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APPROVED

January 8, 1998

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**MINUTES
REGULAR MEETING OF THE BOARD**

Thursday, December 4, 1997 - 9:00 a.m.

Central Administrative Offices
Board Room 300
226 West Jackson Boulevard, Chicago, Illinois

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, and the Rules of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, a regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was held as scheduled at 9:00 a.m. Thursday, December 4, 1997 in Board Room 300, Central Administrative Offices, City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, Illinois, and was called to order by the Chairman at 9:17 a.m.

PRESENT: Edward W. Czadowski
James A. Dyson, Vice Chairman
Ferdinand W. Hargrett
Roxanne Nava
Terry E. Newman, Secretary
Ronald J. Gidwitz, Chairman

ABSENT: Patrick Hansen, Student
Ralph G. Moore

ALSO PRESENT: Ronald J. Temple, Chancellor
Vice Chancellors: J. Calabro, J. Calhoun, O. Suarez, L. Thomas
Presidents: Z. Campbell, L. Cox, N. DeSombre, P. Helm,
R. LeFevour, T. Martinez, W. Watson
Chief Information Officer: G. Pidot
Patricia A. Buck, Assistant Secretary
Ruth M. Moscovitch, General Counsel
Dolores Javier, Treasurer

The Chairman declared a quorum was present.

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(20323) CCC DISTINGUISHED PROFESSORS FOR 1997-98, ALL COLLEGES

The Chancellor presented his recommendations for the 1997-98 Distinguished Professors, noting that this is the highest honor a CCC faculty member can receive. Members of the Academy of Distinguished Professors who were present in the audience were recognized by the Chancellor. Since these awards began in 1986-87, eighty faculty members have been so honored. These prestigious awards are based on outstanding teaching, creative leadership, dedicated service and the enhancement of the intellectual and cultural life of the students served. Temple thanked the committee members for their input in the selection process, and requested that the Board approve agenda item #2E, which listed his recommendations for Distinguished Professors awards:

Thomas Palazzolo - Daley College
Stephanie Compton - Kennedy-King College
Wellington J. Wilson - Malcolm X College
Harold Rogers - Olive-Harvey College
Priscilla Lancki - Truman College
Jan G. Barshis - Washington College
Diane C. Percival - Wright College

Newman moved, seconded by Dyson, to approve the foregoing Board Report No. 20323, incorporated by reference, naming the 1997-98 Distinguished Professors; each shall be provided a monetary award of \$4,000. The motion was adopted by a unanimous affirmative voice vote of the six voting members present. Individual presentations were made to the Distinguished Professors by the Trustees and the Chancellor.

(20324) CCC DISTINGUISHED TRAINING SPECIALIST FOR 1997-98, ALL COLLEGES

The Chancellor announced his recommendation for this award, which is designated for those employed as full-time training specialists in the occupational/skills programs of the District, and is based on extraordinary service to students, commitment to lifelong learning, professional involvement, district and community service. Dr. Temple extended his appreciation to the committee members who volunteered their time to review the nominations, and requested Board approval of agenda item #2F naming the following individual:

Louisa Webb, Office Information Training Specialist,
Humboldt Park Vocational Center of Wright College

Newman moved, seconded by Dyson, to approve the foregoing Board Report No. 20324, incorporated by reference, naming the 1997-98 Distinguished Training Specialist as Louisa Webb, who shall be provided a monetary award of \$4,000. The motion was adopted by a unanimous affirmative voice vote of the six voting members present.

(20325) CCC DISTINGUISHED PROFESSIONAL EMPLOYEE FOR 1997-98, ALL COLLEGES

Dr. Temple announced that this is the second year that a Distinguished Professional Employee is being named. The award was instituted to recognize professional achievement, creative management skills, dedicated district service and community service. He thanked the four Committee members who reviewed the

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nominations and made recommendations to the Chancellor. He requested Board approval of agenda item #2G, which listed the recommended winner:

Daisy Mitchell, Director of Job Placement, Wright College

Hargrett moved, seconded by Czadowski, to approve the foregoing Board Report No. 20325, incorporated by reference, naming the 1997-98 Distinguished Professional Employee as Daisy Mitchell, who shall be provided a monetary award of \$4,000. The motion was adopted by a unanimous affirmative voice vote of the six voting members present.

(20309) COLLEGE REPORT [NO REPORT]

(20310) REPORT OF THE CHANCELLOR

Dr. Temple announced the following:

- ▶ Malcolm X College has won a national award [Sylvio O. Conte Award] for its National Youth Sports Program, which was rated as the best youth program in the nation. The award will be presented in February at a ceremony in Washington DC.
- ▶ The upcoming CCC-hosted "Learning Challenge" conference was announced and Trustees were invited to attend. The objective of the conference is to provide faculty development on moving from the traditional classroom to an environment that incorporates technology and innovation.
- ▶ A presentation on the District's strategic planning project was introduced by the Chancellor and reviewed by Suarez. The plan is expected to be completed by summer 1998. Following review by the Officers of the District, a final draft will be presented to the Board.

