



May 6, 2020

ADDENDUM NO. 1

RFP #SN2005 – Applicant Tracking System (ATS)

ONE (1) ORIGINAL SIGNATURE HARD COPY AND TWO (2) USB DRIVES OF THE RESPONSE TO BE SUBMITTED

All bid responses shall be addressed and returned to this location by the due date listed below:

**City Colleges of Chicago
Dawson Technical Institute
Procurement Services
3901 South State Street, Room 102
Chicago, IL 60609**

Attention: Steve Nash, Contract Administrator

***Proposals must be received no later than 10:00 a.m. local Chicago time, on
Tuesday, May 12, 2020***

Addendum Item No. 1

Questions, Responses and Clarification of Information

- Q1. Do you want one instance for the entire system or do you want each site to have their own unique instance of PeopleAdmin?
Response: OIT's preference would be one system. This assures ease of usability, maintenance and support.
- Q2. Do you want us to roll up data using our panoramic view where each satellite campus is connected to a main office but each campus can maintain its: autonomy on rules engine and workflows account branding, hiring systems and processes analytics?
Response:
- Q3. If you want individual set up can we get the names of each campus and satellite location and the number of faculty/staff at each?
Response:
- Q4. If each site has its own instance do all sites use PeopleSoft? Would they want individual connections at each site? Or is there a master PeopleSoft instance where all locations roll into one?

Response: CCC has one instance of PeopleSoft Human Capital Management, which all campuses and satellites utilize. One centralized solution would be preferable.

- Q5. Please describe and detail all of the integrations that will need to be developed, i.e. job boards, background screening, etc.

Response: OIT - PeopleSoft HCM Integrations (HR will provide additional information)

- Q6. In regards to Exhibit A, Question 9, please describe what you mean by “predictive recruiting tools.”

Response:

- Q7. Is the requirement for our subcontractors to submit an EDS form necessary? Due to the sensitive nature of the form, most subcontractors do not want to share that information with primes.

Response: In reference to Section V, Item B, 16, Economic Disclosure Statements are required from all primes and subcontractors listed in all proposals.

- Q8. Can we submit proposals electronically?

Response: As of now, our legal department has not given us full clearance to accept proposals electronically. Please submit one (1) hard copy and two (2) USB drives of all proposals.

- Q9. What are the main pain points with the existing system?

Response:

- Q10. Are 25% MBE and 7% WBE minimum participation goals?

Response: According to Section 4.1 of Appendix 1 – Minority and Women Business Enterprise Participation Commitment, 25% MBE and 7% WBE are minimum goals.

- Q11. What are other technical integrations are needed beyond PeopleSoft?

Response: (HR will provide the answer)

- Q12. How does this RFP [SN2005 – Applicant Tracking System (ATS)] differ from the October RFP (SN1903 – Performance Management and Talent Acquisition)?

Response: Request for Proposals #SN1903 – Performance Management and Talent Acquisition asked prospective proposers to provide a combined solution for performance management metrics as well as an applicant tracking system; RFP #SN2005 – Applicant Tracking System (ATS) is asking proposers to provide an applicant tracking system only.

END OF ADDENDUM

Please acknowledge receipt of all Addenda in your bid responses.