

20939

APPROVED

NOV 5 - 1998

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

MINUTES
REGULAR MEETING OF THE BOARD

Thursday, October 1, 1998 - 9:00 a.m.
Central Administrative Offices, City Colleges of Chicago
Board Room 300
226 West Jackson Boulevard, Chicago, Illinois

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, and the Rules of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, a regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was held as scheduled at 9:00 a.m. on Thursday, October 1, 1998 in Board Room 300, Central Administrative Offices, City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, Illinois, and was called to order by the Chairman at 9:16 a.m.

PRESENT: James A. Dyson, Vice Chairman
Ferdinand W. Hargrett
Ralph G. Moore
Terry E. Newman, Secretary
Ronald J. Gidwitz, Chairman

ABSENT: Edith Stinson, Student
Edward W. Czadowski (9:28 a.m. arrival)
Roxanne Nava

ALSO PRESENT: Wayne D. Watson, Chancellor
Vice Chancellors: D. Lewis, M. Marrero, L. Thomas, R. Vazquez
Presidents: Z. Campbell, L. Cox, N. DeSombre, P. Helm,
J. Horton, R. LeFevour, T. Martinez
Ruth M. Moscovitch, General Counsel
Patricia A. Buck, Assistant Secretary
Dolores Javier, Treasurer

The Chairman declared a quorum was present.

(20878) COLLEGE REPORT [None]

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The Chairman declared a quorum was present.

(20878) COLLEGE REPORT [None]

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(20879) REPORT OF THE CHANCELLOR [College Annual Reports]

Prior to introducing the Colleges' annual reports, the Chancellor reported on the kick-off celebration of Hispanic Heritage Month which was held September 24, 1998 at West Side Technical Institute, and an international wrestling match held at Kennedy-King College. The College Presidents reported on highlights and accomplishments from the FY1998 annual report, provided information on the Colleges' FY1999 budgets, and outlined major challenges.

At 9:28 a.m. Czadowski arrived.

(20880) COMMITTEE REPORT - ACADEMIC AND STUDENT SERVICES

Czadowski asked Lewis to report on the September 29, 1998 Committee meeting. On behalf of President Campbell, Lee Owens reported on the CCC/CPS Partners in Student Success initiative; consensus of survey responses showed that the project was successful. WYCC monthly activities and a special report on consultants used by Channel 20 were reviewed. Cartwright reported that Channel 20 has received eight Emmy nominations. A revision to the Resource Development report was recommended by the Committee to the whole Board for consideration.

(20881) COMMITTEE REPORT - FINANCIAL AND ADMINISTRATIVE SERVICES

Moore asked Thomas and Vazquez to report on the September 29, 1998 Committee meeting. Thomas reported that the FY1993 A-133 audit was completed and submitted to the Department of Education. KPMG has requested that CCC secure a 45-day extension for the annual audit from ICCB which is necessary because of commitments in the Germany KPMG office. Thomas also reported on the FY2000 ICCB funding plan, the FY1999 budget, the need for a vendor to manage the FMS system, and presented on behalf of OIT, a listing of all computer-related purchases for the month. Sharon Gilliam of the Unison Consulting Group gave a preliminary interim report on a review of CCC's financial operations which highlighted historical perspectives of the district's deficit spending. Vazquez presented the monthly capital project report, PBC activities, and M/WBE percentages. The Committee reviewed all purchasing reports that were submitted.

(20882) COMMITTEE REPORT - HUMAN RESOURCE SERVICES

Dyson asked Marrero to summarize the September 29, 1998 Committee meeting. It was reported that the General American PPO contract will be renewed for another year. Negotiations with Guardian, the district's group life insurance carrier, resulted in a reduced increase of three cents; next spring the Human Resources office will prepare a Request for Proposals [RFP] for life insurance coverage. Discussions with two HMO carriers are ongoing with respect to reducing their requests for increases; an RFP may be needed to select a new HMO more responsive to the district's financial constraints. The issuance of an RFP may postpone open enrollment procedures for staff. An evaluation of the Human Resources functions in the areas of employment services, compensation and benefits was summarized by the consultants who conducted the review.

