

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**MINUTES
REGULAR MEETING OF THE BOARD**

Thursday, January 8, 1998 - 9:00 a.m.

Central Administrative Offices
Board Room 300
226 West Jackson Boulevard, Chicago, Illinois

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, and the Rules of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, a regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was held as scheduled at 9:00 a.m. Thursday, January 8, 1998 in Board Room 300, Central Administrative Offices, City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, Illinois, and was called to order by the Chairman at 9:09 a.m.

PRESENT: Patrick Hansen, Student
Edward W. Czadowski
James A. Dyson, Vice Chairman
Ferdinand W. Hargrett
Ralph G. Moore
Roxanne Nava
Ronald J. Gidwitz, Chairman

ABSENT: Terry E. Newman, Secretary

ALSO PRESENT: Ronald J. Temple, Chancellor
Vice Chancellors: J. Calabro, J. Calhoun, O. Suarez, L. Thomas
Presidents: Z. Campbell, L. Cox, N. DeSombre, P. Helm,
R. LeFevour, T. Martinez, W. Watson
Chief Information Officer: G. Pidot
Patricia A. Buck, Assistant Secretary
Ruth M. Moscovitch, General Counsel
Dolores Javier, Treasurer

The Chairman declared a quorum was present.

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(20353) COLLEGE REPORT [NONE]

(20354) REPORT BY OFFICE OF ACADEMIC AFFAIRS
[SYSTEM-WIDE STRATEGIC PLAN]

Suarez summarized the 21-page draft which had been submitted in November 1997 by the consultants working with the District's Strategic Planning Committee. A draft was developed following an analysis of multiple sources of information which included surveys of public/private high school students, high school teachers/counselors and corporate employers, and interviews with civic, business, educational and governmental leaders, as well as information obtained from focus groups meeting at the Colleges. Priorities are being developed and each will be followed by action steps and performance measures. Suarez indicated that the draft would be finalized this month, and that College plans would be developed consistent with the system wide plan and local priorities. The final phase of the Plan will be the development of performance indicators which will be used to measure achievement of the system-wide priorities from 1997 to 2002.

(20355) REPORT OF THE CHANCELLOR

Dr. Temple announced the following:

- ▶ Kennedy-King and Washington Colleges have been confirmed locations for national meetings scheduled in March 1998 to conduct presidential discussions on race.
- ▶ Wright, Malcolm X and Truman College students are currently serving on the IBHE Student Advisory Committee; and Gershom Rangai of Wright has been nominated to the Illinois Student Assistance Commission.
- ▶ Daley College has been granted NCA accreditation to the year 2001.
- ▶ WYCC Channel 20 recently reached a high point according to Nielsen Ratings by attaining a "3" rating for "Battlefield," a WWII documentary.
- ▶ 100% of the graduates of the Wright College Radiography Program have passed the certification exam and have been offered jobs.
- ▶ Accomplishments of a Truman College professor and the receipt of a \$160,000 grant were highlighted.
- ▶ Student successes in the Gear Training Program at Daley College.

(20356) COMMITTEE REPORT - ACADEMIC & STUDENT SERVICES

Czadowski asked Suarez to report on the 1-6-98 Committee meeting. Presidents of Kennedy-King, Malcolm X, Truman and Wright Colleges presented annual progress reports. An update on the strategic planning project was tabled to the 1-8-98 Board meeting. A special Committee meeting will be held on 1-21-98 to further discuss the overall ALSP program.

(20357) COMMITTEE REPORT - FINANCIAL & ADMINISTRATIVE SERVICES

Moore introduced the report of the 1-6-98 Committee meeting. Thomas reported on the expected completion of the FY97 audit. The FY99 budget process has begun. IBHE grant allocations were reviewed by the Committee. A discussion was held about TIF District #69 which is within a few blocks of Kennedy-King College. Securities in the District's portfolio have been sold based on authorization

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granted in a previous Board Resolution. The OIT report was made by a visiting Collegis executive. Computer downtime during spring registration was discussed and OIT procedures reviewed. Moore requested a matrix of the timelines/project completion dates involved in the WAN. Calhoun presented monthly reports on capital projects, PBC actions, M/WBE percentages, and WYCC-TV. The Committee reviewed all purchasing reports that were submitted.

