

20381

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

CLINICAL FACILITIES AGREEMENTS
PRESCHOOL EDUCATION PRACTICUM
WASHINGTON COLLEGE

ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

JAN 8 1998

COUNTY OF COOK
AND STATE OF ILLINOIS

THE CHANCELLOR

REPORTS

that there is need for facilities in which students enrolled in the Preschool Education Practicum Program at Harold Washington College can receive clinical experience; that agreements have been negotiated with facilities for services during the period January 5, 1998 through May 16, 1998 at the following sites:

ALBANY PARK HEAD START, 5121 N. Kimball, Chicago
AUGUSTIN LARA ACADEMY, 4619 S. Wolcott, Chicago
CHINESE AMERICAN SERVICE LEAGUE, 312 W. 24th Place, Chicago
ETC HEADSTART, 1633 N. Hamlin, Chicago
MILES SQUARE, 2022 W. Washington, Chicago
NASH SCHOOL, 4837 Erie, Chicago
NEW CITY CHILD DEVELOPMENT CENTER, 4600 S. McDowell, Chicago
ST. JAMES CATHOLIC SCHOOL, 2920 S. Wabash, Chicago
UNIVERSITY OF CHICAGO LABORATORY SCHOOL, 1362 E. 59th, Chicago
JAMES WARD SCHOOL, 2701 S. Shields, Chicago

RECOMMENDS

that the Board of Trustees approves the agreements stating the terms and conditions whereby the above will make their facilities available for the Preschool Education Practicum Program at Harold Washington College effective January 5, 1998; and authorize the Chairman and Secretary to execute said agreements on behalf of the Board.

Respectfully submitted:

Ronald J. Temple
Chancellor

January 8, 1998

PRESCHOOL EDUCATION PRACTICUM AGREEMENT

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508,
COUNTY OF COOK AND STATE OF ILLINOIS
and

Albany Park Head Start

This Agreement is entered into by and between the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois (hereinafter the "Board") on behalf of Harold Washington College and

Albany Park Head Start

(hereinafter "Agency") to prepare students for positions in the field of Preschool Education.

It is hereby agreed by the parties as follows:

1. The Agency agrees to provide the Board's students with a practicum experience in preschool education. The Agency shall be responsible for providing classroom teachers.
2. The Board agrees to provide to the Agency practicum supervisors and students for the program.
3. The responsibilities for the participants in the Practicum in Preschool Education shall be as follows:
 - a) PRACTICUM SUPERVISOR (Board)
 1. Assign student to Agency.
 2. Visit student on site at least 3 times per semester.
 3. Confer with student and classroom teacher to assess progress.
 4. Conduct weekly seminar.
 5. Assign tasks, activities, and reports student is to complete weekly.
 6. Assign mid-term and final grades in consultation with student and classroom teacher.

b) CLASSROOM TEACHER (Agency)

1. Orient student to the purposes, philosophy and procedures of the Agency.
2. Arrange with student the specific hours of attendance, to total 20 hours per week, 300 hours per semester.
3. Assign classroom responsibilities and supervise student.
4. Assist student to complete tasks assigned by practicum supervisor.
5. Provide materials, equipment, time and space needed to complete assigned tasks.
6. Meet with student on a regular basis to evaluate progress.
7. Meet with practicum supervisor at the time of his/her visits.
8. Keep a record of the student's attendance.
9. Include student in planning sessions and staff meetings when possible and appropriate.
10. Provide written evaluation of student's performance at mid-term and final grading periods.

c) STUDENT (Board)

1. Attend Agency 20 hours per week, for a total of 300 hours.
 2. Arrange with Agency specific hours of attendance.
 3. Notify teacher or director in advance of any absence.
 4. Notify practicum supervisor if unable to be present on day of scheduled visit.
 5. Complete assignments on time as required by classroom teacher and practicum supervisor.
 6. Meet with teacher and supervisor to assess progress.
 7. Act in a mature and ethical manner in relationships with children, staff, and parents.
 8. Dress appropriately.
 9. Attend weekly seminars.
 10. Allow time to research and plan activities.
 11. Keep up-to-date records of activities in classroom.
4. Each of the Board's students assigned to the Agency's practicum shall have a practicum supervisor who shall be the employee of the Board and who shall be assigned to the student by the Board.
5. The duration of Agency's practicum shall be one semester in length. The practicum shall commence on January 5, 1998 and terminate on May 16, 1998.

