

# 20556

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

**ADOPTED**  
BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE DISTRICT NO. 508

APR 6 - 1998

GRADUATION CAPS, GOWNS, & HOODS  
CITY COLLEGES OF CHICAGO

**COUNTY OF COOK  
AND STATE OF ILLINOIS**

THE CHANCELLOR

REPORTS

that it is necessary to either rent or purchase student caps and gowns, and to rent faculty caps, gowns and hoods for the annual College graduations; and

that specifications were prepared by Central Office staff, publicly advertised as required by law, with the following responses:

<b>E. R. MOORE &amp; COMPANY</b> Chicago, Illinois	Amount	<b>COLLEGIATE CAP &amp; GOWN</b> Champaign, Illinois	Amount
<b>Student Caps &amp; Gowns</b>		<b>Student Caps &amp; Gowns</b>	
Rental	\$8.70	Rental	\$15.00
Purchase	\$11.55	Purchase	\$17.50
<b>Faculty Caps &amp; Gowns (Rental)</b>		<b>Faculty Caps &amp; Gowns (Rental)</b>	
Bachelor	\$8.70	Bachelor	\$14.50
Master	\$8.70	Master	\$15.00
Doctor	\$9.30	Doctor	\$16.25
<b>Faculty Hoods (Rental)</b>		<b>Faculty Hoods (Rental)</b>	
Bachelor	\$8.70	Bachelor	\$14.50
Master	\$8.70	Master	\$15.00
Doctor	\$9.30	Doctor	\$16.25
Retainable Tassels	\$1.50	Retainable Tassels	\$5.00
Ushers	\$8.70	Ushers	\$15.00

that the low bidder, E. R. Moore Company, is in compliance with District M/WBE requirements.

RECOMMENDS

that the Board of Trustees approves the issuance of purchase orders on an as-needed basis for the rental and/or purchase of student and faculty caps, gowns, hoods and tassels from E. R. Moore Company, Chicago, at the fixed prices listed above for a two-year period, with an option to renew for an additional one year.

FINANCIAL

As needed -- Educational Fund

Respectfully submitted:

Wayne D. Watson  
Chancellor

April 6, 1998