



March 17, 2020

ADDENDUM NO. 1

SEALED BID #MWJ2020-03 – FORKLIFT TRAINING SIMULATOR

ONE (1) ORIGINAL SIGNATURE HARD COPY AND ONE (1) USB DRIVE OF THE BID TO BE SUBMITTED

All bid responses shall be addressed and returned to:

City Colleges of Chicago
Dawson Technical Institute
Procurement Services
3901 S. State Street, Room 102
Chicago, IL 60609

Attn: Marietta Williams-Johnson, Buyer

All Bids are now due Tuesday, March 31, 2020, no later than 12 p.m., CDT

Part I - Questions, Responses and Clarification of Information:

- Q1 What size screen is required in the package?
A. 32 Inch minimum
- Q2 Is a screen required or is an HDMI connection to connect your own screen/monitor/projector sufficient?
A. A screen is required
- Q3 The 5 year warranty vs. optional 1 year warranty, please explain?
A. A 5 year warranty is a recommended best practice but is optional
- Q4 When do you require delivery of hardware once bid is awarded?
A. There is not a specific date, however a reasonable period should be within 30 days.
- Q5 Is Schedule D the only form we are required to complete to request MBE/WBE Waiver?
A. Section 8 in Appendix 1 outlines submission requirements for waiver consideration

Q6 Do we have to have MBE/WBE for this bid?

- A. Please reference Appendix 1 of the RFP Section 6: Counting MBE/WBE Participation toward Contract Goals. The definition of Direct and Indirect Participation credits are defined. Section 8 defines the process for waiver consideration. The Plan does not state the vendor has to be MBE or WBE Company. The Plan references the requirement of some level of MBE/WBE participation on every contract. It also outlines the submission requirements for Schedule D consideration if there are no opportunities for the bidder to utilize MBE and WBE firms either through Direct Participation or Indirect.

Part II – Modifications to the Bid document

ITEM 1 – CURRENTLY READS:

All sealed bids shall be date stamped and deposited in the bid receptacle in the Office of Procurement Services in Room 102 at City Colleges of Chicago, Dawson Technical Institute, 3901 S. State Street, Chicago, Illinois, 60609, before 12:00 p.m. Tuesday, March 18, 2020. The bids shall be publicly opened and read immediately thereafter in Bid Opening Room 231. Bids arriving late will be returned to the vendor unopened

CHANGE TO:

All sealed bids shall be date stamped and deposited in the bid receptacle in the Office of Procurement Services in Room 102 at City Colleges of Chicago, Dawson Technical Institute, 3901 S. State Street, Chicago, Illinois, 60609, before 12:00 p.m. Tuesday, March 31, 2020. Bids arriving late will be returned to the vendor unopened.

THERE WILL NOT BE A PUBLIC BID OPENING. BIDS WILL BE OPENED AND READ VIA TELECONFERENCING ONLY FROM 12:15pm – 12:30p.m. FOLLOWING IS THE DIAL-IN INFORMATION FOR THE BID OPENING:

PHONE: 888-822-7517

CODE: 8020351#.

ITEM NO. 2 – DELETE FROM THE BID DOCUMENT SECTION 0400 GENERAL SPECIFICATION**REPLACE WITH: THE FOLLOWING FROM THIS ADDENDUM (REVISED):****ADDENDUM NO. 1 - SECTION 00400 – GENERAL SPECIFICATIONS (REVISED)****00400 GENERAL SPECIFICATIONS****4.01 Description of Services**

The City Colleges of Chicago is interested in obtaining price quotations for the purchase, delivery and installation of a new Forklift Training Simulator for the Forklift Operation and Safety Certificate program at Olive-Harvey College. This simulator will help students to have a working knowledge of the basic use of lift trucks as well as the ability to safely inspect and operate lift trucks. The forklift simulator specifications is as follows:

Item	<p style="text-align: center;">REVISED</p> <p>Item Description: One (1) Forklift Training Simulator package includes:</p>
1	<ul style="list-style-type: none"> • Virtual reality goggles • Display video screen • OEM controls • Ability to program multiple scenarios (different warehouse environments) • Ability to program progressive scenarios, from simple to complex, incorporating defined learning objective, specific goals, and metrics for assessment • Ability to include hazards (traffic, people, surface conditions i.e. slippery floors etc.) • Ability for instructor assessments (simulated courses that allow scoring based on student's correctly or incorrectly maneuvering the forklift in a virtual warehouse) • Opportunity to include simulated feeling in controls (when the student hits something or the forklift slides the student feels the difference in the controls) • Uses the front axle as the drive axle, while the steering is done by the rear axle <p>Package should also include:</p> <ul style="list-style-type: none"> • The Operator Station