6. All students will be instructed in the observance of the principles of confidentiality and will be required to comply with them.
7. The Agency's employees shall maintain and preserve the confidentiality of all student records.
8. The Agency reserves the right to terminate any student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Practicum Supervisor, that the student is in violation of any local, state or federal law, Agency or Board rules, or policy, or demonstrates unsatisfactory progress as set forth in the course requirements.
9. The Board reserves the right to terminate any student's practicum prior to completion if it determines that the Agency is not providing an appropriate experience for the student.
10. All parties agree that the termination of a practicum in process shall only be done under extreme circumstances and shall not be done without prior discussion between the Agency, Harold Washington College Practicum Supervisor and the student.
11. Insurance - The Board's students will be protected by malpractice in the following amounts, \$1,000,000/1,000,000 via ~~Chicago~~ ^{Chicago} Insurance Company policy. *Dear North KWR*
12. This agreement may be terminated by either party upon thirty (30) days written notice sent to the parties at the address below:

FOR THE BOARD

Ronald J. Temple
Chancellor
City Colleges of Chicago

and

Christine A. Franz
Dean of Instruction
Harold Washington College
30 East Lake Street
Chicago, IL 60601

FOR AGENCY

Albany Park Head Start
5121 N. Kimball
Chicago, IL 60625

Director: Dina Evans

13. Neither party shall use the name of the other in any promotional literature, statement or publication without the other party's express written approval.

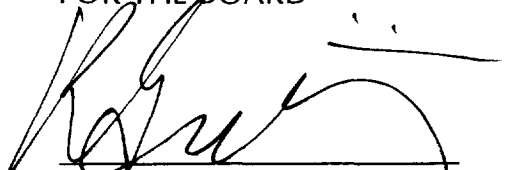
- 14. It shall be the responsibility of each student to provide for her/his own health insurance coverage. Such coverage may be obtained via insurance policies through spouse or family, or the student may arrange coverage via the health insurance plan offered from time-to-time by private companies to the City Colleges of Chicago or the student may make other arrangements. Proof of satisfactory health insurance may be required by the Agency prior to the student beginning his/her practicum.

In witness whereof, the parties have executed this agreement

on this _____ day of _____, 19 _____.

FOR THE BOARD


FOR AGENCY



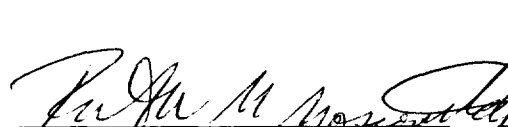
 Ronald Gidwitz
 Chairman
 JAN 21 1998

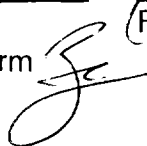


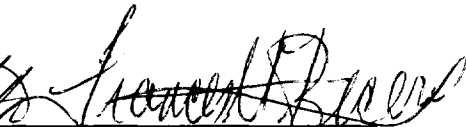
 Dina Evans
 Albany Park Head Start



 Patricia A. Buck
 Assistant Secretary



 General Counsel
 Approved as to Legal Form 



 Frances Becerril (student)

PRESCHOOL EDUCATION PRACTICUM
AGREEMENT

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508,
COUNTY OF COOK AND STATE OF ILLINOIS
and

Chinese American Service League

This Agreement is entered into by and between the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois (hereinafter the "Board") on behalf of Harold Washington College and

Chinese American Service League

(hereinafter "Agency") to prepare students for positions in the field of Preschool Education.