(20358) COMMITTEE REPORT - HUMAN RESOURCE SERVICES

The Chairman asked Calabro to report on the 1-6-98 Committee meeting. Preparation of W2 forms is in progress. A comparison of health benefit costs from FY92 to FY97 showed significant savings estimated at \$3 million per year. The Committee forwarded personnel addenda items and litigation settlements to the whole Board for consideration.

(20359) COMMITTEE REPORT - EXECUTIVE COMMITTEE

The Chairman reported on the 12-17-97 Committee meeting. The Committee received recommendations for revisions to the Board Rules which were discussed and forwarded to the whole Board for consideration. A Board report extending elevator maintenance contracts was discussed and pre-approved by the Vice Chairman in the absence of the Chairman. Two litigation settlements were forwarded to the whole Board for consideration.

For the record, the Chairman announced that all Committee reports were received and placed on file.

(20360) CONSIDERATION OF MINUTES, REGULAR MEETING DECEMBER 4, 1997

On motion by Dyson, seconded by Moore, the minutes of the December 4, 1997 regular meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

(20361) CONSIDERATION OF MINUTES, SPECIAL MEETING DECEMBER 23, 1997

On motion by Dyson, seconded by Moore, the minutes of the December 23, 1997 special meeting of the Board of Trustees were approved as submitted by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

(20362) RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF CCC, WORKING CONDITIONS OF JANITORIAL EMPLOYEES, GROUP LEADERS AND WORKING SUPERVISORS [ARTICLE III, SECTION 3.12]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20362, incorporated by reference, amending the Board Rules, effective January 8, 1998, by the addition of Section 3.12 pertaining to layoff and recall procedures, was placed in the omnibus and adopted by omnibus motion.

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(20363) RESOLUTION: AMEND THE RULES FOR THE MANAGEMENT AND GOVERNMENT OF CCC, STUDENT DIRECTORY INFORMATION [ARTICLE IV, SECTION 4.5.2]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20363, incorporated by reference, amending effective immediately, Board Rule Section 4.5.2 pertaining to Family Education Rights and the Privacy Act of 1974, was placed in the omnibus and adopted by omnibus motion.

(20364) RESOLUTION: AUTHORIZE SETTLEMENT AGREEMENT AND RELEASE WITH COOK COUNTY COLLEGE TEACHERS UNION, LOCAL 1600, AFT, AFL-CIO [TV COLLEGE AND STUDY UNLIMITED COMPENSATION]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20364, incorporated by reference, approving a settlement and release pertaining to compensation for Michael Bazzo, Bernard Conroy, Gerald Forshey, Jacob Goldberg, Raymond Howard, Paula Kolano, Harold Rohfling, Thomas Steiner, Audrey Turner and Wendall Wilson, faculty, was placed in the omnibus and adopted by omnibus motion.

(20365) RESOLUTION: AUTHORIZE SETTLEMENT AGREEMENT AND RELEASE WITH COOK COUNTY COLLEGE TEACHERS UNION, LOCAL 1600, AFT, AFL-CIO [SONIA JEAN POWELL]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20365, incorporated by reference, approving a settlement and release pertaining to an adjustment for Ms. Powell's teaching load during the time of her employment at Chicago City-Wide College, was placed in the omnibus and adopted by omnibus motion.

(20366) RESOLUTION: AUTHORIZE LITIGATION SETTLEMENTS BEFORE THE ILLINOIS INDUSTRIAL COMMISSION

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20366, incorporated by reference, approving settlement of workers compensation claims filed on behalf of Donald Evans, Lovie Irving, Mildred Merriwether, Betty Mohamed, James Nowak, Aileen Schmidt and Johnetta Sturdivant, was placed in the omnibus and adopted by omnibus motion.

