

FEB 5 - 1998

SUMMARY OF THE MEETING OF
THE BOARD COMMITTEE ON FINANCE & ADMINISTRATIVE SERVICES
February 3, 1998

Trustee Nava responded to budget, diversity and ALSP issues which she itemized in a memo dated January 29, 1998.

Office of Finance:

- ▶ The Peat Marwick and MBE/WBE auditors have completed five major audits with six additional audits to be completed by the end of this week. Field work and audit drafts will also be completed shortly.
- ▶ A Summary of IBHE FY99 Recommendations on Operating and Capital Budgets was presented to the Committee for their review.
- ▶ The FY99 budget process has begun. During the last several weeks central office staff and the college presidents have met to discuss the budget allocations and formulas.

Office of Information Technology:

- ▶ Presented the Office of Information Technology Accomplishments Report for the month of January.
- ▶ Wiring projects at the campuses are nearing completion and the next phase of the project is the equipment installation.
- ▶ The Legal Department is reviewing PeopleSoft's contract.
- ▶ The Financial Management System (FMS) will be fine tuned to improve its performance.

Office of Administrative Services:

- ▶ Presented the Capital Project Status Report for central administration and the college campuses.
- ▶ City College related activity at the January 13th meeting of the Public Building Commission was reported and the monthly M/WBE report was presented to the committee for its review.
- ▶ It was reported that the radio advertising campaign for the Spring Semester has been completed.
- ▶ The WYCC-TV monthly status report was presented and it was also reported that telecourses are now being broadcast in SVHS tape format and complete conversion to SVHS is expected to be completed by the summer of 1998.
- ▶ The Committee approved all board reports submitted.