It is hereby agreed by the parties as follows:

1. The Agency agrees to provide the Board's students with a practicum experience in preschool education. The Agency shall be responsible for providing classroom teachers.
2. The Board agrees to provide to the Agency practicum supervisors and students for the program.
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 2. Visit student on site at least 3 times per semester.
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4. Each of the Board's students assigned to the Agency's practicum shall have a practicum supervisor who shall be the employee of the Board and who shall be assigned to the student by the Board.
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11. Insurance - The Board's students will be protected by malpractice in the following amounts, \$1,000,000/1,000,000 via ~~Chicago~~ Insurance Company policy. ^{near north}
12. This agreement may be terminated by either party upon thirty (30) days written notice sent to the parties at the address below:

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Ronald J. Temple
Chancellor
City Colleges of Chicago

and

Christine A. Franz
Dean of Instruction
Harold Washington College
30 East Lake Street
Chicago, IL 60601

FOR AGENCY

Chinese American Service
League
312 W. 24th Place
Chicago, IL 60609

Director: Brenda Arksay

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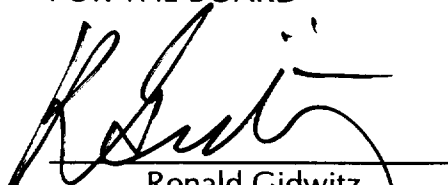
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In witness whereof, the parties have executed this agreement

on this _____ day of _____, 19 ____.

FOR THE BOARD

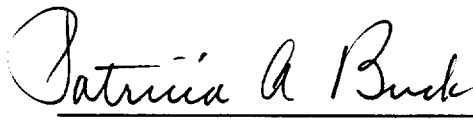
FOR AGENCY



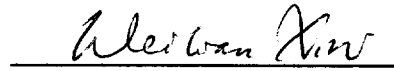
 Ronald Gidwitz
 Chairman




 Chinese American Service League
 Brenda C. Arksey, CEDS Manager

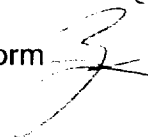


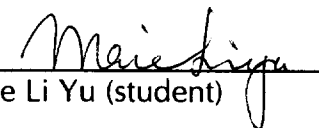
 Patricia A. Buck
 Assistant Secretary



 Weilian Xin, Teacher



 General Counsel
 Approved as to Legal Form 



 Marie Li Yu (student)

PRESCHOOL EDUCATION PRACTICUM
AGREEMENT

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508,
COUNTY OF COOK AND STATE OF ILLINOIS

and

Nash School

This Agreement is entered into by and between the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois (hereinafter the "Board") on behalf of Harold Washington College and

Nash School

(hereinafter "Agency") to prepare students for positions in the field of Preschool Education.

It is hereby agreed by the parties as follows:

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- 12. This agreement may be terminated by either party upon thirty (30) days written notice sent to the parties at the address below:

FOR THE BOARD

Ronald J. Temple
Chancellor
City Colleges of Chicago

and

Christine A. Franz
Dean of Instruction
Harold Washington College
30 East Lake Street
Chicago, IL 60601

FOR AGENCY

Nash School
4837 Erie
Chicago, IL 60644

Director: Richard Kerr

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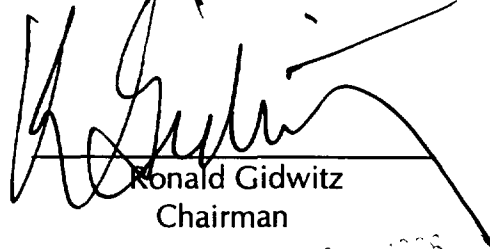
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In witness whereof, the parties have executed this agreement


on this 17th day of February, 19 78.