(20367) RESOLUTION: RATIFY MEMORANDUM OF AGREEMENT WITH COOK COUNTY COLLEGE TEACHERS UNION, LOCAL 1600, AFT, AFL-CIO [MICHAEL RUSH AND BETH DIEBOLD]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20367, incorporated by reference, ratifying an agreement pertaining to a fourth year contract without tenure for Michael Rush and Beth Diebold, Wright College faculty, was placed in the omnibus and adopted by omnibus motion.

(20368) RESOLUTION: AUTHORIZE SETTLEMENT AGREEMENT AND GENERAL RELEASE WITH COOK COUNTY COLLEGE TEACHERS UNION, LOCAL 1600, AFT AFL-CIO [JAMESSETA THOMPSON]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20368, incorporated by reference, approving a settlement agreement and general release

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regarding Ms. Thompson's request for early retirement in lieu of previous Board action, was placed in the omnibus and adopted by omnibus motion.

(20369) RESOLUTION: APPOINT PUBLIC RELATIONS CONSULTANT, CENTRAL ADMINISTRATION [see p. 11]

(20370) PERSONNEL REPORT - GENERAL/FUNDED

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20370, incorporated by reference, was amended by withdrawing recommendations pertaining to Jimmy Smith and Ramon Williams for discussion and review, placed in the omnibus and adopted by omnibus motion. (See p. 11 for amendments to Board Report No. 20370.)

(20371) PERSONNEL REPORT - LECTURESHIPS AND FACULTY OVERTIME ASSIGNMENTS

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20371, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20372) PERSONNEL REPORT - CONTINUING EDUCATION COURSES

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20372, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20373) PERSONNEL REPORT - HOURLY EMPLOYEES

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20373, incorporated by reference, was placed in the omnibus and adopted by omnibus motion.

(20374) RESOURCE DEVELOPMENT, CCC

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20374, incorporated by reference, concerning grant program/project funding and applications submitted by CCC, was placed in the omnibus and adopted by omnibus motion.

(20375) ELECTRICAL JOINT APPRENTICESHIP TRAINING TRUST AGREEMENT, WEST SIDE TECHNICAL INSTITUTE, DALEY COLLEGE

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20375, incorporated by reference, approving an agreement with the Electrical Joint Apprenticeship Training Trust for a ten year period beginning January 8, 1998, whereby the Board will provide the space and maintenance, and the Trust will provide equipment, supplies and instruction, was placed in the omnibus and adopted by omnibus motion.

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(20376) JOURNEYMEN PLASTERERS JOINT APPRENTICESHIP COMMITTEE AGREEMENT,
WASHBURNE TRADE SCHOOL, KENNEDY-KING COLLEGE

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20376, incorporated by reference, approving continuation of the agreement approved in Board Report No. 18070 for the period September 1, 1997 to August 31, 1998, was placed in the omnibus and adopted by omnibus motion.

(20377) TELECOURSE LICENSE RENEWAL AGREEMENTS WITH DALLAS TELECOURSES,
CENTER FOR OPEN LEARNING, WASHINGTON COLLEGE

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20377, incorporated by reference, renewing agreements concerning five telecourses for the Spring 1998 Semester from January 1, 1998 through May 31, 1998 at a cost of \$500.00 for each telecourse plus a \$20.00 per student enrollment fee, was placed in the omnibus and adopted by omnibus motion.

(20378) TELECOURSE LICENSE RENEWAL AGREEMENT WITH INTELECOM, CENTER FOR OPEN
LEARNING, WASHINGTON COLLEGE

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20378, incorporated by reference, approving a renewal agreement with INTELECOM, Intelligent Communications, to license rights for one telecourse for the Spring 1998 Semester from January 1, 1998 through May 31, 1998, at \$275.00 plus a \$20.00 per student enrollment fee, was placed in the omnibus and adopted by omnibus motion.

