

CITY COLLEGES[®]

OF CHICAGO

September 21, 2022

ADDENDUM NO. 1

SEALED BID #WM2203- GRADUATION CEREMONY REGALIA AND PRODUCTS

ONE (1) ORIGINAL SIGNATURE HARD COPY AND ONE (1) USB DRIVE OF THE BID TO BE SUBMITTED

All bid responses shall be addressed and returned to:

City Colleges of Chicago
Dawson Technical Institute
Procurement Services
3901 S. State Street, Room 102
Chicago, IL 60609

Attn: William Moore, Contract Administrator

Addendum Item No. 1

Questions, Responses and Clarification of Information

1. Would you like one full stole sample showing screen-print and another showing embroidery?

We would like a full sample of the product in screen print and embroidery in all 8 colors.

- a. Price Page has only one line – would you like pricing for silk screen or embroidery?
Please provide pricing for both silk screen and embroidery (please see item 2 pertaining to Appendix VI pricing sheet update).

2. Will fabric swatches suffice for all 7 colors?

We will accept a screen-print and embroidery in 1 of the stole colors and swatches of all other colors There are 8 colors (7 campus locations and 1 District Office).

3. Cord Samples is required – Do we need to provide samples of all colors or is there a specific color sample you would like to review?

We would like to see the gold cords and a sample of a cord with two colors.

4. Tassels - Do we need to provide samples of all colors or is there a specific color sample you would like to review?

We would like a sample of all 7 college colors.

5. Sample of Doctoral Gown, Hood & Tam

- a. Can you confirm this is rental quality for faculty?
Rental quality is fine as long as it meets acceptable standards.
- b. Would you like the tam to have the gold bullion attached? Or a plain tam?
Include the gold bullion.

6. Faculty Rental

- a. Bachelor & Masters: Will they need plain tassels? Include in price or leave out?
Yes, they will need plain tassels. Include in price.

Part II – Modifications to Pricing Proposal

APPENDIX VI – Interrogatories and Pricing Proposal.xlsx - **INVALID DUE TO UPDATES**

REPLACED WITH: APPENDIX VI – Interrogatories and Pricing Proposal REVISED.xlsx

NOTE: Failure to submit the corrected *APPENDIX VI – Interrogatories and Pricing Proposal REVISED* document will disqualify your bid submission

END OF ADDENDUM