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SUMMARY OF THE MEETING OF

THE BOARD COMMITTEE ON FINANCE & ADMINISTRATIVE SERVICES

May 7, 1998

**Office of Finance Report:**

- Unrestricted Fund Audit has been completed for FY 1997.
- CCC expects KMPG to submit the final draft of the 1997 Management Letter by the end of next week.
- KMPG has begun the A-133 audits for fiscal years 1993 and 1997. FY 1993 audit is expected to be completed by the first week in June. The A-133 audit for FY 1997 has a due date of July 31, 1998.
- The fiscal status of approved FY 1998 PBC Capital Projects was distributed to the Committee.
- The Preliminary FY 1999 Budget was presented to the Committee.

**Office of Information Technology Report:**

- Presented the Office of Information Technology accomplishments for April.
- Wiring has been completed at several of the campuses and close to completion at the other campuses.
- The 7<sup>th</sup> floor renovation project is proceeding ahead of schedule.
- RFP to replace the telephone system has been forwarded to Purchasing.
- Pilot project for instructional computing on the Web has started.
- Fine tuning performance of FMS has begun.
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**Office of Administrative Services Report:**

- Presented the Capital Project Status Report.
- The monthly M/WBE report was presented for review.
- WYCC presented their monthly status report.
- The Committee reviewed all board reports that were submitted.