(20379) TELECOURSE LICENSE RENEWAL AGREEMENTS WITH PUBLIC BROADCASTING
SERVICE [PBS], CENTER FOR OPEN LEARNING, WASHINGTON COLLEGE

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20379, incorporated by reference, approving agreements with Public Broadcasting Service for license rights to 17 telecourses for the Spring 1998 Semester from January 1, 1998 through May 31, 1998 at a cost to the Board of \$8,500.00 plus a \$20.00 per student enrollment fee, was placed in the omnibus and adopted by omnibus motion.

(20380) CLINICAL FACILITIES AGREEMENTS, ALCOHOLISM AND SUBSTANCE ABUSE
STUDIES PRACTICUM, WASHINGTON COLLEGE

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20380, incorporated by reference, approving agreements with 15 sites effective January 5, 1998 through May 16, 1998, was placed in the omnibus and adopted by omnibus motion.

(20381) CLINICAL FACILITIES AGREEMENTS, PRESCHOOL EDUCATION PRACTICUM,
WASHINGTON COLLEGE

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20381, incorporated by reference, approving agreements with 10 sites effective January 5, 1998 through May 16, 1998, was placed in the omnibus and adopted by omnibus motion.

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(20382) RENEW FACILITY RENTAL AGREEMENT, NORTHWESTERN UNIVERSITY TRAFFIC INSTITUTE, DALEY, MALCOLM X, OLIVE-HARVEY, TRUMAN, WRIGHT COLLEGES

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20382, incorporated by reference, renewing the rental agreement whereby the Board will receive approximately \$91,000.00 annually from Northwestern University for Traffic Institute use of CCC classroom space during the period October 1, 1997 to September 30, 2000, was placed in the omnibus and adopted by omnibus motion.

(20383) EXTENSION OF PROJECT MANAGEMENT SERVICES AGREEMENT, FINANCIAL MANAGEMENT SYSTEM, CENTRAL ADMINISTRATION [AMEND BOARD REPORT NO. 20025 AND PURSUANT TO BOARD REPORT NO. 19917]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20383, incorporated by reference, amending Board Report No. 20025 by extending the current agreement with Inter-Tech International to June 30, 1998 for continued project management services at no additional cost, was placed in the omnibus and adopted by omnibus motion.

(20384) PAYMENT OF INVOICES

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20384, incorporated by reference, approving the payment of attorney/legal fees totaling \$111,434.27, was placed in the omnibus and adopted by omnibus motion.

(20385) EQUIPMENT AND SUPPLIES, DENTAL HYGIENE PROGRAM, KENNEDY-KING COLLEGE

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20385, incorporated by reference, approving issuance of purchase orders totaling \$84,628.06 to the low bidders in all categories, for which firms M/WBE compliance is in the process, was placed in the omnibus and adopted by omnibus motion.

(20386) FIRE ALARM REPLACEMENT ADDITIONAL COSTS, KENNEDY-KING COLLEGE [AMEND BOARD REPORT NO. 19173]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20386, incorporated by reference, amending Board Report No. 19173 by ratifying the Vice Chairman's pre-approval to issue an addendum not to exceed \$13,000.00 to Wigdahl Electric Company's original purchase order, was placed in the omnibus and adopted by omnibus motion.

(20387) PRINTING OF 1998-2000 COLLEGE CATALOGS, ALL COLLEGES

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20387, incorporated by reference, approving issuance of purchase orders totaling an estimated \$208,981.60 to the low bidder, Custom Printing, which meets MBE requirements with WBE compliance in process, was placed in the omnibus and adopted by omnibus motion.

