



September 30, 2021
ADDENDUM NO. 1
SEALED BID #MWJ2108 – SPACE RENTAL FOR COMMENCEMENT CEREMONY
DISTRICT WIDE

ONE (1) ORIGINAL SIGNATURE HARD COPY AND ONE (1) USB OF THE BID TO BE SUBMITTED TO:

City Colleges of Chicago
Dawson Technical Institute
Procurement Services
3901 S. State Street, Room 102
Chicago, IL 60609
Attn: Marietta Williams-Johnson, Buyer

All Bids are due Thursday, October 7, 2021, no later than 12pm CDT

Part I – Questions, Answers and Clarifying Information

- Q1. Are there other dates that CCC would consider?
- A. We are able to include the following broader set of dates for consideration:
- Friday April 29 and Saturday April 30
 - Saturday April 30 and Sunday May 1
 - Wednesday May 4 and Thursday May 5 (ceremonies held in PM)
 - Thursday May 5 and Friday May 6 (ceremonies held in PM)
 - Wednesday May 11 and Thursday May 12 (ceremonies held in PM)
 - Thurs May 12 and Fri May 13 (ceremonies held in PM)
 - Fri May 13 and Saturday May 14

Part II – Modifications to the Bid document

ITEM 1 – Currently reads in Section 00400 – General Specifications in Article 4.01 – Scope of Services, General Requirements, on Page 19, 1st and 2nd bullet points:

General Requirements:

- Ability to host two indoor commencement ceremonies to be held one of the first Saturdays in May, ideally May 7, 2022, but open for review.
- Ability to reserve venue for loading/unloading the day before the event.

Change To:

General Requirements:

City Colleges of Chicago is looking to rent space for 2 consecutive full days:

- **Day 1: for loading/unloading the day before the event**
- **Day 2: Ability to host two indoor commencement ceremonies.**
 - **Following are the dates for consideration:**
 - Option 1: Friday April 29 and Saturday April 30
 - Option 2: Saturday April 30 and Sunday May 1
 - Option 3: Wednesday May 4 and Thursday May 5 (ceremonies held in PM)
 - Option 4: Thursday May 5 and Friday May 6 (ceremonies held in PM)
 - Option 5: Wednesday May 11 and Thursday May 12 (ceremonies held in PM)
 - Option 6: Thurs May 12 and Fri May 13 (ceremonies held in PM)
 - Option 7: Friday May 13 and Saturday May 14

Bidders must include in their Bid submission, a statement with the available option(s) for space rental for commencement ceremony. Bidders can select as many options that are available.

Note: All other general requirements will remain the same as detailed in the Bid document in Article 4.01 - Scope of Services.

END OF ADDENDUM