(20311) COMMITTEE REPORT - ACADEMIC & STUDENT SERVICES

Czadowski asked Suarez to report on the 12-1-97 Committee meeting. An ALSP update was presented which highlighted accomplishments and reviewed the funding formula used by the state. A special Committee meeting will be held to further discuss the overall ALSP program. Staff reported on the RFPs received for a new Student Information System, the evaluation process, and requested authorization for the Chancellor to negotiate a contract with the preferred vendor. An upcoming CCC conference was announced.

(20312) COMMITTEE REPORT - FINANCIAL & ADMINISTRATIVE SERVICES

In Moore's absence, Thomas, Pidot and Calhoun reported on the 12-1-97 Committee meeting. Thomas reported that the FY97 audit is approximately 75% complete. A discussion/review of the ICCB funding formula was presented. A map was distributed which showed existing TIF districts and their proximity to CCC's facilities. Calhoun presented monthly reports on capital projects, PBC actions, M/WBE percentages, and WYCC-TV. The Committee reviewed all purchasing reports that were submitted. Pidot reported on the various wiring projects, construction of the new data/communications room, and the Netmail project.

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(20313) COMMITTEE REPORT - HUMAN RESOURCE SERVICES

The Chairman asked Calabro to report on the 12-1-97 Committee meeting. Employees are being requested to verify their records in preparation for the new Human Resource Services system. Changes in SURS benefits will be discussed at meetings scheduled at each College. Progress of staff development programs was reviewed.

(20314) COMMITTEE REPORT - EXECUTIVE COMMITTEE

The Chairman reported on the 11-26-97 Committee meeting. The Committee received a monthly report on activities in the public relations office. Matthews was congratulated on positive press coverage received recently. Cahill provided a status report on alumni outreach and resource development activities. Miller reviewed a comparison of FY98 to FY97 grant values and outlined ongoing initiatives. Proposed changes to the Board's Ethics Policy were discussed; following additional review, these will be forwarded to the whole Board for consideration.

The Chairman announced for the record that all Board Committee reports had been received and were placed on file.

CLOSED SESSION

Newman moved, seconded by Dyson, that the Board hold a closed session pursuant to Section 2.C.1 of the Open Meetings Act to consider personnel employment matters and receive advice of counsel, and it was so ordered at 10:10 a.m. by a unanimous affirmative voice vote of the six voting members present.

The Board members returned, and the Chairman reconvened the open Board Meeting at 11:23 a.m.

PRESENT: Edward W. Czadowski
James A. Dyson, Vice Chairman
Ferdinand W. Hargrett
Roxanne Nava
Terry E. Newman, Secretary
Ronald J. Gidwitz, Chairman

ABSENT: Patrick Hansen, Student
Ralph G. Moore

The Chairman declared a quorum was present.

(20315) CONSIDERATION OF MINUTES, REGULAR MEETING NOVEMBER 6, 1997

On motion by Newman, seconded by Czadowski, the minutes of the November 6, 1997 regular meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the six voting members present.

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- (20316) RESOLUTION: WITHDRAW INACTIVE COURSES FROM ILLINOIS COMMUNITY COLLEGE BOARD MASTER FILE, OLIVE-HARVEY AND WRIGHT COLLEGES

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20316, incorporated by reference, approving program and course withdrawals as recommended by the Chancellor, and authorizing submission to the Illinois Community College Board of a request for said withdrawals, was placed in the omnibus and adopted by omnibus motion.

- (20317) RESOLUTION: OPERATION AND MAINTENANCE SERVICES BUDGET, PUBLIC BUILDING COMMISSION OF CHICAGO, WEST SIDE TECHNICAL INSTITUTE, DALEY COLLEGE [PURSUANT TO BOARD REPORT NO. 19475]

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20317, incorporated by reference, approving the operating and maintenance budget for the West Side Technical Institute of Daley College for the period January 1, 1998 through December 31, 1998, was placed in the omnibus and adopted by omnibus motion.

- (20318) RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF CCC, ARTICLE 1, SECTION 1.9.1 AND APPENDIX 2 - ETHICS POLICY [see p.9]

- (20319) PERSONNEL REPORT - GENERAL/FUNDED

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20318, incorporated by reference, was amended by withdrawing recommendations pertaining to Edith Cheers, Donna Jackson, and Natalie Kenvin, placed in the omnibus and adopted by omnibus motion. Said Board Report included an obituary for Pauline Brice, College Administrative Assistant I at Wright College.

