

20909

**ADOPTED**  
BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT NO. 508

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County of Cook and State of Illinois

OCT 1 - 1998  
COUNTY OF COOK  
AND STATE OF ILLINOIS

TEACHING & LEARNING INSTITUTE CONFERENCE  
DISTRICT OFFICE  
[Amend Board Report #20496 dated 3-5-98]

THE CHANCELLOR

REPORTS

that in Board Report #20496 dated 3-5-98, the Board approved payment for catering and conference room expenses of \$28,265.00 incurred during "The Learning Challenge: Managing Teaching and Change" conference hosted by CCC on December 5-6, 1997, payable to the Hyatt Regency Chicago Hotel; and

that there is a need to process an additional payment in the amount of \$8,806.34 to Sound and Stagecraft Inc. for additional equipment rental used to run workshops; and

that an invoice has been submitted by Sound and Stagecraft Inc. and is due and payable.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of a purchase order and payment in the total amount of \$8,806.34 to Sound and Stagecraft Inc., 2250 S. Mannheim Road, DesPlaines, Illinois, for equipment rental services rendered in connection with "Learning Challenge: Managing Teaching and Change" conference hosted by CCC.

FINANCIAL

\$8,806.34 -- Education Fund

Respectfully submitted,

Wayne D. Watson  
Chancellor

October 1, 1998