

20979

ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

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County of Cook and State of Illinois

NOV 5 - 1998

**COUNTY OF COOK
AND STATE OF ILLINOIS**

COMPUTER CONSULTING SERVICES - NETWORK Y2K COMPLIANCE
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that there is a need for technical consulting services to ascertain whether District network hardware and software is Year 2000 compliant; and

that the required work is divided into two parts:

- ▶ Audit of CCC's Novell back-up and immediate network problems solutions;
- ▶ Year 2000 compliance for core network components and workstations.

that the deliverables include a review and inventory of the District's local and wide area networks, the documentation of possible application and hardware Year 2000 conflicts, working with hardware and software manufacturers to identify conflicts, testing to verify conflicts, if needed, and documentation of findings in a report and an audit of the Novell back-up; and

that a proposal was obtained from Project Leadership Associates, Chicago, which has a good reputation for solutions to Year 2000 issues; and that Project Leadership Association has proposed a \$115.00 per hour charge for the required services; and

that staff in the Office of Information Technology estimate that the total cost for these services will be approximately \$15,000.00 for the workstations which is projected to be completed within 6 weeks, and \$75,000.00 for the Novell back-up which is projected to be completed within 8 weeks; and

that the actual cost may vary based on the number of hours actually required.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of a purchase order in an amount not to exceed \$90,000.00 to Project Leadership Associates, 203 N. LaSalle #2100, Chicago, for technical consulting services as outlined above.

FINANCIAL

\$90,000.00 -- Educational Fund

Respectfully submitted:

Wayne D. Watson
Chancellor

November 5, 1998

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CITY COLLEGES OF CHICAGO

WAIVER OF COMPETITIVE PROCEDURE REQUIREMENT

Board rules state that it is the general policy of the District to use competitive procedures to select professional service consultants. Section 4(a) 1-4 of Board Rule -- list situations in which a waiver of competitive procedure requirement is possible. In order to retain a consultant without competitive procedures, this waiver form must be completed and approved by the College President, the appropriate Vice Chancellor or the Chancellor.

1. Type of consultant/services required:

Project Leadership Associates will provide immediate Year 2000 consulting services on City College's Network. They will also be doing an audit of our Novell backup.

2. Brief description of the need for a professional services consultant:

Bringing on this consultant is part of the Board approved plan for City Colleges of Chicago to meet Year 2000 compliance.

3. Reason that competitive procedures are not appropriate in this situation:

Time is of the essence. Furthermore, Project Leadership Associates has prepared a satisfactory proposal for problem solving and reporting on these Year 2000 issues.

4. Basis for selecting the recommended individual or firm:

Project Leadership Associates has a good reputation for Year 2000 consulting services. See also 3.

Person initiating request

L. Herman - 10-21-98

Louis Herman, Chief Information Officer
Office of Information Technology

Approved by

Title