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ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

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County of Cook and State of Illinois

JAN 8 1998

COUNTY OF COOK
AND STATE OF ILLINOIS

RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT
of the
CITY COLLEGES OF CHICAGO

STUDENT DIRECTORY INFORMATION [Article IV, Section 4.5.2]

WHEREAS, Section 1.7 of the Rules for the Management and Government of the City Colleges of Chicago, provides for amendments to said Rules;

NOW, THEREFORE, BE IT RESOLVED effective immediately that Section 4.5.2 shall be amended as noted below [Italics = additions; Strikeouts = deletions].

4.5.2 Family Education Rights and Privacy Act of 1974.

In accordance with the Family Education Rights and Privacy Act of 1974 as amended (The Buckley Amendment), and the policies of the Board as adopted by the Board, the following student information is designated by the Board as directory information: name, **address, city, state, zip code**, birthdate, birthplace, ~~social security number~~, City College(s) attended, attendance dates, full or part-time status, and degree or certificate awarded. Directory information shall be disclosed by a College for any purpose at its discretion unless written notification is made by the student requesting that such information not be disclosed ~~, in accordance with the procedures established by the Board for such notification, is on file at the College.~~ **College administration shall be responsible for advising students of the directory information process and procedures.**

A student or former student may review his/her educational records by making a written request to the registrar of the College where the student attended. The requested educational records will be made available to the student within 45 calendar days of receipt of the student's written request (Appendix 19: Buckley Amendment Policy and Procedures).

January 8, 1998