

20835

APPROVED

SEP 3 - 1998

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

MINUTES
REGULAR MEETING OF THE BOARD

Thursday, August 6, 1998 - 2:00 p.m.

Central Administrative Offices
Board Room 300
226 West Jackson Boulevard, Chicago, Illinois

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, and the Rules of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, a regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was held as scheduled at 2:00 p.m. Thursday, August 6, 1998 in Board Room 300, Central Administrative Offices, City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, Illinois, and was called to order at 2:09 p.m. by the Chairman.

PRESENT: Edward W. Czadowski
James A. Dyson, Vice Chairman
Ferdinand W. Hargrett
Ralph G. Moore
Roxanne Nava
Terry E. Newman, Secretary
Ronald J. Gidwitz, Chairman

ABSENT: Edith Stinson, Student

ALSO PRESENT: Wayne D. Watson, Chancellor
Vice Chancellors: D. Lewis, M. Marrero, L. Thomas, R. Vazquez
Presidents: T. Anderson for Z. Campbell, L. Cox, N. DeSombre,
P. Helm, J. Horton, R. LeFevour, T. Martinez
Ruth M. Moscovitch, General Counsel
Patricia A. Buck, Assistant Secretary
Dolores Javier, Treasurer

The Chairman declared a quorum was present.

(20828) PRESENTATION TO THE BOARD: GARY DAVIS, EXECUTIVE DIRECTOR, ILLINOIS
COMMUNITY COLLEGE TRUSTEES ASSOCIATION [ICCTA]

The Chairman introduced Gary Davis who had requested to address the Board regarding the benefits of ICCTA membership. He itemized areas where the ICCTA offers services to the state's community colleges: tracking state/federal legislation, providing regular legislative alerts, organizing lobby days, publishing a newsletter, honoring faculty and graduates, offering continuing education opportunities for Trustees, and serving as liaison with the ACCT.

Regular Meeting (continued)
August 6, 1998

-2-

(20778) COLLEGE REPORT

Olive-Harvey College President, Larry Cox, introduced staff, students and hospital representatives who were present in the audience. Dean Shirley Chappell reported on the Certified Nurse Assistant Program and the opportunities it affords to students completing the program and passing the state board exam. She estimated that over 90% of graduates are placed in jobs due to the high demand in this area. St. Bernard Hospital representative, Evelyn Jones, spoke about the facility's role in the clinical instruction for students. Two students, Vanessa Alvarez and Gloria Smith, spoke about their experiences at Olive-Harvey, and the successes they have achieved since completing the CNA Program.

(20779) REPORT OF THE CHANCELLOR

The Chancellor noted the receipt of a \$38,000 grant for a pilot program at Daley College and asked Martinez to report. The President provided background on the remedial mathematics program instituted at Daley College established in collaboration with the University of Illinois at Chicago. The Rosenbaum Foundation provided the grant for the pilot program. Madge Goldman, President, who was in the audience, spoke about the goals of the Foundation in support of math research and the preparation of students with math skills needed when entering the workforce. Watson cited recent awards presented to two presidents: Phoebe Helm, Truman College President received the Athena Award presented by Uptown Chamber of Commerce recognizing leadership and community dedication. Lawrence Cox, Olive-Harvey President, received the Educational Leadership Award presented by the Alpha Phi Alpha Fraternity for uplifting the African American community, and was inducted into Presidents Hall of Fame at National Black Expo's "Salute to Black Presidents."

(20780) COMMITTEE REPORT - ACADEMIC AND STUDENT SERVICES

Czadowski asked Lewis to report on the August 6, 1998 Committee meeting. An update was provided on the district standardized placement test; two computer-adaptive tests are being reviewed for a pilot test in fall 1999. A review by the Student Data Committee resulted in programming changes to SPAS to include all data required by ICCB. Agreements with the Board of Education were tabled until the next Committee meeting. The summer 1998 enrollment report was reviewed and forwarded to the whole Board for information.

