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BOARD COMMITTEE ON HUMAN RESOURCES SERVICES

Tuesday, 4 August 1998, 9:45 a.m.

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SUMMARY

The meeting of the Board Committee on Human Resources Services was held on Tuesday, 4 August 1998, at 9:45 a.m. Trustee Dyson called the meeting to order. Minutes of the July 1, 1998 Board Committee meeting were approved.

The Monthly Activity Report was given by Vice Chancellor Maritza Marrero who reported the following:

Staff Reports

It was reported that NBF merit increases will be paid August 14, 1998. Faculty load and counseling schedules/procedures training was conducted at Kennedy-King. Residency affidavits have been prepared and will be distributed to campuses by August 15, 1998. The review of manpower requirements and tasks associated with the Genesys Millenium Project continues with OIT. An expected finalization date for the project plan is targeted for August 15, 1998, with an implementation goal of September 1, 1998.

In regard to system issues, a letter was sent to all new employees informing them that they have 60 days from date of hire to make an election on which SURS pension plan they wish to participate in.

An outline of what will be covered for new employee orientations was presented for review. A faculty orientation is scheduled for September 11, 1998. This is the first orientation to be scheduled. The goal thereafter, is to hold an orientation for new employees once a month. Employees hired within the last several months will be invited to attend orientation sessions on an ongoing basis. Trustee Dyson advised extreme diligence with the sexual harassment portion of the orientation.

Action was requested to give the Chancellor authority to enter into an Intergovernmental Agreement with the City of Chicago, Department of Personnel. The agreement will allow full-time college employees to attend training programs offered by the City of Chicago. In return, CCC proposes that City employees be granted portfolio assessment evaluation and the opportunity to earn continuing education credit.

Retention Differential & Advanced Degree Pay for AFSCME employees will be paid by August 14, 1998. The HR evaluation has begun. To date, the evaluation team members have met with various staff & College Presidents. The three key areas of focus of the evaluation are employment, compensation and benefits. The deadline for submission of the HR evaluation report is September 1, 1998.

There being no further new business, the Committee adjourned to closed session to discuss personnel and legal matters.