servant of HOSPITAL. In the event a demand for representation is made, the BOARD reserves the right to assign legal representation. HOSPITAL agrees to cooperate fully with the BOARD in providing any documents, witnesses and/or any

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07/17/99
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other information relevant to the BOARD'S assumption of defense and in defense of any claims, demands, suits, actions or proceedings brought against HOSPITAL under this Agreement.

11. The BOARD shall procure and maintain throughout the term of this Agreement and any extensions hereof for each student enrolled in the nursing program and the BOARD'S nursing faculty, \$1,000,000/\$1,000,000 aggregated comprehensive malpractice insurance. Evidence of this malpractice insurance plan shall be made available to the HOSPITAL on request.

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Dr. Wayne D. Watson, Chancellor

City Colleges of Chicago

226 West Jackson Boulevard

Chicago, Illinois 60606

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Additional notification should be sent by regular mail to:

President
Kennedy-King College
and
Chairperson
Department of Nursing
Kennedy-King College

Notices to the HOSPITAL are to be addressed to:

Mary O'Leary, R.N.
Director of Psychiatric Services
Singer Pavilion
Michael Reese Hospital and Medical Center
2959 South Cottage Grove
Chicago, Illinois 60615

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BOARD OF COMMUNITY COLLEGE DISTRICT NO. 508

COOK COUNTY

STATE OF ILLINOIS

APPROVED AS TO LEGAL FORM
[Signature]
 GENERAL COUNSEL

By: *[Signature]*
 Chairman SEP 3 1996

Attest: *Patricia A. Burke*
 Assistant Secretary

By: *[Signature]*
 Clinical Facility- Chief Nursing Officer

Attest: _____
 Clinical Facility

~~_____~~
~~_____~~