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(20388) EXTEND ANNUAL ELEVATOR/ESCALATOR MAINTENANCE SERVICES AND REPAIR WORK, ALL COLLEGES AND CENTRAL ADMINISTRATION [AMEND BOARD REPORTS NO. 18724, NO. 18782, NO. 20115]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20388, incorporated by reference, ratifying the Vice Chairman's emergency pre-approval to rescind the Rainbow Elevator Company contract and issue purchase orders to Mid-American Elevator and Capitol Elevator to assume elevator services and/or repairs on an as-needed basis effective December 2, 1997 through January 9, 1998 at CCC facilities formerly serviced by Rainbow Elevator Company; ratifying the Vice Chairman's emergency pre-approval to extend the previously approved contract with Mid-American Elevator and Capitol Elevator to January 9, 1998; approving the extension of elevator services and/or repairs June 30, 1998, and authorizing the issuance of addenda on an as-needed basis to the Mid-American Elevator and Capitol Elevator purchase orders, was placed in the omnibus and adopted by omnibus motion.

(20389) PROGRAM MANAGEMENT INSTITUTE, OFFICE OF ACADEMIC AFFAIRS, CENTRAL ADMINISTRATION

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20389, incorporated by reference, approving issuance of a \$17,000 purchase order to Learning Resources Network to conduct the January 27-30, 1998 Program Management Institute, was placed in the omnibus and adopted by omnibus motion.

(20390) NSF NATIONAL URBAN SUMMIT CONFERENCE, CENTRAL ADMINISTRATION

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20390, incorporated by reference, approving issuance of a \$26,902.70 purchase order to Hyatt Regency Chicago Hotel for costs pertaining to the November 12-14, 1997 National Urban Summit Conference sponsored by the National Science Foundation, was placed in the omnibus and adopted by omnibus motion.

(20391) PROFESSIONAL SERVICES, YEAR 2000 PROJECT, OFFICE OF INFORMATION TECHNOLOGY, CENTRAL ADMINISTRATION

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20391, incorporated by reference, approving issuance of a purchase order in the estimated amount of \$40,000.00 to Data Performance, Inc. to provide programming services for the Year 2000 Project and SPAS Stabilization Project for FY97, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

(20392) NETWORK ORGANIZER AND SWITCHING EQUIPMENT, OFFICE OF INFORMATION TECHNOLOGY, CENTRAL ADMINISTRATION [PBCC]

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20392, incorporated by reference, approving issuance of a \$21,399.48 purchase order to Ergotron, Inc., was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

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(20393) ORACLE SOFTWARE MAINTENANCE SERVICES, OFFICE OF INFORMATION TECHNOLOGY, CENTRAL ADMINISTRATION

On motion by Dyson, seconded by Nava, the foregoing Board Report No. 20393, incorporated by reference, approving issuance of a \$185,220.00 purchase order to Oracle Corporation to provide software upgrades and maintenance for the OGF/GUI project effective January 16, 1998 through January 15, 1999, was placed in the omnibus and adopted by omnibus motion. This purchase is exempt from competitive bidding requirements.

(20394) CONSULTANT AND PROFESSIONAL SERVICES, MONTHLY SUMMARY

This informational report was received and placed on file.

(20395) UPDATE ON GEAR TRAINING PROGRAM, DALEY COLLEGE

This informational report was received and placed on file.

(20396) SEMINAR PARTICIPATION, TRUMAN COLLEGE

This informational report was received and placed on file.

(20397) ADOPTION OF WILSON-BROADWAY ELEVATED STATION, TRUMAN COLLEGE

This informational report was received and placed on file.

(20398) ARTICULATION AGREEMENT WITH NAES COLLEGE, TRUMAN COLLEGE

This informational report was received and placed on file.

(20399) PEGASUS PLAYERS GRANT, TRUMAN COLLEGE

This informational report was received and placed on file.

(20400) STUDENTS, FACULTY AND STAFF ACCOMPLISHMENTS, TRUMAN COLLEGE

This informational report was received and placed on file.