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(20883) EXECUTIVE COMMITTEE

The Chairman reported on the September 17, 1998 Executive Committee meeting. Recent media coverage was reviewed. Cahill reported on the Culinary Institute campaign, and various committee memberships were discussed. A two-year comparison report on new and continuing grants was reviewed by the Committee. Thomas discussed changes in the operational budget since the tentative budget was prepared in July and distributed the 1998-1999 Capital Improvement Budget. The Chancellor commented on progress being made by the Unison Consulting Group in reviewing financial operations. The Committee received a cost analysis for court reporter services at Board meetings and committee meetings.

The Chairman announced that all Committee reports were received and will be placed on file.

(20884) CONSIDERATION OF MINUTES, REGULAR MEETING SEPTEMBER 3, 1998

On motion by Dyson, seconded by Newman, the minutes of the September 3, 1998 regular meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the six voting members present.

(20885) CONSIDERATION OF MINUTES, SPECIAL MEETING SEPTEMBER 29, 1998 FOR THE PURPOSE OF HOLDING A PUBLIC HEARING

On motion by Dyson, seconded by Newman, the minutes of the September 29, 1998 special meeting of the Board of Trustees for the purpose of holding a public hearing were approved as submitted by a unanimous affirmative voice vote of the six voting members present.

(20886) CONSIDERATION OF MINUTES, SPECIAL MEETING SEPTEMBER 29, 1998

On motion by Dyson, seconded by Newman, the minutes of the September 29, 1998 special meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the six voting members present.

(20887) RESOLUTION: RENEWAL AND NONRENEWAL OF NONTENURED FACULTY

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20887, incorporated by reference, regarding notification to nontenured faculty of their employment status for the academic year January 5, 1998 - December 19, 1998, as required by law and the Board-CCCTU agreement, was placed in the omnibus and adopted by omnibus motion.

(20888) PERSONNEL REPORT - GENERAL/FUNDED-ADDENDUM

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20888 incorporated by reference, was placed in the omnibus and adopted by omnibus motion. The Board Report included obituaries for Ronald Wright, of Malcolm X College custodial staff; Charles J. Reed III, Assistant Chief Engineer of Olive-Harvey College; Julia Brisker, College Secretary I at Daley College; and Mae Gayden, Project Clerk at Washington College.

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(20889) PERSONNEL REPORT - CONTINUING EDUCATION COURSES

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20889, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20890) PERSONNEL REPORT - LECTURESHIPS AND FACULTY OVERTIME ASSIGNMENTS

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20890, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20891) PERSONNEL REPORT - HOURLY EMPLOYEES

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20891, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20892) AUTHORIZE FOUR NEW POSITIONS, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE [see p.10]

(20893) RESOURCE DEVELOPMENT, CCC

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20893, incorporated by reference, concerning grant programs/project funding and the applications which are submitted by CCC, and as amended by the Committee on Academic and Student Services, was placed in the omnibus and adopted by omnibus motion.

(20894) ADDENDUM 1998-99 TO GENERAL FACILITIES AGREEMENT, DIETETIC TECHNOLOGY PROGRAM, MALCOLM X COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20894, incorporated by reference, approving an addendum with Cook County Hospital for a maximum of six students enrolled in Dietetic Supervised Field Practice I, II, and III from October 17, 1998 to May 31, 1999, was placed in the omnibus and adopted by omnibus motion.

(20895) CLINICAL FACILITIES AGREEMENTS, ASSOCIATE DEGREE PROGRAM IN NURSING, MALCOLM X COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20895, incorporated by reference, approving agreements with St. Elizabeth Hospital effective August 1, 1998 to June 30, 1999, and Advocate Health and Hospital d/b/a Bethany Hospital effective August 1, 1998 to July 31, 1998, was placed in the omnibus and adopted by omnibus motion.

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(20896) CLINICAL FACILITIES AGREEMENTS, NURSING PROGRAM, OLIVE-HARVEY COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20896, incorporated by reference, approving agreements effective September 1, 1998 to August 31, 1999 with St. Bernard Hospital and Health Care Center, and Advocate Home Health Services; and effective September 1, 1998 to September 1, 2001 with University of Chicago Hospitals, was placed in the omnibus and adopted by omnibus motion.

(20897) RENEWAL AGREEMENT WITH SCHOLARSHIP AND GUIDANCE ASSOCIATION, TRUMAN MIDDLE COLLEGE AND CENTRAL OFFICE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20897, incorporated by reference, approving an agreement effective August 1, 1998 through June 30, 1999 for counseling services for Middle College students, was placed in the omnibus and adopted by omnibus motion.

