

20986

ADOPTED  
BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT NO. 508

NOV 5 - 1998

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

COUNTY OF COOK  
AND STATE OF ILLINOIS

NEWSPAPER ADVERTISING AGENCY SERVICES  
OFFICE OF HUMAN RESOURCES  
DISTRICT OFFICE

(Amend Board Reports #19657 dated 12-5-1996 and #20612 dated 5-8-1998)

THE CHANCELLOR

REPORTS

that in Board Report #20612 approved 5-8-1998, the Board approved the extension of recruitment advertising services with Rada Advertising through the end of FY1998; there is a need to process payment of current invoices for September and October totaling \$41,241.26; and staff is recommending to continue Rada Advertising's services through December 31, 1998, at an additional projected cost of \$44,000.00; and this extension will allow ads to be placed for immediate recruitment needs in OIT as well as other District areas; and

that staff is currently reviewing the results of an RFP for recruitment advertising agency services which had a deadline of October 27, 1998; and a recommendation is expected to be made at the December 1998 Board meeting; and

that this purchase of professional services is exempt from the District's competitive bidding requirements.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of purchase orders on an as-needed basis to Rada Advertising Inc., 372 West Ontario, Chicago, for recruitment advertising services through December 31, 1998 at an estimated total cost of \$85,241.26.

FINANCIAL

\$85,241.26 -- Education Fund

Respectfully submitted:

Wayne D. Watson  
Chancellor

November 5, 1998