

20436

ADOPTED
BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 508

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

FEB 5 . 1998

**COUNTY OF COOK
AND STATE OF ILLINOIS**

CLINICAL FACILITIES AGREEMENTS
ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM
WASHINGTON COLLEGE

THE CHANCELLOR

REPORTS

that there is need for facilities in which students enrolled in the Alcoholism and Substance Abuse Studies Practicum Program at Harold Washington College can receive clinical experience; that agreements have been negotiated for services during the period January 12, 1998 through May 16, 1998 with the following sites.

MERCY HOSPITAL, 2600 S. Michigan Ave., Chicago
JACKSON PARK HOSPITAL, 7531 S. Stony Island, Chicago
LIFELINE, WEISS MEMORIAL HOSPITAL, 4646 n. Marine Drive, Chicago
ST. FRANCIS HOSPITAL, 2650 Ridge Ave., Evanston
EVANSTON HOSPITAL, Ridge Avenue, Evanston
RUSH BEHAVIOR HEALTH, 400 W. Washington, Blvd., Chicago
HAYMARKET CENTER, 120 N. Sanagmon. Chicago
SOUTH SUBURBAN COUNCIL, 1909 Checker Square, Hazelcrest
GENESIS HOUSE, 911 W. Addison, Chicago

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the agreements stating the terms and conditions whereby the above will make their facilities available for the Alcoholism and Substance Abuse Practicum Program at Washington College, effective January 12, 1998; and authorizes the Chairman and Secretary to execute said agreements on behalf of the Board.

Respectfully submitted:

Ronald J. Temple
Chancellor

February 5, 1998

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ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM
AGREEMENT

between

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT
NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS
and

Mercy Hospital

This Agreement is entered into by and between the Board of Trustees of Community College District 508, County of Cook and State of Illinois (hereinafter the Board") on behalf of Harold Washington College and

Mercy Hospital

(hereinafter "Agency") to prepare students for positions in the fields of Alcoholism and Substance Abuse Treatment.

It is hereby agreed by the parties as follows:

1. The Agency agrees to provide the Board's students with a varied direct service alcohol and other drug abuse treatment experience which will include as many of the following Illinois Alcoholism and Other Drug Abuse Professional Counselors Association (IAODAPCA) Core Functions as possible:

- a. client screening
- b. client intake
- c. client orientation
- d. client assessment
- e. substance abuse evaluation
- f. treatment planning
- g. individual counseling
- h. group counseling
- i. family counseling
- j. case management
- k. exposure to and attendance at meetings of Alcoholics Anonymous, Al-Anon, and, if possible, Narcotics Anonymous
- l. crisis intervention
- m. client education
- n. referral

fields, may also be considered as potential supervisors, provided that they possess an acceptable amount of expertise in alcoholism and substance abuse treatment.

- b. No field-work agency supervisor may supervise more than four interns.
 - c. The student shall receive no less than a total of two hours of individual and group clinical agency supervision per week.
 - d. The Agency agrees to complete and submit two (2) Supervisor Evaluation Forms for each practicum student; one at mid-term and one at the completion of the practicum experience. In addition, the Agency agrees to complete and submit a Documentation of Supervision Form for each student. All forms will be submitted to the College in a timely fashion.
7. All students will be instructed in the observance of the principles of confidentiality and will be required to comply with them.
 8. The Agency's employees shall maintain and preserve the confidentiality of all student records.
 9. Documentation of Student Progress and Training Needs:


The Agency practicum supervisor agrees to address the issue of the student's additional training and supervisory needs. The supervisor's assessment of student's additional training and supervisory needs shall be discussed with the student and included as a written component of all intern evaluations.
 10. The Agency reserves the right to terminate student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Program Coordinator that the student is in violation of any local, state or federal law Agency or Board rules, or policy, or demonstrates unsatisfactory clinical progress as set forth in the course requirements.
 11. The Board reserves the right to terminate any student's practicum prior to completion if it determines that the Agency is not providing an appropriate experience for the student.
 12. All parties agree that the termination of a practicum in process shall only be done under extreme circumstances and shall not be

In witness whereof, the parties have executed this

Agreement on this _____ day of _____, 19__.

