

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

MINUTES
REGULAR MEETING OF THE BOARD

Thursday, September 3, 1998 - 9:00 a.m.
Central Administrative Offices, City Colleges of Chicago
Board Room 300
226 West Jackson Boulevard, Chicago, Illinois

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, and the Rules of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, a regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was held as scheduled at 9:00 a.m. on Thursday, September 3, 1998 in Board Room 300, Central Administrative Offices, City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, Illinois, and was called to order at 9:13 a.m. by the Chairman.

PRESENT: Edith Stinson, Student
Edward W. Czadowski
James A. Dyson, Vice Chairman
Ferdinand W. Hargrett
Terry E. Newman, Secretary
Ronald J. Gidwitz, Chairman

ABSENT: Ralph G. Moore (10:14 a.m. arrival)
Roxanne Nava (9:20 a.m. arrival)

ALSO PRESENT: Wayne D. Watson, Chancellor
Vice Chancellors: D. Lewis, M. Marrero, L. Thomas, R. Vazquez
Presidents: Z. Campbell, L. Cox, N. DeSombre, P. Helm,
C. El Amin for J. Horton, R. LeFevour,
T. Martinez
Ruth M. Moscovitch, General Counsel
Patricia A. Buck, Assistant Secretary

The Chairman declared a quorum was present.

(20829) COLLEGE REPORT [No Report]

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(20830) REPORT OF THE CHANCELLOR

The Chancellor reported that preliminary enrollment figures indicate overall that the district will be slightly up or stable in comparison to last year's figures. He mentioned additional recruitment efforts in collaboration with the Chicago Public Schools for GED classes and other pilot programs.

(20831) COMMITTEE REPORT - ACADEMIC AND STUDENT SERVICES

Czadowski asked Lewis to report on the 9-1-1998 Committee meeting. An update was provided on the 12 high school sites being used for alternative educational opportunities for students 18 and older who are not presently enrolled in high school. ISBE grant expenditures based on a second allocation received for FY1998, and WYCC monthly activities were reported. A revision to the Resource Development report was recommended by the Committee to the whole Board for consideration.

(20832) COMMITTEE REPORT - FINANCIAL AND ADMINISTRATIVE SERVICES

In Moore's absence, the Chairman asked the various administrators to report on the 9-1-1998 Committee meeting. Thomas reported that a draft of the FY1993 A-133 audit was submitted by KPMG and the final report is to be completed in the next two weeks. The FY1998 audit is one week behind schedule due to unavailability of KPMG staff. It was noted that the KPMG representative did not attend the Committee meeting as expected. Budgets for FY1999 will be available to the Trustees prior to the September Public Hearing. An update of ICCB funding for FY2000 was made. Monthly computer equipment purchases from Micro City were reviewed. Vazquez presented the monthly capital project report, PBC activities, and monthly M/WBE percentages. The Committee reviewed all purchasing reports that were submitted.

(20833) COMMITTEE REPORT - HUMAN RESOURCE SERVICES

Dyson asked Marrero to summarize the 8-31-1998 Committee meeting. The General American PPO contract will renew on 10-1-1998 with no increase in administration fees. The district life insurance policy also renews on 10-1-1998; staff are involved in meetings regarding reduced fees. Two new HMOs have been contacted for quotes. The HR evaluation report is expected by the next Committee meeting. The Intergovernmental Agreement with the City's Department of Personnel is being reviewed with respect to additional services requested by the city.

At 9:20 a.m., Nava arrived.

(20834) EXECUTIVE COMMITTEE

The Chairman reported on the 8-28-1998 Executive Committee meeting. IBM representatives presented the results of their recent review of the projects in the Office of Information Technology.

The Chairman announced that all Committee reports were received and will be placed on file.

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(20835) CONSIDERATION OF MINUTES, REGULAR MEETING AUGUST 6, 1998

On motion by Czadowski, seconded by Dyson, the minutes of the August 6, 1998 regular meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

(20836) RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF CCC, INVESTMENT AND DEPOSITORY POLICIES [ARTICLE V, SECTION 5.4.4 AND APPENDIX 28]

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20836, incorporated by reference, replacing attachments to Resolution No. 20788 with updated data, was placed in the omnibus and adopted by omnibus motion.

(20837) RESOLUTION: RATIFY AND ADOPT AGREEMENT WITH INTERNATIONAL UNION OF OPERATING ENGINEERS, AFL-CIO LOCAL 399, JULY 1, 1998 TO JUNE 30, 2001

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20837, incorporated by reference, ratifying the agreement negotiated with the International Union of Operating Engineers, AFL-CIO, LOCAL 399, for the period July 1, 1998 to June 30, 2001, was placed in the omnibus and adopted by omnibus motion.