(20781) COMMITTEE REPORT - FINANCIAL AND ADMINISTRATIVE SERVICES

Moore asked the various administrators to report on the August 4, 1998 Committee meeting. Thomas reported that the FY1997 A-133 audit was completed and filed with the Department of Education by the due date of July 31, 1998. The FY1993 A-133 audit is near completion; a draft is expected from KPMG by end of the week. A meeting is scheduled with KPMG to discuss planning for the FY1998 annual audit. ICCB funding comparisons and an analysis of the District Office budget were presented to the Committee. Felder presented the monthly OIT report, and reported on vendor proposals for Year 2000 problems. Vazquez presented the monthly construction report, PBC project status, M/WBE percentages, and samples of a proposed image ad. He reported the receipt of a state grant to implement a recycling program. The Committee reviewed all purchasing reports that were submitted.

Regular Meeting (continued)
August 6, 1998

-3-

(20782) COMMITTEE REPORT - HUMAN RESOURCE SERVICES

Dyson asked Marrero to summarize the August 4, 1998 Committee meeting. It was reported that NBF merit increases would be included in the August 14, 1998 pay check. A monthly orientation for new employees is being planned and a new faculty orientation is scheduled for September 11, 1998. An intergovernmental agreement with the City Department of Personnel for sharing of personnel training was discussed and forwarded to the whole Board for consideration. An evaluation of the Human Resources Department is underway, focusing on employment, compensation and benefits; it is expected to be completed by September 1, 1998.

(20783) EXECUTIVE COMMITTEE

The Chairman reported on the July 16, 1998 Executive Committee meeting. Recent media coverage was reviewed. A funding campaign for the Washburne Culinary Institute was presented by Cahill. The campaign budget, a marketing brochure, possible committee members, and prospective donors were discussed. Trustee Hargrett presented a summary of the June 30, 1998 meeting of the Audit Services Committee.

The Chairman announced that all Committee reports were received and will be placed on file.

(20784) CONSIDERATION OF MINUTES, REGULAR MEETING JULY 2, 1998

On motion by Moore, seconded by Dyson, the minutes of the July 2, 1998 regular meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the seven voting members present.

(20785) CONSIDERATION OF MINUTES, SPECIAL MEETING JULY 16, 1998

On motion by Moore, seconded by Dyson, the minutes of the July 16, 1998 special meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the seven voting members present.

(20786) RESOLUTION: APPLICATION FOR NEW PROGRAM, WASHINGTON COLLEGE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20786, incorporated by reference, approving submission of Associate in Applied Science, Advanced Certificate and Basic Certificate Programs in Digital Multimedia Design at Daley College for approval by the Illinois Community College Board and the Illinois Board of Higher Education, was placed in the omnibus and adopted by omnibus motion.

(20787) RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF THE CITY COLLEGES OF CHICAGO, INVESTMENT AND DEPOSITORY POLICIES [Article V, Section 5.4.4 and Appendix 27]

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20787, incorporated by reference, replacing the attachments to Resolution No. 20076 with updated data, was placed in the omnibus and adopted by omnibus motion.

20835

Regular Meeting (continued)
August 6, 1998

-4-

(20788) RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF CCC, INVESTMENT AND DEPOSITORY POLICIES [Article V, Section 5.4.4 and Appendix 28]

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20788, incorporated by reference, replacing the attachments to Resolution No. 20722 with updated data and incorporating several revisions made at the meeting, was placed in the omnibus, amended and adopted by omnibus motion.

(20789) RESOLUTION: AUTHORIZE SETTLEMENT AGREEMENT WITH COOK COUNTY COLLEGE TEACHERS UNION, LOCAL 1600 AND PRESTON FORD

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20789, incorporated by reference, approving settlement of CCCTU Grievance No. MX 021998, was placed in the omnibus and adopted by omnibus motion.

(20790) PERSONNEL REPORT - GENERAL/FUNDED

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20790, incorporated by reference, was amended by the addition of the appointment Louis Herman, as Chief Information Officer effective August 25, 1998, was placed in the omnibus and adopted by omnibus motion. (See page 10 for amendment action).

(20791) PERSONNEL REPORT - LECTURESHIP AND FACULTY OVERTIME ASSIGNMENTS

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20791, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20792) PERSONNEL REPORT - CONTINUING EDUCATION COURSES

On motion by Czadowski seconded by Newman, the foregoing Board Report No. 20792, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20793) PERSONNEL REPORT - HOURLY EMPLOYEES

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20793, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20794) PERSONNEL REPORT - MILITARY PROGRAM

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20794, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20795) RESOURCE DEVELOPMENT, CCC

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20795, incorporated by reference, concerning grant programs/project funding and applications submitted by CCC, was placed in the omnibus and adopted by omnibus motion.