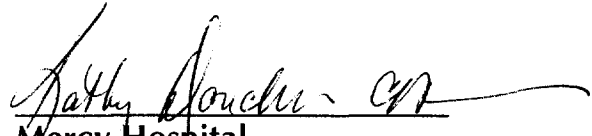
FOR THE BOARD

FOR AGENCY




Ronald Gidwitz
Chairman


FEB 5 1998

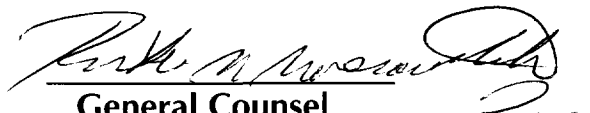



Kathy Douck
Mercy Hospital




Patricia Buck
Assistant Secretary





General Counsel
Approve as to Legal Form 



Ellen Willis (Student)

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**ALCOHOLISM AND SUBSTANCE ABUSE STUDIES PRACTICUM
AGREEMENT**

between

**THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT
NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS
and**

Haymarket Center

**This Agreement is entered into by and between the Board of Trustees of
Community College District 508, County of Cook and State of Illinois (hereinafter
the Board") on behalf of Harold Washington College and**

Haymarket Center

**(hereinafter "Agency") to prepare students for positions in the fields of Alcoholism
and Substance Abuse Treatment.**

It is hereby agreed by the parties as follows:

- 1. The Agency agrees to provide the Board's students with a varied
direct service alcohol and other drug abuse treatment experience
which will include as many of the following Illinois Alcoholism and
Other Drug Abuse Professional Counselors Association
(IAODAPCA) Core Functions as possible:**
 - a. client screening**
 - b. client intake**
 - c. client orientation**
 - d. client assessment**
 - e. substance abuse evaluation**
 - f. treatment planning**
 - g. individual counseling**
 - h. group counseling**
 - i. family counseling**
 - j. case management**
 - k. exposure to and attendance at meetings of Alcoholics
Anonymous, Al-Anon, and, if possible, Narcotics
Anonymous**
 - l. crisis intervention**
 - m. client education**
 - n. referral**

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- o. outreach**
 - p. recordkeeping**
 - r. written communication with other professionals**
 - s. consultation with other professionals**

- 2. Each of the Board's students assigned to the Agency's practicum shall have an individual supervisor who shall be the employee of the Agency and who shall be assigned to the student by the Agency.**

- 3. The Agency agrees to maintain the appropriate Illinois license by the Department of Alcoholism and Substance Abuse or by the Department of Public Health if a hospital. Hospital programs will maintain Joint Commission for the Accreditation of Health Care Organizations (JCAHO) or Commission on the Accreditation of Rehabilitation of Facilities (CARF) accreditation.**

- 4. The duration of the practicum experience will be one semester in length unless other arrangements have been approved by the College Program Coordinator or the Practicum Instructor. Each student, as a course requirement, shall spend 300 hours at the agency unless other arrangements have been approved by the College Coordinator or Instructor. Each Agency supervisor shall document student attendance.**

- 5. The Board agrees to appoint a Harold Washington College Program Director for the purpose of maintaining ongoing contact with each Agency's practicum supervisor. At a minimum, such contact shall include a) one visit by the Harold Washington College Program Director to the Agency to meet student and Agency's representative; b) telephone contact between Harold Washington College Program Director and Agency on an as needed basis; c) two written evaluations of the student's performance at specified intervals completed by the Agency supervisor. Copies of these evaluations will be sent to the student and Harold Washington College Program Director and these evaluations will remain part of the student's permanent record file and the property of the Board.**

- 6. Supervision of the Intern:**
 - a. It is the preference of the Harold Washington College Program that the student's Agency supervisor be a Certified Alcoholism Counselor and/or Certified (or clinically certified) Drug Abuse Counselor. Individuals who possess recognized Mental Health degrees (i.e., M.S.W., Ph.D) who are not yet certified in the Alcoholism and Substance Abuse**

fields, may also be considered as potential supervisors, provided that they possess an acceptable amount of expertise in alcoholism and substance abuse treatment.