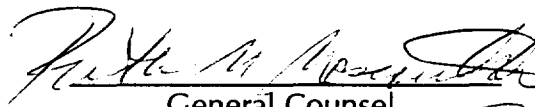
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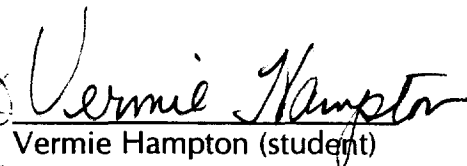
FOR AGENCY


Ronald Gidwitz
Chairman


Richard P. Ken
Nash School


Patricia A. Buck
Assistant Secretary


Ruth M. Rosenthal
General Counsel
Approved as to Legal Form


Vermie Hampton (student)

PRESCHOOL EDUCATION PRACTICUM AGREEMENT

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508,
COUNTY OF COOK AND STATE OF ILLINOIS
and

New City Child Development Center

This Agreement is entered into by and between the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois (hereinafter the "Board") on behalf of Harold Washington College and

New City Child Development Center

(hereinafter "Agency") to prepare students for positions in the field of Preschool Education.

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and

Christine A. Franz
Dean of Instruction
Harold Washington College
30 East Lake Street
Chicago, IL 60601

FOR AGENCY

New City Child
Development Center
4600 S. McDowell
Chicago, IL 60609

Director: Dorothy Kelsie-Miller

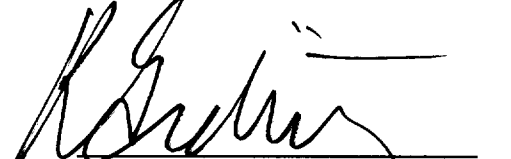
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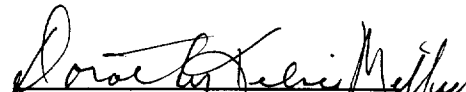
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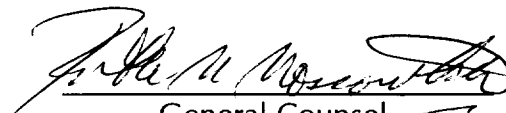
FOR THE BOARD


Ronald Gidwitz
Chairman

FOR AGENCY


New City Child Development
Center


Patricia A. Buck
Assistant Secretary


General Counsel
Approved as to Legal Form


Ann Marie Kinzie (student)

20381

**PRESCHOOL EDUCATION PRACTICUM
AGREEMENT**

between

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COUNTY OF COOK AND STATE OF ILLINOIS
and

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8. The Agency reserves the right to terminate any student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Practicum Supervisor, that the student is in violation of any local, state or federal law, Agency or Board rules, or policy, or demonstrates unsatisfactory progress as set forth in the course requirements.
9. The Board reserves the right to terminate any student's practicum prior to completion if it determines that the Agency is not providing an appropriate experience for the student.
10. All parties agree that the termination of a practicum in process shall only be done under extreme circumstances and shall not be done without prior discussion between the Agency, Harold Washington College Practicum Supervisor and the student.
11. Insurance - The Board's students will be protected by malpractice in the following amounts, \$1,000,000/1,000,000 via ~~Chicago~~ ^{Near North} Insurance Company policy. *KWD*
12. This agreement may be terminated by either party upon thirty (30) days written notice sent to the parties at the address below:

FOR THE BOARD

Ronald J. Temple
Chancellor
City Colleges of Chicago

and

Christine A. Franz
Dean of Instruction
Harold Washington College
30 East Lake Street
Chicago, IL 60601

FOR AGENCY

St. James Catholic School
2920 S. Wabash
Chicago, IL 60616

Director: Sister Jane

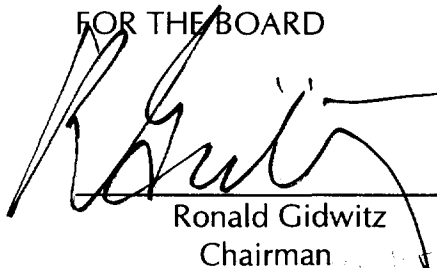
13. Neither party shall use the name of the other in any promotional literature, statement or publication without the other party's express written approval.

14. It shall be the responsibility of each student to provide for her/his own health insurance coverage. Such coverage may be obtained via insurance policies through spouse or family, or the student may arrange coverage via the health insurance plan offered from time-to-time by private companies to the City Colleges of Chicago or the student may make other arrangements. Proof of satisfactory health insurance may be required by the Agency prior to the student beginning his/her practicum.

