

# CITY COLLEGES<sup>®</sup>

## OF CHICAGO

September 30, 2022

ADDENDUM NO. 1

SEALED BID #WM2205-SIGN LANGUAGE INTERPRETATION SERVICE

**ONE (1) ORIGINAL SIGNATURE HARD COPY AND ONE (1) USB DRIVE OF THE BID TO BE SUBMITTED**

All bid responses shall be addressed and returned to:

City Colleges of Chicago  
Dawson Technical Institute  
Procurement Services  
3901 S. State Street, Room 102  
Chicago, IL 60609

Attn: William Moore, Contract Administrator

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Addendum Item No. 1

**Questions, Responses and Clarification of Information**

1. Does CCC currently have an agency/individual providing this service?

**YES**

2. What is the historical need for Sign Language Interpreter(s) throughout the CCC campuses? That is, historically, how many hours per week (on average) has each campus required ASL interpreting services?

**This varies every semester, but the agency covers approximately 800-1,800 hour depending on the semester and the amount of needs.**

3. Historically, what are CCC's requirements for in-person vs. remote interpreting? What percentage is in-person, and what percentage is video/remote?

**This is ever changing depending on the semester. This semester, we saw a drastic increase in in person requests. For the current semester, we have about 65-70% on campus needs. We are not sure how this will change in the future; it all depends on when and how students register.**

4. Would CCC consider bids that include only remote or video ASL interpreting services? Or is CCC considering only firms who can provide both in-person and remote/video interpreting?

**We need a firm that can reliably do both. We understand that VRI requests are easier to fill; however, we are seeing drastic inequities for our in-person students when our staff are not available. We will not be considering a bid for only remote requests.**

END OF ADDENDUM