

20913

ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

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County of Cook and State of Illinois

OCT 1 - 1998

CONSULTING SERVICES FOR FINANCIAL APPLICATIONS
DISTRICT OFFICE

COUNTY OF COOK
AND STATE OF ILLINOIS

THE CHANCELLOR

REPORTS

that there is a need to retain professional consulting services to temporarily manage and facilitate the required application support activities for the financial management system, until a request for proposal is issued and a longer term vendor is selected; and

that Catalyst Consulting Group, Chicago, Illinois has the experience, staff, and expertise to perform these services at a reasonable price; and

that these consulting services are exempt from competitive bidding procedures and M/WBE requirements; however, Catalyst Consulting Group, is a certified MBE vendor.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approve the issuance of a purchase order to Catalyst Consulting Group, in an amount not-to-exceed a total of \$85,000 for consulting services effective October 1, 1998 to November 20, 1998.

FINANCIAL

\$85,000 - Education Fund

Respectfully submitted,

Wayne D. Watson
Chancellor

October 1, 1998

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CITY COLLEGES OF CHICAGO

WAIVER OF COMPETITIVE PROCEDURE REQUIREMENT

Board rules state that it is the general policy of the District to use competitive procedures to select professional service consultants. Section 4(a) 1-4 of Board Rule – list situations in which a waiver of competitive procedure requirement is possible. In order to retain a consultant without competitive procedures, this waiver form must be completed and approved by the College President, the appropriate Vice Chancellor or the Chancellor.

1. Type of consultant/services required:

Technical support for the financial management system.

2. Brief description of the need for a professional services consultant:

To assist finance and CIT in developing operating reports and streamlining the database to meet state requirements

3. Reason that competitive procedures are not appropriate in this situation:

Expertise this company could provide

4. Basis for selecting the recommended individual or firm:

This company could provide the best technical finance support in a timely manner.

Person initiating request

College and/or Department

Lacy L. Thomas
Approved by
Vice Chancellor for
Finance

Title