(20838) PERSONNEL REPORT - GENERAL/FUNDED

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20838, incorporated by reference, was placed in the omnibus and adopted by omnibus motion. (See page 8 for further action on this item.)

(20839) PERSONNEL REPORT - LECTURESHIPS AND FACULTY OVERTIME ASSIGNMENTS

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20839, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20840) PERSONNEL REPORT - CONTINUING EDUCATION COURSES

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20840, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20841) PERSONNEL REPORT - HOURLY EMPLOYEES

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20841, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

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(20842) RESOURCE DEVELOPMENT, CCC

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20842, incorporated by reference, concerning grant programs/project funding and the applications which are submitted by CCC, and as amended by the Committee on Academic and Student Services, was placed in the omnibus and adopted by omnibus motion.

(20843) CLINICAL FACILITIES AGREEMENTS, NURSING PROGRAM, KENNEDY-KING COLLEGE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20843, incorporated by reference, approving agreements with Michael Reese Hospital and Medical Center effective September 1, 1998 to August 31, 1999; Tinley Park Mental Health Center effective September 1, 1998 to May 31, 1999; and Jackson Park Hospital and Medical Center effective December 1, 1998 to November 30, 1999, was placed in the omnibus and adopted by omnibus motion.

(20844) CLINICAL FACILITIES AGREEMENTS, ASSOCIATE DEGREE PROGRAM IN NURSING, MALCOLM X COLLEGE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20844, incorporated by reference, approving agreements with Chicago Read Mental Health Center effective August 1, 1998 to June 30, 1999; and with Jackson Park Hospital effective August 1, 1998 to June 30, 1999 with automatic renewal, was placed in the omnibus and adopted by omnibus motion.

(20845) CLINICAL FACILITIES AGREEMENT, ASSOCIATE DEGREE IN PHYSICIAN ASSISTANT PROGRAM, MALCOLM X COLLEGE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20845, incorporated by reference, approving an agreement with Rainbow Community Health Center effective July 1, 1998 to June 30, 1999, was placed in the omnibus and adopted by omnibus motion.

(20846) CLINICAL FACILITIES AGREEMENTS, NURSING PROGRAM, OLIVE-HARVEY COLLEGE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20846, incorporated by reference, approving agreements with Jackson Park Hospital and Medical Center, Doctors Hospital of Hyde Park, Inc., and South Shore Hospital, all effective September 1, 1998 to August 31, 1999 with automatic renewal, was placed in the omnibus and adopted by omnibus motion.

(20847) CLINICAL FACILITIES AGREEMENTS, ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM, WASHINGTON COLLEGE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20847, incorporated by reference, approving agreements with seventeen sites beginning August 17, 1998 and expiring December 19, 1998, was placed in the omnibus and adopted by omnibus motion.

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(20848) CLINICAL FACILITIES AGREEMENT, EMERGENCY MEDICAL TECHNICIAN PROGRAM,
WRIGHT COLLEGE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20848, incorporated by reference, approving an agreement with Pulse Ambulance Company effective September 1998 to September 1999 with automatic renewals, was placed in the omnibus and adopted by omnibus motion.

(20849) TELECOURSE LICENSE AGREEMENT WITH COAST TELECOURSES, CENTER FOR OPEN
LEARNING, WASHINGTON COLLEGE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20849, incorporated by reference, approving an agreement for license rights to one telecourse effective September 4, 1998 to September 3, 2001 at a flat fee of \$1,200.00 plus a \$20.00 per student enrollment fee, was placed in the omnibus and adopted by omnibus motion.

(20850) TELECOURSE LICENSE AGREEMENTS WITH COAST TELECOURSES, CENTER FOR
OPEN LEARNING, WASHINGTON COLLEGE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20850, incorporated by reference, approving agreements for license rights to five telecourses from September 1, 1998 to December 31, 1998 at a cost of \$2,374.00 plus a \$20.00 per student enrollment fee, was placed in the omnibus and adopted by omnibus motion.

(20851) RELOCATION OF SERVER, AMEND LIBRARY AUTOMATION SYSTEM AGREEMENT,
DISTRICT OFFICE [AMEND BOARD REPORT NO. 19315 DATED 6-6-96]

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20851, incorporated by reference, approving an amendment to the original Data Research Associates (DRA) agreement with review after two years by DRA and CCC, was placed in the omnibus and adopted by omnibus motion.

