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**ADOPTED**  
BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT NO. 508

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County of Cook and State of Illinois

**OCT 1 - 1998**

**COUNTY OF COOK  
AND STATE OF ILLINOIS**

PROFESSIONAL CONSULTANT SERVICES  
CHICAGO MANUFACTURING CONSORTIUM  
DALEY COLLEGE

THE CHANCELLOR

REPORTS

that to fulfill the objectives of the Chicago Manufacturing Center Affiliate (CMCA) grant, services are required of an individual who possesses an understanding of current manufacturing practices and processes; and that Daley College, as the lead member of the Chicago Manufacturing Center Consortium, is involved in providing manufacturing modernization assessment to small and medium sized companies in the Chicago area; and

that a complete assessment of each company's manufacturing operations is required in order for Daley College to recommend improvements resulting in enhanced productivity; and

that the professional services of Ms. Valsa George are required to conduct outreach activities, market, negotiate, implement and evaluate some of the manufacturing modernization projects to be undertaken as part of the CMCA grant; and Ms. George's specific experience in economic development and as a technical support specialist will provide the required technical and specialized support to the College's staff in fulfilling the grant objectives; and that Ms. George will participate in company assessments and manage follow-up activities to generate technical projects; and that these professional services are to be provided from October 1998 through February 1999 on a 30-hour per week basis for twenty weeks.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of a purchase order in the total amount of \$18,000.00 to Ms. Valsa George, 2740 N. Pine Grove, Chicago, for the required professional assessment services required by the CMCA grant from October 1998 through February 1999.

FINANCIAL

\$18,000.00 -- CMCA Grant

Respectfully submitted:

Wayne D. Watson  
Chancellor

October 1, 1998

CITY COLLEGES OF CHICAGO

WAIVER OF COMPETITIVE PROCEDURE REQUIREMENT

Board rules that it is the general policy of the District to use competitive procedures to select professional service consultants. Section 4(a)1-4 Board rule -- lists situations in which a waiver of the competitive procedure requirement is possible. In order to retain a consultant without competitive procedure, this waiver form must be completed and approved by the College President, the appropriate Vice Chancellor, or the Chancellor.

Type of Technical Assistance required: Technical Assistance for contacting manufacturing companies in the area and providing assessment per the objectives of CMCA grant

Brief description of the need for Technical Assistance Required:

Richard J. Daley College, under the CMCA grant, is involved in providing manufacturing modernization assessment to the small and medium sized companies in the Chicago area. A complete assessment of the manufacturing operations of the company are required in order for Daley College to recommend improvements resulting in enhanced productivity. The recommended individual will contact the manufacturing companies in the area and join other members of the Daley team to provide assessment.

Reason that competitive procedures are not appropriate in this situation:

Daley College is committed to provide manufacturing assessment to the industry with highly experienced individuals. Manufacturing assessment procedure is highly specific and specialized therefore warranting individuals with specialized skills and expertise.

Basis for selecting the recommended individual or firm:

Ms. Valsa George has a MS degree from University of Chicago and has been a technical support specialist to Daley College. She has worked in various positions for several years with various organizations. She was also with Economic Development Commission, City of Chicago to work with the area manufacturing companies. This type of experience makes her a prime individual to help us to fulfill proposed objectives under the CMCA Grant.

Approval:

Person initiating request  
Manufacturing Technology Program

Approved By

College and/or Department

Title