

**MXC SCOPE OF SERVICES TEMPLATE
(Purchase OVER \$25K)**

Directions:

- 1. Complete this form and submit to Department lead for review and approval.*
- 2. Department Lead will move form and supporting documents forward to college business office.*
- 3. After BO & Presidential review, the BO forwards to district office to review scope.*

Date: July 22, 2021

Department/Program: Office of Information Technology – Malcolm X College

Manufacturer Model Number: See attached file ([CAE Purchase quote.pdf](#))

Quantity:

Est. Cost: \$ 66,470.00

Detailed Description of Equipment/Service: Since this is the last year that the Vendor would support iSTAN, we would need another simulator to replace it so we can provide and continue offering simulations to our student as part of their programs. The replacement Simulator is Apollo Nursing Mannequin.

Rationale for Equipment/Service Need: This purchase is needed to replace iSTAN Simulator which would no longer be supported by the vendor - Support expires in 2022.

Benefit to students, staff, and or program:

The hands-on experience through the use of the most relevant technology will enhance the learning environment and allow our students a competitive edge upon graduation.

Other relevant information:

Attach supporting evidence ([CAE Purchase Quote.pdf](#)) here. This may include quotes, advisory board meeting minutes, justifications, student data, program changes, consultant report, etc.



Name of person completing this form: Behnam Roohani__ Date:

7/22/2021_____ Dean/Department Leader Approval: _____

Date: _____ Business Office Review: _____ Date: _____