(20898) CLINICAL FACILITIES AGREEMENTS, SOCIAL SERVICE PRACTICUM, WASHINGTON COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20898, incorporated by reference, approving agreements effective August 17, 1998 to December 19, 1998 with Carole Robertson Center and Roseland Community Hospital, was placed in the omnibus and adopted by omnibus motion.

(20899) TELECOURSE LICENSE AGREEMENT, CENTER FOR OPEN LEARNING, WASHINGTON COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20899, incorporated by reference, approving an agreement with Intelcom, Intelligent Telecommunications, effective September 1, 1998 to December 31, 1998 for two telecourse licenses at a total cost of \$605.00 plus a \$20.00 per student enrollment fee, was placed in the omnibus and adopted by omnibus motion.

(20900) TELECOURSE LICENSE AGREEMENT WITH PUBLIC BROADCASTING SERVICE [PBS] CENTER FOR OPEN LEARNING, WASHINGTON COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20900, incorporated by reference, approving an agreement for license rights to 19 telecourses for the Fall 1998 semester, from September 1, 1998 to December 31, 1998 for a total cost of \$9,500.00 plus a \$20.00 per student enrollment fee, was placed in the omnibus and adopted by omnibus motion.

(20901) CLINICAL FACILITIES AGREEMENTS, ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM, WASHINGTON COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20901, incorporated by reference, approving agreements beginning August 17, 1998 and expiring December 19, 1998 with 23 sites, was placed in the omnibus and adopted by omnibus motion.

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(20902) LICENSE RENEWAL WITH THE CHICAGO TRANSIT AUTHORITY, WRIGHT COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20902, incorporated by reference, approving an agreement for the period October 1, 1997 up to September 30, 2000, whereby CCC grants the Chicago Transit Authority (CTA) a license to continue operating a bus turnaround on the premises of Wright College North, for which license the CTA pays CCC an annual fee, said agreement subject to approval of the Public Building Commission of Chicago, was placed in the omnibus and adopted by omnibus motion.

(20903) PEOPLESFT SOFTWARE LICENSE AGREEMENT, DISTRICT OFFICE [see p.10]

(20904) PAYMENT OF INVOICES

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20904, incorporated by reference, approving the payment of attorney/legal counsel fees totaling \$204,475.41, was placed in the omnibus and adopted by omnibus motion.

(20905) PROFESSIONAL CONSULTANT SERVICES, CHICAGO MANUFACTURING CONSORTIUM, DALEY COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20905, incorporated by reference, approving issuance of a \$18,000.00 purchase order to Ms. Valsa George for assessment services required by the CMCA grant from October 1998 through February 1999, was placed in the omnibus and adopted by omnibus motion.

(20906) MISCELLANEOUS PRINTING SUPPLIES, KENNEDY-KING COLLEGE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20906, incorporated by reference, approving issuance of purchase orders and payment of invoices to Murnane Paper Company in the amount of \$12,830.15, and to Raised Expectations in the amount of \$7,960.00, was placed in the omnibus and adopted by omnibus motion.

(20907) PRINT CENTER TECHNICAL SERVICES, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20907, incorporated by reference, ratifying the Chairman's pre-approval to issue a purchase order for payment of outstanding invoices totaling \$37,922.99 to Sierra Systems for its services since January 1998; and approving issuance of a \$54,000.00 purchase order to Sierra Systems for continuation of services from September 1, 1998 through February 28, 1999, was placed in the omnibus and adopted by omnibus motion.

(20908) PRINTER MAINTENANCE SUPPORT SERVICES, ALL COLLEGES AND DISTRICT OFFICE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20908, incorporated by reference, approving issuance of a \$25,459.20 purchase order to

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Hewlett Packard for maintenance of eight HP5000 printers from May 23, 1998 through May 22, 1999, was placed in the omnibus and adopted by omnibus motion. These services are exempt from competitive bidding requirements.

(20909) **TEACHING AND LEARNING INSTITUTE CONFERENCE, DISTRICT OFFICE [AMEND BOARD REPORT NO. 20496 DATED 3-5-98]**

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20909, incorporated by reference, approving issuance of an additional payment of \$8,806.34 to Sound and Stagecraft, Inc. for service in connection with the conference hosted by CCC on December 5-6, 1997, was placed in the omnibus and adopted by omnibus motion.