In witness whereof, the parties have executed this agreement


on this 9th day of February, 19 98

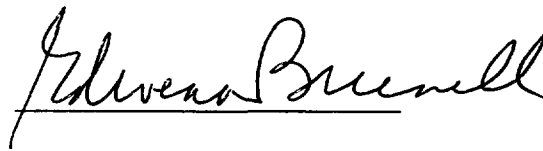
FOR THE BOARD

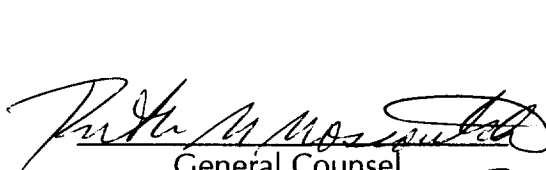

Ronald Gidwitz
Chairman

FOR AGENCY

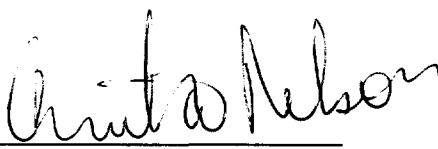

Sister Joseph Daly
St. James Catholic School


Patricia A. Buck
Assistant Secretary




General Counsel

Approved as to Legal Form


Anita Nelson (student)

20381 .

**PRESCHOOL EDUCATION PRACTICUM
AGREEMENT**

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508,
COUNTY OF COOK AND STATE OF ILLINOIS
and

University of Chicago Laboratory School

This Agreement is entered into by and between the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois (hereinafter the "Board") on behalf of Harold Washington College and

University of Chicago Laboratory School

(hereinafter "Agency") to prepare students for positions in the field of Preschool Education.

It is hereby agreed by the parties as follows:

1. The Agency agrees to provide the Board's students with a practicum experience in preschool education. The Agency shall be responsible for providing classroom teachers.
2. The Board agrees to provide to the Agency practicum supervisors and students for the program.
3. The responsibilities for the participants in the Practicum in Preschool Education shall be as follows:
 - a) PRACTICUM SUPERVISOR (Board)
 1. Assign student to Agency.
 2. Visit student on site at least 3 times per semester.
 3. Confer with student and classroom teacher to assess progress.
 4. Conduct weekly seminar.
 5. Assign tasks, activities, and reports student is to complete weekly.
 6. Assign mid-term and final grades in consultation with student and classroom teacher.

20381

b) CLASSROOM TEACHER (Agency)

1. Orient student to the purposes, philosophy and procedures of the Agency.
2. Arrange with student the specific hours of attendance, to total 20 hours per week, 300 hours per semester.
3. Assign classroom responsibilities and supervise student.
4. Assist student to complete tasks assigned by practicum supervisor.
5. Provide materials, equipment, time and space needed to complete assigned tasks.
6. Meet with student on a regular basis to evaluate progress.
7. Meet with practicum supervisor at the time of his/her visits.
8. Keep a record of the student's attendance.
9. Include student in planning sessions and staff meetings when possible and appropriate.
10. Provide written evaluation of student's performance at mid-term and final grading periods.

c) STUDENT (Board)

1. Attend Agency 20 hours per week, for a total of 300 hours.
 2. Arrange with Agency specific hours of attendance.
 3. Notify teacher or director in advance of any absence.
 4. Notify practicum supervisor if unable to be present on day of scheduled visit.
 5. Complete assignments on time as required by classroom teacher and practicum supervisor.
 6. Meet with teacher and supervisor to assess progress.
 7. Act in a mature and ethical manner in relationships with children, staff, and parents.
 8. Dress appropriately.
 9. Attend weekly seminars.
 10. Allow time to research and plan activities.
 11. Keep up-to-date records of activities in classroom.
4. Each of the Board's students assigned to the Agency's practicum shall have a practicum supervisor who shall be the employee of the Board and who shall be assigned to the student by the Board.
 5. The duration of Agency's practicum shall be one semester in length. The practicum shall commence on January 5, 1998 and terminate on May 16, 1998.