- b. No field-work agency supervisor may supervise more than four interns.
 - c. The student shall receive no less than a total of two hours of individual and group clinical agency supervision per week.
 - d. The Agency agrees to complete and submit two (2) Supervisor Evaluation Forms for each practicum student; one at mid-term and one at the completion of the practicum experience. In addition, the Agency agrees to complete and submit a Documentation of Supervision Form for each student. All forms will be submitted to the College in a timely fashion.
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The Agency practicum supervisor agrees to address the issue of the student's additional training and supervisory needs. The supervisor's assessment of student's additional training and supervisory needs shall be discussed with the student and included as a written component of all intern evaluations.
 10. The Agency reserves the right to terminate student's practicum at the Agency prior to completion if it is determined by the Agency supervisor in consultation with the Harold Washington College Program Coordinator that the student is in violation of any local, state or federal law Agency or Board rules, or policy, or demonstrates unsatisfactory clinical progress as set forth in the course requirements.
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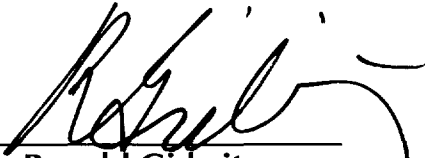
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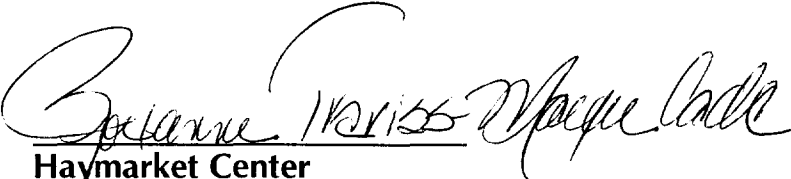
In witness whereof, the parties have executed this

Agreement on this 10th day of March, 1998

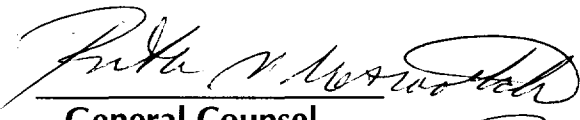

FOR THE BOARD

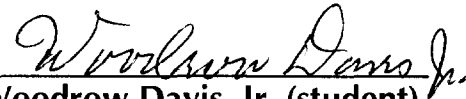
FOR AGENCY


Ronald Gidwitz
Chairman FEB 5 - 1998


Suzanne Travis
Haymarket Center


Patricia Buck
Assistant Secretary


General Counsel
Approve as to Legal Form 


Woodrow Davis, Jr. (student)

TO: Nancy DeSombre, President
Washington College

FROM: Patricia A. Buck *pl*
Executive Administrator

DATE: February 17, 1998

RE: Board Report No. 20436 -- Adopted 2-5-98

Attached are copies of Clinical Facilities Agreements for the Alcoholism & Substance Abuse Programs at nine sites for Washington College:

Mercy Hospital, 2600 S. Michigan Ave., Chicago
Jackson Park Hospital, 7531 S. Stony Island, Chicago
Lifeline, Weiss Memorial Hospital, 4646 N. Marine Drive, Chicago
St. Francis Hospital, 2650 Ridge Ave., Evanston
Evanston Hospital, Ridge Avenue, Evanston
Rush Behavior Health, 400 W. Washington Blvd., Chicago
Haymarket Center, 120 N. Sangamon, Chicago
South Suburban Council, 1909 Checker Square, Hazelcrest
Genesis House, 911 W. Addison, Chicago

Please obtain the signatures of the Facilities' representatives and return one fully executed copy of each to me for Board files.

Attachment