

JUN 4 - 1998

BOARD COMMITTEE ON HUMAN RESOURCES SERVICES
Tuesday, 5 May 1998, 10:00 a.m.
MINUTES

James Dyson, Chairman Ron Gidwitz Zerrie Campbell Lawrence Cox Nancy DeSombre Ray LeFevour Phoebe Helm Ted Martinez Joann Horton	Wayne D. Watson Dan Landt Darnell Leavell Patricia Buck	Omero Suarez Jack Calabro George Pidot Lacy Thomas Deidra Lewis Ruth Moscovitch Respicio Vazquez Michelle Pitre-Young Mary Lou Carroll
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The meeting of the Board Committee on Human Resources Services was held on Tuesday, 5 May 1998, at 10:00 am. Chairman James Dyson called the meeting to order. Minutes of the April 1, 1998 Board Committee meeting were approved. The Monthly Activity Report was given by Vice Chancellor Jack L. Calabro.

Staff Reports

Human Resources has begun the process of informational meetings conducted by SURS explaining new pension options; we expect July 1, 1998 implementation. We are also engaged in salary survey information-gathering for Information Technology professionals and have recommended a new salary structure to the officers of the district. Outside employment forms have been distributed, completed, and returned. Guardian Life Insurance has been proposing an increase in life insurance rates. Therefore, we may need to request bids for life insurance. The vision plan provider has agreed to hold the current fees for the coming year.

New Business:

Board Chairman Gidwitz questioned the very late submission of overtime approvals and asked why overtime was not approved prior to the performance of overtime work rather than after. Michelle Pitre-Young responded that overtime is reported in the board report upon receipt from the campuses. Discussion among Presidents LeFevour, DeSombre, and Board members Gidwitz and Dyson regarding the processing of overtime for approval. Discussion concluded with agreement on the need for earlier submission of faculty overtime approvals.

At 10:10 a.m. Committee Chairman Dyson called for a closed session pursuant to Sections 2.c.1., 2.c.2, and 2.c.11 of the Open Meetings Act to discuss matters pertaining to personnel employment, collective bargaining, and litigation.

At 10:40 a.m., the open meeting was reconvened. On behalf of the Committee, Chairman Dyson forwarded personnel items to the full Board for further consideration.

At 10:41 a.m., the Committee meeting was adjourned.