Regular Meeting (continued)
August 6, 1998

-5-

(20796) CLINICAL FACILITIES AGREEMENT, LICENSED PRACTICAL NURSING PROGRAM,
DAWSON TECHNICAL INSTITUTE, KENNEDY-KING COLLEGE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20796, incorporated by reference, approving an agreement with Cook County Hospital from September 1, 1998 to June 30, 2000, was placed in the omnibus and adopted by omnibus motion.

(20797) CLINICAL FACILITIES AGREEMENTS, NURSING PROGRAM, KENNEDY-KING COLLEGE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20797, incorporated by reference, approving agreements with South Shore Hospital, effective September 1, 1998 to August 31, 1999; and with St. Bernard Hospital and Roseland Community Hospital, effective October 1, 1998 to September 30, 1999, was placed in the omnibus and adopted by omnibus motion.

(20798) CLINICAL FACILITIES AGREEMENT, NEPHROLOGY/RENAL TECHNOLOGY PROGRAM,
MALCOLM X COLLEGE

On motion by Czadowski seconded by Newman, the foregoing Board Report No. 20798, incorporated by reference, approving an agreement with the Department of Veteran Affairs, Edward Hines, Jr., Hospital from 1998 to 2003, was placed in the omnibus and adopted by omnibus motion.

(20799) CLINICAL FACILITIES AGREEMENTS, RESPIRATORY THERAPY CARE PROGRAM,
MALCOLM X COLLEGE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20799, incorporated by reference, approving agreements with Michael Reese Hospital and Oak Park Hospital, effective August 1, 1998 to July 31, 1999, was placed in the omnibus and adopted by omnibus motion.

(20800) CLINICAL FACILITY AGREEMENTS, NURSING PROGRAM, MALCOLM X COLLEGE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20800, incorporated by reference, approving agreements with Roseland Community Hospital, Care Path Health Network, and Thorek Hospital, effective August 1, 1998 to June 30, 1999; and with St. Bernard Hospital, effective September 1, 1998 to August 30, 1999, was placed in the omnibus and adopted by omnibus motion.

(20801) TELECOURSE LICENSE AGREEMENT, COAST COMMUNITY COLLEGE DISTRICT,
WYCC-TV CHANNEL 20, CENTRAL ADMINISTRATION

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20801, incorporated by reference, approving an agreement with Coast Community College District for license rights to one telecourse from June 1, 1998 through May 31, 1999, at a total cost of \$1,200.00 plus a \$20.00 per student enrollment fee, was placed in the omnibus and adopted by omnibus motion.

(20802) TELECOURSE LICENSE AGREEMENT, BONAVENTURE TRAVEL PRODUCTIONS,
WYCC-TV CHANNEL 20, CENTRAL ADMINISTRATION

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20802, incorporated by reference, approving an agreement with Bonaventure Travel Productions for license rights to one telecourse for the Fall 1998 semester at a total cost of \$3,900.00, was placed in the omnibus and adopted by omnibus motion.

20835

Regular Meeting (continued)
August 6, 1998

-6-

(20803) MEMORANDUM OF UNDERSTANDING FOR VOLUNTARY EDUCATIONAL SERVICES,
US NAVAL BASE, GUANTANAMO BAY, CUBA, WASHINGTON COLLEGE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20803, incorporated by reference, approving an agreement with US Naval Base, Guantanamo Bay, Cuba, to provide educational training services as outlined in the Memorandum of Understanding, effective August 1, 1998 through July 31, 2000, was placed in the omnibus and adopted by omnibus motion.

(20804) CLINICAL FACILITIES AGREEMENT, OCCUPATIONAL THERAPY ASSISTING
PROGRAM, WRIGHT COLLEGE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20804, incorporated by reference, approving an agreement with Advocate Health and Hospitals Corporation, d/b/a, Lutheran General Hospital, effective August 7, 1998, with annual self renewals, was placed in the omnibus and adopted by omnibus motion.