(20401) DOING BUSINESS WITH WASHINGTON COLLEGE FAIR, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20402) CHICAGO COMMISSION ON EDUCATION AND ECONOMIC DEVELOPMENT, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20403) 1997 OUTSTANDING PLANT AND OPERATIONAL SERVICES EMPLOYEE, WASHINGTON COLLEGE

This informational report was received and placed on file.

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(20404) CHILD DEVELOPMENT ASSOCIATE CREDENTIALS CONFERRED, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20405) NETWORKING AFTER HOURS, WASHINGTON COLLEGE

This informational report was received and placed on file.

(20406) ALSP FAIR, WRIGHT COLLEGE

This informational report was received and placed on file.

(20407) CITY EMPLOYEE EMERGENCY RESPONSE TRAINING, ENVIRONMENTAL TECHNOLOGY PROGRAM, WRIGHT COLLEGE

This informational report was received and placed on file.

(20408) NATIONAL EXAM AND STUDENT EMPLOYMENT DATA, RADIOGRAPHY PROGRAM, WRIGHT COLLEGE

This informational report was received and placed on file.

OMNIBUS MOTION

On motion by Dyson, seconded by Nava, the foregoing Board Reports and Resolutions from No. 20353 to No. 20408 except as shown to have been disposed of by special action, were ordered to final vote and declared adopted by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

(20409) PRESENTATION TO THE BOARD: EARL SILBAR, ADULT EDUCATOR, TRUMAN COLLEGE

Silbar outlined his concerns about ALSP class size adjustments, the lengthening of terms from eight to sixteen weeks, the effect on students, and staff reductions at Malcolm X College. Responses to his concerns were provided by Suarez, Helm and Campbell. The Chairman noted that the AFSCME contract expires this coming June.

(20410) FACULTY COUNCIL UPDATE [NO REPORT]

CLOSED SESSION

Czadowski moved seconded by Moore, that the Board hold a closed session pursuant to Section 2.C.1 of the Open Meetings Act to consider personnel appointments and receive advice of counsel, and it was so ordered at 10:01 a.m. by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

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The Board members returned, and the Chairman reconvened the open Board meeting at 10:30 a.m.

PRESENT: Patrick Hansen, Student
Edward W. Czadowski
James A. Dyson, Vice Chairman
Ferdinand W. Hargrett
Ralph G. Moore
Roxanne Nava
Ronald J. Gidwitz, Chairman

ABSENT: Terry E. Newman, Secretary

The Chairman declared a quorum was present.

(20370) AMEND PERSONNEL REPORT - GENERAL/FUNDED [see p. 5]

On motion by Dyson, seconded by Czadowski, Board Report No. 20370 was amended by adding the temporary appointments at Malcolm X College until June 30, 1998 of Jimmy Smith as Interim Dean of Adult Continuing Education and Ramon Williams, Assistant Director, Business and Operational Services, West Side Learning Center; and the appointment effective January 12, 1998 of Mark Latuscek as Director of Financial Aid, Truman College. Said motion was adopted by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

(20369) RESOLUTION: APPOINT PUBLIC RELATIONS CONSULTANT, CENTRAL ADMINISTRATION

On motion by Moore, seconded by Czadowski, the foregoing Board Report No. 20369, incorporated by reference, approving issuance of a purchase order to Rosner and Walsh Public Relations in the total amount of \$39,000.00 for consultant services at a monthly rate of \$6,000.00 plus a maximum of \$500.00 per month for out-of-pocket expenses, was adopted by a unanimous affirmative voice vote of the six voting members present. The student member cast an affirmative advisory vote.

ADJOURNMENT

On motion by Moore, seconded by Hargrett, the January 8, 1998 regular meeting of the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, was adjourned at 10:33 a.m. by a unanimous affirmative voice vote of the six voting members present.

PATRICIA A. BUCK
Board Assistant Secretary