(20852) "TRAVELING LITE" AIRING CONTRACT, THOR ENTERTAINMENT, WYCC-TV
CHANNEL 20, DISTRICT OFFICE [see p. 9]

(20853) PAYMENT OF INVOICES

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20853, incorporated by reference, approving the payment of attorney/legal counsel fees totaling \$282,484.70, was placed in the omnibus and adopted by omnibus motion.

(20854) BALER FOR RECYCLING PROGRAM, WRIGHT COLLEGE-SOUTH CAMPUS

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20854, incorporated by reference, approving issuance of a \$4,917.00 purchase order to the low bidder, Morrow Equipment Company, which is in compliance with M/WBE requirements, was placed in the omnibus and adopted by omnibus motion.

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(20855) RENEW MAINTENANCE SERVICES AND SUPPLIES, NORTHERN TELECOM PRINTERS, ALL COLLEGES AND CENTRAL ADMINISTRATION

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20855, incorporated by reference, approving issuance of purchase orders to Northern Telecom in the amount of \$68,856.00 for on-site maintenance of eleven printers for FY1999, purchase orders on an as-needed basis for supplies estimated at \$12,500.00 for FY1999, and the payment of invoices in the total amount of \$34,428.00 for the second half of FY1998, was placed in the omnibus and adopted by omnibus motion.

(20856) RENEW MAINTENANCE SUPPORT SERVICES, CISCO NETWORK EQUIPMENT, ALL COLLEGES AND CENTRAL ADMINISTRATION [AMEND BOARD REPORT NO. 20240 DATED 10-1-97]

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20856, incorporated by reference, approving issuance of an addendum in the amount of \$102,200.00, bringing the total purchase order to Cisco Systems to \$232,012.93, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from M/WBE and competitive bidding requirements.

(20857) IMAGE ADVERTISING CAMPAIGN, CENTRAL ADMINISTRATION

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20857, incorporated by reference, approving the payment of invoices totaling \$83,096.08 to Chicago Sun-Times, Chicago Tribune, Crain Communications, Daily Southtown, Defender, Exito, LaRaza and N'Digo newspapers for image campaign advertisements, was placed in the omnibus and adopted by omnibus motion.

(20858) SEVENTH FLOOR RENOVATION, ADDITIONAL COSTS, CENTRAL ADMINISTRATION [AMEND BOARD REPORTS NO. 20498 DATED 3-5-98 AND NO. 20691 DATED 6-4-98]

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20858, incorporated by reference, approving issuance of an addendum in the amount of \$22,239.30, bringing the total purchase order to R. Rudnick Construction to \$562,510.30, was placed in the omnibus and adopted by omnibus motion. R. Rudnick Corporation is in compliance with M/WBE requirements.

(20859) MULTI-PURPOSE SWEEPERS, KENNEDY-KING, OLIVE-HARVEY, MALCOLM X AND WASHINGTON COLLEGES AND DISTRICT OFFICE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20859, incorporated by reference, approving issuance of purchase orders to Epoke, Inc. totaling \$95,679.00, reflecting the Epoke, Inc. pricing arrangement with the City of Chicago, was placed in the omnibus and adopted by omnibus motion.

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- (20860) EMERGENCY BOILER #2 REPAIRS, MALCOLM X COLLEGE [PURSUANT TO BOARD REPORTS NO. 20247 DATED 10-1-97 AND NO. 20340 DATED 12-4-97]

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20860, incorporated by reference, approving issuance of a purchase order to Delta Heating, Air Conditioning & Refrigeration, Inc., in the estimated amount of \$21,000.00, was placed in the omnibus and adopted by omnibus motion.

- (20861) PROFESSIONAL CONSULTANT SERVICES, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20861, incorporated by reference, authorizing issuance of a purchase order in the amount of \$110,000.00 plus expenses to Professional Computing for management and consultant services from September 15, 1998 to September 14, 1999 (see page 9 for an amendment to these dates), was placed in the omnibus and adopted by omnibus motion. These services are exempt from competitive bidding requirements.

- (20862) ANNUAL PRODUCTION AND BROADCAST CONSULTANT SERVICES, WYCC-TV CHANNEL 20, CENTRAL ADMINISTRATION

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20862, incorporated by reference, approving issuance of purchase orders to consultants on an as-needed basis for WYCC-TV production and broadcast services for the period September 3, 1998 through June 30, 1999 with a total estimated expenditure of \$194,225.00, was placed in the omnibus and adopted by omnibus motion.