(20805) CLINICAL FACILITIES AGREEMENTS, DIAGNOSTIC MEDICAL IMAGING PROGRAMS,
WRIGHT COLLEGE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20805, incorporated by reference, approving agreements with Apollo MRI Inc., Veteran Affairs Medical Center Administration, and St. Francis Hospital, effective September 1, 1998 to August 31, 2000, with annual self renewals, was placed in the omnibus and adopted by omnibus motion.

(20806) INTERGOVERNMENTAL AGREEMENT WITH CITY OF CHICAGO, DEPARTMENT OF
PERSONNEL, CITY COLLEGES OF CHICAGO

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20806, incorporated by reference, approving an agreement with the City of Chicago's Department of Personnel to establish a cooperative program of sharing training and educational resources, effective August 1, 1998, was placed in the omnibus and adopted by omnibus motion.

(20807) PAYMENT OF INVOICES

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20807, incorporated by reference approving the payment of attorney/legal counsel fees totaling \$262,812.75, was placed in the omnibus and adopted by omnibus motion.

(20808) ELECTRICAL WORK, COMPUTER ROOM, KENNEDY-KING COLLEGE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20808, incorporated by reference, approving issuance of a \$20,200.00 purchase order to the low bidder, Wigdahl Electric, which meets M/WBE requirements, to renovate the electrical configuration of the current computer room, the library automation area, and other building areas, was placed in the omnibus and adopted by omnibus motion.

(20809) SATELLITE ANTENNA SYSTEM, WASHINGTON COLLEGE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20809, incorporated by reference, approving issuance of a \$20,190.00 purchase order to the low bidder, Vincor Ltd., for a satellite antenna system, was placed in the omnibus and adopted by omnibus motion. M/WBE requirements for this purchase have been waived.

20835

Regular Meeting (continued)
August 6, 1998

-7-

(20810) ON AIR SWITCHER, WYCC-TV CHANNEL 20, OFFICE OF ACADEMIC AFFAIRS,
PLANNING & RESEARCH, CENTRAL ADMINISTRATION

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20810, incorporated by reference, approving issuance of a \$58,548.00 purchase order to the low bidder, Roscor Corporation, for an on air switcher for WYCC-TV, was placed in the omnibus and adopted by omnibus motion.

(20811) PARKING SPACES, CENTRAL ADMINISTRATION

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20811, incorporated by reference, approving issuance of a \$27,060.00 purchase order to General Parking for eleven parking spaces for administrative vehicles at the General Parking, Tower Self Park Garage, was placed in the omnibus and adopted by omnibus motion.

(20812) DOCUMENT IMAGING, SCANNING & RETRIEVAL SYSTEM, SOFTWARE, HARDWARE,
TRAINING, CONVERSION & SUPPORT SERVICES, CENTRAL ADMINISTRATION

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20812, incorporated by reference, approving issuance of a \$65,550.00 purchase order to Microsystems Inc. for an electronic imaging and retention system for Board archives in the Office of the Chancellor, was placed in the omnibus and adopted by omnibus motion.

(20813) COMPACTORS FOR RECYCLING PROGRAM, DALEY, KENNEDY-KING, MALCOLM X,
OLIVE-HARVEY & TRUMAN COLLEGES

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20813, incorporated by reference, approving issuance of purchase orders totaling \$46,370.00 to Marathon Equipment Company for 5 waste compactors, was placed in the omnibus and adopted by omnibus motion. Marathon Equipment meets M/WBE requirements.

(20814) PROPERTY AND CASUALTY INSURANCE COVERAGE & THIRD PARTY
ADMINISTRATION SERVICES, ALL COLLEGES AND DISTRICT OFFICE [Amend Board
Report #20094 Date 8-7-1997]

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20814, incorporated by reference, approving issuance of a \$402,468.00 purchase order to Near North Insurance Brokerage, Inc., for the District's insurance coverages and Third Party Administration services; and the issuance of purchase orders on an as-needed basis to Crawford Inc. for payment of Workers Compensation and General Liability matters, was placed in the omnibus and adopted by omnibus motion. Near North Insurance Inc. meets M/WBE requirements.

(20815) BALERS FOR THE RECYCLING PROGRAM, DALEY, OLIVE-HARVEY, WRIGHT
COLLEGES AND DISTRICT OFFICE

On motion by Czadowski, seconded by Newman, the foregoing Board Report No. 20815, incorporated by reference, approving issuance of purchase orders totaling \$19,668.00 to Morrow Equipment Company for 4 waste balers, was placed in the omnibus and adopted by omnibus motion. Morrow Equipment meets M/WBE requirements.

