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**SUMMARY OF THE MEETING OF
THE BOARD COMMITTEE ON FINANCE & ADMINISTRATIVE SERVICES
JULY 1, 1998**

JUL 2 - 1998

OFFICE OF FINANCE:

- KPMG presented an informational presentation of the FY97 financial statements and management letter to the Audit Services Committee.
- Status of the FY93 A-133 audit - KPMG expects to wrap up all field work during the week of July 13th.
- Status of the FY97 A-133 audit-Progressing as expected and anticipated to be completed prior to July 31, 1998 deadline.
- The ICCB Final Appropriations Capital Funding Plan was summarized.
- FY 1999 Preliminary Budget Documents were presented to the Committee for review.

OFFICE OF INFORMATION TECHNOLOGY:

- Presented the Office of Information Technology Accomplishments Report for the month of June.
- The Network Infrastructure Project is near completion. All campuses will have completed acceptance testing before the end of July.
- OIT migrated SPAS and the Time & Attendance systems to CICS 4.1. All known problems were resolved. As a result of this upgrade and migration there were no SPAS outages during summer registration.

OFFICE OF ADMINISTRATIVE SERVICES:

- Presented the Capital Project Status Report for the district office and the college campuses.
- Presented the monthly M/WBE report to the Committee for review.
- Presented the in-house production of the Image Campaign to the Committee for review.
- The Committee reviewed all board reports submitted.