- (20863) FIESTA BORICUA SPONSORSHIP, DISTRICT OFFICE

On motion by Czadowski, seconded by Dyson, the foregoing Board Report No. 20863, incorporated by reference, approving the issuance of a \$6,000.00 purchase order to WIND-WLXX/Chicago Radio, for a booth sponsorship and radio commercials at the Fiesta Boricua on September 6, 1998, was placed in the omnibus and adopted by omnibus motion.

- (20864) CONSULTANT AND PROFESSIONAL SERVICES, MONTHLY SUMMARY

This informational report was received and placed on file.

- (20865) CHICAGO PUBLIC SCHOOLS DIRECT INSTRUCTION PROJECT, 1997-1998 YEAR-END REPORT, MALCOLM X COLLEGE

This informational report was received and placed on file.

- (20866) BEST PRACTICE HIGH SCHOOL INTERNSHIP PROGRAM, TRUMAN COLLEGE

This informational report was received and placed on file.

- (20867) INTEGRATED FIELD EXPERIENCE PILOT PROGRAM, TRUMAN COLLEGE

This informational report was received and placed on file.

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(20868) "DON'T TRANSFER THAT CALL" MANUAL, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20869) HOUSEKEEPING PROGRAM OFFERED AT VARIOUS SITES, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20870) PHI THETA KAPPA HONORS INSTITUTE, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20871) RASSIAS LANGUAGE INSTITUTE, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20872) "COMINO A SU CASA," SPANISH COALITION HOUSING FAIR, WRIGHT COLLEGE

This informational report was received and placed on file.

(20873) PHI THETA KAPPA, SUMMER INTERNSHIP, KAREN STAHER, WRIGHT COLLEGE

This informational report was received and placed on file.

OMNIBUS MOTION

On motion by Czadowski, seconded by Dyson, the foregoing Board Reports and Resolutions from No. 20829 to No. 20873 except as shown to have been disposed of by special action, were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

(20874) FACULTY COUNCIL UPDATE

Attinello spoke about a draft of the IBM review report being circulated. Faculty are very interested in the results of the review, and Attinello requested that a final copy be made available to the Colleges. He specifically mentioned difficulties experienced with the electronic data base systems, shutdowns of SPAS, the financial system, and the delay in implementing the library automation system. Attinello also reported that the FCCCC will hold its first meeting of the fall semester on September 16, 1998.

CLOSED SESSION

Dyson moved, seconded by Czadowski, that the Board of Trustees hold a closed session pursuant to Sections 2.C.1 and 2.C.11 of the Open Meetings Act to consider matters pertaining to personnel and litigation, and it was so ordered at 9:25 a.m. by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

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The Board members returned, and the Chairman reconvened the open Board meeting at 10:50 a.m. It was noted for the record that Moore arrived at 10:14 a.m. during the closed session.

PRESENT: Edith Stinson, Student
Edward W. Czadowski
James A. Dyson, Vice Chairman
Ferdinand W. Hargrett
Ralph G. Moore
Roxanne Nava
Terry E. Newman, Secretary
Ronald J. Gidwitz, Chairman

ABSENT: None

The Chairman declared a quorum was present.

(20852) "TRAVELING LITE" AIRING CONTRACT, THOR ENTERTAINMENT, WYCC-TV
CHANNEL 20, DISTRICT OFFICE

On motion by Nava, seconded by Newman, the foregoing Board Report No. 20852, incorporated by reference, approving an agreement with Thor Entertainment whereby Channel 20 will serve as the presenting station for the "Traveling Lite" series for which service the Board will be paid \$12,500.00, was adopted by a unanimous affirmative voice vote of the seven voting members present. The student member cast an affirmative advisory vote.

(20838) AMEND PERSONNEL REPORT - GENERAL/FUNDED [see p. 3]

On motion by Dyson, seconded by Hargrett, Board Report No. 20838, agenda item 2a, was amended to include the termination effective September 3, 1998 of Ramiro Borja, Assistant Dean at West Side Technical Institute, Daley College, and was adopted by a unanimous affirmative voice vote of the seven voting members present. The student member cast an affirmative advisory vote.

(20861) AMEND DATES IN OIT CONSULTANT SERVICES CONTRACT [see p. 7]

On motion by Czadowski, seconded by Hargrett, Board Report No. 20861, agenda item 6h, was amended by deleting the dates from September 15, 1998 to September 14, 1999 and replacing them with September 21, 1998 to September 17, 1999, and adopted by a unanimous affirmative voice vote of the seven voting members present. The student member cast an affirmative advisory vote.

ADJOURNMENT

On motion by Czadowski, seconded by Moore, the September 3, 1998 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 10:52 a.m. by a unanimous affirmative voice vote of the seven voting members present.

TERRY E. NEWMAN
Secretary