20835

Regular Meeting (continued)
August 6, 1998

-8-

(20816) CONSULTANT & PROFESSIONAL SERVICES - MONTHLY SUMMARY, PAYMENTS APPROVED BY THE CHANCELLOR

This informational report was momentarily withdrawn from the omnibus motion for discussion of court reporter services at Board Committee meetings. The Chairman directed that this discussion be placed on the agenda of the Executive Committee in September at which time a cost analysis is to be provided. This informational report was received and placed on file.

(20817) 1996 LOAN DEFAULT RATES, U.S. DEPARTMENT OF EDUCATION, MALCOLM X COLLEGE

This informational report was received and placed on file.

(20818) FACULTY TRAINING FOR STUDENT SUCCESS, OLIVE-HARVEY COLLEGE

This informational report was received and placed on file.

(20819) PRESIDENT HONORED, OLIVE-HARVEY COLLEGE

This informational report was received and placed on file.

(20820) AWARDS & HONORS, TRUMAN COLLEGE

This informational report was received and placed on file.

(20821) PROGRAMS FOR THE MILITARY GRADUATION IN GERMANY, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20822) STUDENT INTERNSHIP SUCCESS STORIES, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20823) RASSIAS LANGUAGE INSTITUTE, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20824) ENVIRONMENTAL TECHNOLOGY PROGRAM, WRIGHT COLLEGE

This informational report was received and placed on file.

(20825) CHICAGO PUBLIC SCHOOLS, WORKSHOPS AND GRADUATION, WRIGHT COLLEGE

This informational report was received and placed on file.

(20826) ENROLLMENT REPORT: SUMMER 1998, CITY COLLEGES OF CHICAGO

This informational report was received and placed on file.

Regular Meeting (continued)
August 6, 1998

-9-

OMNIBUS MOTION

On motion by Czadowski, seconded by Newman, the foregoing Board Reports and Resolutions from No. 20778 to No. 20826 except as shown to have been disposed of by special action, were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the seven voting members present.

(20827) FACULTY COUNCIL UPDATE

Attinello received a letter from the Chancellor inviting him to participate in the Kennedy-King presidential search. He reported on a notification from President Campbell about ICCB's approval of the Medical Assistant Program and the value of Committee A's input. Work continues on the preparation of a flow chart for course/program development. Regular discussions between the Council officers and the Office of Academic Affairs were encouraged.

(20828) PRESENTATION TO THE BOARD: GARY DAVIS, EXECUTIVE DIRECTOR, ICCTA (See page 1)

CLOSED SESSION

Newman moved, seconded by Czadowski, that the Board of Trustees hold a Closed Session pursuant to Section 2.c.1, 2.c.2, and 2.c.11, of the Open Meetings Act, to discuss personnel, collective bargaining and litigation matters, and it was so ordered at 3:12 p.m. by a unanimous affirmative vote of the seven voting members present.

At 5:15 p.m. the Chairman reconvened the open meeting.

PRESENT: Edward W. Czadowski
James A. Dyson, Vice Chairman
Ferdinand W. Hargrett
Roxanne Nava
Terry E. Newman, Secretary
Ronald J. Gidwitz, Chairman

ABSENT: Ralph G. Moore
Edith Stinson

The Chairman declared a quorum was present and noted for the record that Moore had departed during closed session at 4:53 p.m. He announced that one action was required based on discussions held during Closed Session.

(20790) AMEND PERSONNEL REPORT - GENERAL/FUNDED

On motion by Dyson, seconded by Hargrett, Board Report No. 20790 (Agenda Item 2A) was amended to include the appointment of Louis Herman as CIO, effective August 25, 1998 pending reference checks, and was adopted by a unanimous voice vote of six voting Board members present (see page 4).

Regular Meetin (continued)
August 6, 1998

-10-

ADJOURNMENT

On motion by Dyson, seconded by Czadowski the August 6, 1998 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 5:16 p.m. by a unanimous affirmative voice vote of the six voting members present.

TERRY E. NEWMAN
Secretary