6. All students will be instructed in the observance of the principles of confidentiality and will be required to comply with them.
7. The Agency's employees shall maintain and preserve the confidentiality of all student records.
8. The Agency reserves the right to terminate any student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Practicum Supervisor, that the student is in violation of any local, state or federal law, Agency or Board rules, or policy, or demonstrates unsatisfactory progress as set forth in the course requirements.
9. The Board reserves the right to terminate any student's practicum prior to completion if it determines that the Agency is not providing an appropriate experience for the student.
10. All parties agree that the termination of a practicum in process shall only be done under extreme circumstances and shall not be done without prior discussion between the Agency, Harold Washington College Practicum Supervisor and the student.
11. Insurance - The Board's students will be protected by malpractice in the following amounts, \$1,000,000/1,000,000 via ~~Chicago~~ ^{Near North} Insurance *KWW* Company policy.
12. This agreement may be terminated by either party upon thirty (30) days written notice sent to the parties at the address below:

FOR THE BOARD

Ronald J. Temple
Chancellor
City Colleges of Chicago

and

Christine A. Franz
Dean of Instruction
Harold Washington College
30 East Lake Street
Chicago, IL 60601

FOR AGENCY

University of Chicago
Laboratory School
1362 E. 59th Street
Chicago, IL 60637

Carly Young, Principal

13. Neither party shall use the name of the other in any promotional literature, statement or publication without the other party's express written approval.

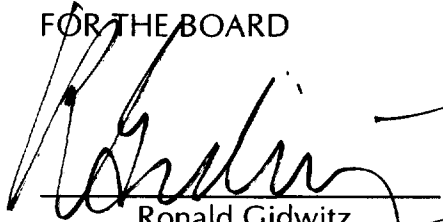
- 14. It shall be the responsibility of each student to provide for her/his own health insurance coverage. Such coverage may be obtained via insurance policies through spouse or family, or the student may arrange coverage via the health insurance plan offered from time-to-time by private companies to the City Colleges of Chicago or the student may make other arrangements. Proof of satisfactory health insurance may be required by the Agency prior to the student beginning his/her practicum.

In witness whereof, the parties have executed this agreement

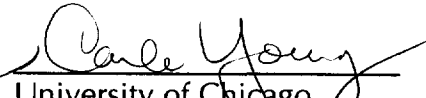
on this _____ day of _____, 19 ____.

FOR THE BOARD

FOR AGENCY



Ronald Gidwitz
Chairman

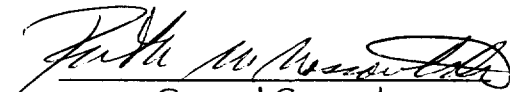


University of Chicago
Laboratory School

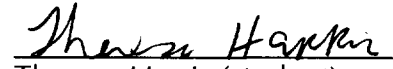
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Patricia A. Buck
Assistant Secretary



General Counsel



Theresa Harris (student)


Approved as to Legal Form



20381

City Colleges of Chicago

TO: Nancy DeSombre, President
Washington College

FROM: Patricia A. Buck 
Executive Administrator

DATE: January 21, 1998

RE: Board Report No. 20381 -- Adopted 1-8-98

Attached are Clinical Facility Agreements for the Preschool Education Practicum at Washington College at the following locations:

- 2 cc Albany Park Head Start, 5121 N., Kimball, Chicago
- " Augustin Lara Academy, 4619 S. Wolcott, Chicago
- " Chinese American Service League, 312 W. 24th Place, Chicago
- " ETC Headstart, 1633 N. Hamlin, Chicago
- " Miles Square, 2022 W. Washington, Chicago
- " Nash School, 4837 Erie, Chicago
- 4 cc New City Child Development Center, 4600 S. McDowell, Chicago
- " St. James Catholic School, 2920 S. Wabash, Chicago
- " University of Chicago Laboratory School, 1362 E. 59th, Chicago
- " James Ward School, 2701 S. Shields, Chicago.

Please have one fully executed copy of each returned to me for Board files.

PAB/nsn