- (20320) PERSONNEL REPORT - LECTURESHIPS/FACULTY OVERTIME ASSIGNMENTS

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20320, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

- (20321) PERSONNEL REPORT - CONTINUING EDUCATION COURSES

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20321, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

- (20322) PERSONNEL REPORT - HOURLY EMPLOYEES

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20322, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

- (20323) CCC DISTINGUISHED PROFESSORS FOR 1997-98, ALL COLLEGES [see p. 2]

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(20324) CCC DISTINGUISHED TRAINING SPECIALIST FOR 1997-98, ALL COLLEGES
[see p. 2]

(20325) CCC DISTINGUISHED PROFESSIONAL EMPLOYEE FOR 1997-98, ALL COLLEGES
[see pp. 2-3]

(20326) RESOURCE DEVELOPMENT, CCC

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20326, incorporated by reference, concerning grant program/project funding and applications submitted by CCC, was placed in the omnibus and adopted by omnibus motion.

(20327) CLINICAL FACILITY AGREEMENT, NURSING PROGRAM, KENNEDY-KING COLLEGE

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20327, incorporated by reference, approving an agreement with JMK Nursing Home Care effective October 1, 1997 to September 30, 1998, was placed in the omnibus and adopted by omnibus motion.

(20328) CLINICAL FACILITY AGREEMENT, PRACTICAL NURSING PROGRAM, DAWSON
TECHNICAL INSTITUTE, KENNEDY-KING COLLEGE

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20328, incorporated by reference, approving an agreement with Washington Heights Nursing and Rehabilitation Center effective July 1, 1997 to July 1, 2000, was placed in the omnibus and adopted by omnibus motion.

(20329) CLINICAL FACILITIES AGREEMENT, ASSOCIATE DEGREE IN DIETETIC
TECHNOLOGY PROGRAM, MALCOLM X COLLEGE

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20329, incorporated by reference, approving a self-renewing agreement with Chicago Department of Public Health, Nutrition Services/WIC Program, DePaul Center, effective December 4, 1997 to June 30, 1998, was placed in the omnibus and adopted by omnibus motion.

(20330) CLINICAL FACILITIES AGREEMENT, ASSOCIATE DEGREE IN PHYSICIAN
ASSISTANT PROGRAM, MALCOLM X COLLEGE

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20330, incorporated by reference, approving agreements with Department of the Navy, Naval Hospital and D. H. Medical Group, S.C. effective December 4, 1997 with self renewals, was placed in the omnibus and adopted by omnibus motion.

(20331) FOSTER PARENT PRE-SERVICE AND IN-SERVICE TRAINING AGREEMENT,
WASHINGTON COLLEGE

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20331, incorporated by reference, approving agreements with five training sites for fiscal year 1997-98, was placed in the omnibus and adopted by omnibus motion.

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(20332) PROGRAM LICENSE AGREEMENT WITH BONAVENTURE TRAVEL, WYCC-TV
CHANNEL 20, CENTRAL ADMINISTRATION

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20332, incorporated by reference, approving an agreement with Bonaventure Travel for license rights to The Travel Magazine Series 2 and 3 at a total cost of \$5,850.00 effective January 1, 1998 - September 30, 1998, was placed in the omnibus and adopted by omnibus motion.

(20333) ILLINET COMPUTER LIBRARY SERVICES AGREEMENT, ALL COLLEGES

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20333, incorporated by reference, approving a renewal agreement with Illinois State Library to provide OCLC services for fiscal year 1998 with billings according to each College's schedule, at a total cost not to exceed \$50,000.00, was placed in the omnibus and adopted by omnibus motion.

(20334) RENEW LICENSE AGREEMENT, LABOR MARKET SOFTWARE, ALL COLLEGES AND
CENTRAL ADMINISTRATION

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20334, incorporated by reference, renewing an agreement effective December 31, 1997 through December 31, 1998 with Information Systems Management at a total cost of \$6,300.00, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bid requirements.

(20335) STUDENT INFORMATION SYSTEM AGREEMENT, CCC

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20335, incorporated by reference, authorizing the Chancellor to negotiate an agreement with Peoplesoft to provide a Student Information System to meet District and individual College needs, was placed in the omnibus and adopted by omnibus motion.

(20336) PAYMENT OF INVOICES

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20336, incorporated by reference, approving the payment of attorney/legal fees totaling \$116,263.73, was placed in the omnibus and adopted by omnibus motion.

(20337) VIDEO SYSTEM EQUIPMENT, NURSING DEPARTMENT, DALEY COLLEGE

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20337, incorporated by reference, approving issuance of a \$12,720.00 purchase order for two systems to Fuld Institute for Technology in Nursing Education, sole supplier of the required equipment, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from M/WBE requirements.