	<ul style="list-style-type: none"> • Forklift Training Pack • Package should also include a 5 year Full Service Equipment Maintenance Agreement (FSEMA), with software updates/upgrades and support included is required • Shipping
2	Installation of Forklift
3	Optional: Additional 5 year Full Service Equipment Maintenance Agreement (FSEMA) with software updates/upgrades and support included is required

4.02 Delivery

All quoted prices are to be F.O.B. Destination, including packing and inside delivery to:
 Olive-Harvey College
 TDL Center Building
 10001 S. Woodlawn Avenue
 Chicago, IL 60628

4.03 Acceptance

It is understood and agreed by and between the parties hereto, that the initial acceptance and inspection of any delivery shall not be considered as a waiver of any provision of these specifications and shall not relieve the Contractor of his obligation to supply satisfactory material which conforms to the specifications, as shown by any test or inspections for which provisions is herein otherwise made.

4.04 Brand Name

Description should indicate manufacturer. This is used to identify a minimum level of quality and acceptability. Vendors quoting an alternate product must include detailed product literature in order for the alternative bid to be considered. City Colleges of Chicago will make final determination on quality.

ITEM NO. 3 – DELETE THE BID DOCUMENT SECTION 00500 – BID FORMS

REPLACE WITH: ADDENDUM NO. 1 – SECTION 00500 – BID SUBMITTAL FORMS (REVISED) – see below in this Addendum

(Bidders are required to complete and submit Addendum No. 1 – Section 00500 – Bid Submittal Forms (Revised). One (1) original signature hard copy and one (1) USB drive of your entire bid submission. Please Acknowledge receipt of all Addendums in your bid submission.)

ADDENDUM NO. 1 - SECTION 00500 – BID SUBMITTAL FORMS (REVISED)

5.01 Bid Form: Forklift Training Simulator for Olive-Harvey College

Having carefully examined the specifications and being familiar with all of the conditions affecting this bid, the undersigned agrees to provide a new Forklift Training Simulator for Olive-Harvey College, of the City Colleges of Chicago, as specified (Section 00400) herein and to satisfactorily meet the specifications.

We propose to provide a new Forklift Training Simulator for Olive-Harvey College as outlined in Sections 00100 through 00500 of the specifications dated March 2, 2020 and in Addendum No. 1 dated March 17, 2020 for the following prices and delivered FOB, including packing and inside delivery:

Item	Description	Name of Manufacturer and Product Number	Est. Qty.	Discounted Unit Price	Bid Price
1	Forklift Training Simulator as specified, including Operator station, training pack, 5 year FSEMA and shipping with software updates/upgrades and support included is required		1	\$ _____	\$ _____
2	Installation Cost				\$ _____
	TOTAL BID PRICE				\$ _____
3	Optional: Additional 5 year Full Service Equipment Maintenance Agreement (FSEMA) with software updates/upgrades and support included is required				\$ _____
	OVERALL TOTAL BID PRICE				\$ _____

Delivery within: _____ days OR _____ weeks after notification of award and issuance of purchase order.

If you are submitting a NO-BID for this requirement, kindly state your company's name and indicate the reason why you're not submitting a bid in the space that follows:

Company's Name: _____

Reason for No-Bid: _____

5.02 BID SIGNATURE SHEET

Bidder acknowledges receipt of the following addenda:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

The following documents and information must be completed and included with all Bid submissions and on the USB drive:

1. Addendum No. 1 - Pages 5 – 7 (Revised Section 00500 – 5.01 – Bid Quotation Form, 5.02 – Bid Signature Sheet)

Appendix I

2. Applicable MBE/WBE Schedules regarding Compliance with the Minority Business Commitment and Women Business Commitment Forms (signed and notarized)
3. Copies of MBE/WBE Certification Letter(s) from certifying agencies accepted by CCC

Appendix II

4. CCC Ethics Orientation for Contractors/Vendors "Acknowledgement" Form

Appendix III

5. Economic Disclosure Statement and Affidavit (10 pages, signed and notarized)

Appendix IV

6. IRS W-9 Form

Note: All bids must be signed to be considered a valid quotation.

Firm's Name: _____
(Corporation, Partnership, Sole Proprietor)

By: _____
(Authorized Signature)

By: _____
(Authorized Signor's Printed Name and Title)

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Title: _____

Telephone No. _____

Email: _____ Website: _____

NOTICE: Sealed bids are due on Tuesday, March 31, 2020, no later than 12:00 p.m. to the Office of Procurement Services, City Colleges of Chicago, Dawson Technical Institute, 3910 S. State Street, Room 102, Chicago, IL 60609 and will be publicly opened and read aloud immediately.

NOTE: It is the responsibility of the Bidder to hand deliver or mail bids before the scheduled due date and time. Bids arriving late will be returned unopened. When responding to these specifications, please return one (1) USB drives, one (1) original signature hard copy of your entire bid to include all required documentation, information and applicable MBE/WBE Schedules with MBE/WBE Certification letters.