(20910) **TECHNICAL ASSISTANCE SERVICES, MANUFACTURING TECHNOLOGY INSTITUTE BRIDGE PROGRAM, DALEY COLLEGE**

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20910, incorporated by reference, approving issuance of a \$16,000.00 purchase order to Ms. Stacy Toscas for the services required by the NSF grant from October 1, 1998 through May 31, 1999, was placed in the omnibus and adopted by omnibus motion.

(20911) **INSTALLATION OF ANTENNA SIGNAL CONDUIT, OLIVE-HARVEY COLLEGE**

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20911, incorporated by reference, approving issuance of a \$6,833.00 purchase order to the low bidder, Wigdahl Electric, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

(20912) **CONSULTING SERVICES FOR SPAS STABILIZATION, DISTRICT OFFICE**

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20912, incorporated by reference, extending the contract with Thomas/Gont Enterprises, Inc. in an amount not to exceed a total of \$440,000.00 for computer consulting services effective June 1, 1998 to February 27, 1999, was placed in the omnibus and adopted by omnibus motion. These services are exempt from competitive bidding procedures and M/WBE requirements.

(20913) **CONSULTING SERVICES FOR FINANCIAL APPLICATIONS, DISTRICT OFFICE**

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20913, incorporated by reference, approving issuance of a purchase order to Catalyst Consulting Group in an amount not to exceed a total \$85,000.00 for consulting services effective October 1, 1998 to November 20, 1998, was placed in the omnibus and adopted by omnibus motion. These services are exempt from competitive bidding procedures and M/WBE requirements.

(20914) **LIBRARY AUTOMATION CONSULTANT SERVICES, CCC**

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20914, incorporated by reference, approving issuance of a purchase order in an amount not to exceed \$35,000.00 to Hettinger & Associates to provide a consultant to

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oversee the project in accordance with the proposal submitted, was placed in the omnibus and adopted by omnibus motion.

(20915) PROFESSIONAL CONSULTANT SERVICES, SPAS YEAR 2000 PLAN, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20915, incorporated by reference, approving issuance of a purchase order in the amount of \$175,000.00 plus expenses in the amount of \$10,000.00 to PSI Consulting Services for the period October 1, 1998 to September 30, 1999, was placed in the omnibus and adopted by omnibus motion.

(20916) EXTEND ANNUAL ELEVATOR/ESCALATOR MAINTENANCE SERVICES AND REPAIR WORK, ALL COLLEGES AND DISTRICT OFFICE [AMEND BOARD REPORTS NO. 20756 DATED 7-2-98, NO. 20388 DATED 1-8-98, NO. 20115 DATED 8-3-97, NO. 18782 DATED 9-7-95 AND NO. 18724 DATED 8/3/95] [see p.10]

(20917) CONSULTANT AND PROFESSIONAL SERVICES, MONTHLY SUMMARY

This informational report was received and placed on file.

(20918) EDUCATIONAL TALENT SEARCH PROGRAM, DAWSON TECHNICAL INSTITUTE, KENNEDY-KING COLLEGE

This informational report was received and placed on file.

(20919) "TECH-KNOW" CAMP, KENNEDY-KING COLLEGE

This informational report was received and placed on file.

(20920) COMMUNITY PARTNERSHIP, FAMILY LEARNING CENTER, MALCOLM X COLLEGE

This informational report was received and placed on file.

(20921) DUAL ENROLLMENT PROGRAM, WEST TOWN ALTERNATIVE HIGH SCHOOL, MALCOLM X COLLEGE

This informational report was received and placed on file.

(20922) SUMMER PROGRAM, HEALTH SCIENCE DEPARTMENT, MALCOLM X COLLEGE

This informational report was received and placed on file.

(20923) VOLUNTEER DEPUTY REGISTRAR PROGRAM, MALCOLM X COLLEGE

This informational report was received and placed on file.

(20924) CAREER EXPO, OLIVE-HARVEY COLLEGE

This informational report was received and placed on file.

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(20925) PHARMACY TECHNOLOGY PROGRAM, OLIVE-HARVEY COLLEGE

This informational report was received and placed on file.

20926) PROFESSOR SERVES ON PANELS IN SALVADOR, BAHIA, OLIVE-HARVEY COLLEGE

This informational report was received and placed on file.