(20338) TRACTOR WITH SNOW BLADE, DALEY COLLEGE

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20338, incorporated by reference, approving issuance of a \$16,554.00 purchase order to

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the low bidder, Circle W Mowing, for which M/WBE requirements were waived, was placed in the omnibus and adopted by omnibus motion.

(20339) FIRE ALARM REPLACEMENT COST ANALYSIS, KENNEDY-KING COLLEGE, [AMEND BOARD REPORT NO. 19173]

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20339, incorporated by reference, amending Board Report No. 19173 by adding \$3,329.20 for the additional analysis of the west penthouse area, and \$5,916.00 if needed, to provide a cost estimate to replace the remaining fire alarm wiring, was placed in the omnibus and adopted by omnibus motion.

(20340) EMERGENCY BOILER #3 REPAIRS, ADDITIONAL COSTS, MALCOLM X COLLEGE [AMEND BOARD REPORT NO. 20247] [PBCC]

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20340, incorporated by reference, amending Board Report No. 20247 by adding \$25,070.00 to the original purchase order to Delta Heating, Air Conditioning & Refrigeration, Inc., bringing the total purchase order to \$85,070.00, was placed in the omnibus and adopted by omnibus motion.

(20341) PHOTO IMAGE PROCESSOR, PHOTOGRAPHY DEPARTMENT, OLIVE-HARVEY COLLEGE

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20341, incorporated by reference, approving issuance of a \$6,797.00 purchase order to the low bidder, Faustech Industries, which is in compliance with M/WBE requirements, was placed in the omnibus and adopted by omnibus motion.

(20342) INSTALL HANDICAPPED DOORS, WRIGHT COLLEGE

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20342, incorporated by reference, approving issuance of a \$5,315.00 purchase order to Great Lakes Automatic Door for installation of additional doors for the handicapped, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from formal competitive bidding and M/WBE requirements.

(20343) PASSENGER VAN, WYCC-TV CHANNEL 20, CENTRAL ADMINISTRATION

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20343, incorporated by reference, approving issuance of a \$22,526.00 purchase order to the low bidder, Biggers Chevrolet, for which M/WBE requirements have been waived, was placed in the omnibus and adopted by omnibus motion.

(20344) REPLACEMENT LAMPS AND BALLASTS, ALL COLLEGES AND CENTRAL ADMINISTRATION

On motion by Hargrett, seconded by Dyson, the foregoing Board Report No. 20343, incorporated by reference, approving issuance of purchase orders on an as-needed basis for two years effective December 4, 1997 to the low bidders, was placed in the omnibus and adopted by omnibus motion.

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(20345) CONSULTANT AND PROFESSIONAL SERVICES, MONTHLY SUMMARY

This informational report was received and placed on file.

(20346) NATIONAL URBAN SUMMIT, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20347) CAREER FAIR, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20348) CHICAGO POLICE SERGEANT'S EXAMINATION, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20349) ESL WORKSHOP IN LIAOCHENG, CHINA, WRIGHT COLLEGE

This informational report was received and placed on file.

OMNIBUS MOTION

On motion by Hargrett, seconded by Dyson, the foregoing Board Reports and Resolutions from No. 20309 to No. 20349, except as shown to have been disposed of by special action, were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the four voting members present.

(20350) FACULTY COUNCIL UPDATE

DiVito reported on FCCCC actions taken at its November meeting. He cited some unresolved issues in the Illinois Articulation Initiative project pertaining to math courses and efforts to repeal the decision. The Chairman advised that the administration will also follow up on the math issue.

(20318) RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF CCC, ARTICLE 1, SECTION 1.9.1 AND APPENDIX 2 - ETHICS POLICY

On motion by Newman, seconded by Dyson, the foregoing Board Report No. 20318, incorporated by reference, approving the proposed revisions to the Rules of the Board, was adopted by the unanimous affirmative voice vote of the six voting members present.

(20351) RESCHEDULE JANUARY 1998 REGULAR BOARD MEETING

On motion by Dyson, seconded by Newman, the foregoing Board Report No. 20351, incorporated by reference, rescheduling the regular meeting of the Board of Trustees pursuant to Section 1.5.1 of the Rules of the Board, from Thursday, January 1, 1998 to Thursday, January 8, 1998 at 9:00 a.m., was adopted by the unanimous affirmative voice vote of the six voting members present.

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ADJOURNMENT

On motion by Hargrett, seconded by Czadowski, the December 4, 1997 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 11:26 a.m. by a unanimous affirmative voice vote of the six voting members present.

TERRY E. NEWMAN
Secretary