(20927) CUSTOMER SERVICE TRAINING FOR DOMINICK'S FINER FOODS, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20928) 1998 MAYOR'S SUMMER YOUTH ARTS PROGRAM, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20929) COMMUNITY EVENTS, HUMBOLDT PARK VOCATIONAL EDUCATION CENTER, WRIGHT COLLEGE

This informational report was received and placed on file.

(20930) O'HARE MILITARY BASE TRAINING, WRIGHT COLLEGE

This informational report was received and placed on file.

(20931) WELFARE-TO-WORK JOB TRAINING PROGRAM TECHNOLOGY TRANSFER, WRIGHT COLLEGE

This informational report was received and placed on file.

OMNIBUS MOTION

On motion by Dyson, seconded by Newman, the foregoing Board Reports and Resolutions from No. 20878 to No. 20931 except as shown to have been disposed of by special action, were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the six voting members present.

(20932) FACULTY COUNCIL UPDATE

Attinello reported on a meeting held recently between FCCCC members, Lewis and Ferreri. Discussions included the flowchart for curriculum/program development procedures, the form used for faculty rank promotions, the potential value of computerized placement tests, and the development of academic standards relating to student performance. Attinello expressed his view of exit competencies and exit testing for general education courses. He also cited some of the District's new initiatives which he thought would bring better prepared students to CCC. In closing, Attinello acknowledged the years of service by Donald B. Smith, who recently retired.

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CLOSED SESSION

Dyson moved, seconded by Newman, that the Board of Trustees hold a closed session pursuant to Sections 2.C.1, 2.C.7 and 2.C.11 of the Open Meetings Act to consider matters pertaining to personnel, investment contracts and litigation, and it was so ordered at 11:04 a.m. by a unanimous affirmative voice vote of the six voting members present.

The Board members returned, and Vice Chairman Dyson reconvened the open Board meeting at 12:12 p.m. It was noted for the record that Chairman Gidwitz departed at 11:55 a.m. during the closed session, at which time Dyson assumed the Chair and presided in accordance with Section 1.4.3 of the Rules of the Board.

PRESENT: Edward W. Czadowski
Ferdinand W. Hargrett
Ralph G. Moore
Terry E. Newman, Secretary
James A. Dyson, Vice Chairman, presiding

ABSENT: Edith Stinson, Student
Roxanne Nava
Ronald J. Gidwitz, Chairman

The Vice Chairman declared a quorum was present.

(20892) AUTHORIZE FOUR NEW POSITIONS, OFFICE OF INFORMATION TECHNOLOGY, DISTRICT OFFICE

Hargrett moved, seconded by Newman to authorize the addition of four staff positions in the Office of Information Technology at an estimated total of \$240,000.00 in annual salaries, said staff to be recruited during October 1998, and it was so ordered by a unanimous affirmative voice vote of the five voting members present.

(20903) PEOPLESOFT SOFTWARE LICENSE AGREEMENT, DISTRICT OFFICE

On motion by Moore, seconded by Newman, the foregoing Board Report No. 20903, incorporated by reference, approving a license agreement for three software systems from Peoplesoft USA, Inc. at a cost not exceed \$3,795,000.00, was adopted by a unanimous affirmative voice vote of the five voting members present. This purchase is exempt from competitive bidding.

(20916) EXTEND ANNUAL ELEVATOR/ESCALATOR MAINTENANCE SERVICES AND REPAIR WORK, ALL COLLEGES AND DISTRICT OFFICE [AMEND BOARD REPORTS NO. 20746 DATED 7-2-98, NO. 20388 DATED 1-8-98, NO. 20115 DATED 8-3-97, NO. 18787 DATED 9-7-95, AND NO. 18724 DATED 8-3-95]

On motion by Newman, seconded by Moore, the foregoing Board Report No. 20916, incorporated by reference, approving the extension of elevator/escalator maintenance services and/or repairs through December 31, 1998, and authorizing the issuance of purchase order addenda to Capitol Elevator and Mid-American

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Elevator on an as-needed basis, was adopted by a unanimous affirmative voice vote of the five voting members present.

ADJOURNMENT

On motion by Hargrett, seconded by Newman, the October 1, 1998 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 12:15 p.m. by a unanimous affirmative voice vote of the five voting members present.

TERRY E. NEWMAN
Secretary