



February 16, 2019
ADDENDUM NO. 1

**REQUEST FOR PROPOSALS (RFP) #MWJ1901
COMPUTER TECHNOLOGY EQUIPMENT AND SERVICES
DISTRICT-WIDE**

**ONE (1) ORIGINAL SIGNATURE HARD COPY AND TWO (2) USB DRIVES OF THE RESPONSE TO BE
SUBMITTED**

All responses shall be addressed and returned to:

City Colleges of Chicago
Dawson Technical Institute
Procurement Services
3901 S. State Street, Room 102
Chicago, IL 60609

Attn: Marietta Williams-Johnson, Buyer

***Proposals must be received no later than 12:00 p.m. local Chicago time, on
Friday, March 15, 2019***

Part 1 – Questions, Responses and Clarification of Information

Q1 How should the letter of Intent be submitted?

Response: Please refer to the directions in Attachment A.

Q2 Is there any flexibility with the timeframe for submitting questions after deadline?

Response: Per the RFP, final questions are due Monday, February 11, by end of day.

Q3 What is the timeframe for award notification?

Response: Proposers will be notified after our Board has approved the recommended Vendor, prior to the end of the current contract, June 30, 2019.

Q4 How will existing equipment be serviced? What is expectation of vendors with respect to Break/Fix?

Response: This RFP is for new equipment. There is a separate RFP for break/fix, DK1901 – Onsite Computer Repair, that is now posted on our website, <http://www.ccc.edu/departments/pages/procurement.aspx/>, scroll down to “Publications” and click on Current Bid Schedule.

- Q5 The list of software components does not have branding. Is CCC looking for a specific brand or function?
Response: We will respond to this question in another Addendum to be issued.
- Q6 What are the CCC limits given the size of Oracle's applications? What Enterprise Apps are used?
Response: We will respond to this question in another Addendum to be issued.
- Q7 What services are included in this RFP?
Response: This RFP is for new equipment and any services associated with the purchase of new equipment during the warranty period as stated in the RFP.
- Q8 Does scope include security cameras, hardware, installation, and card readers?
Response: Yes, security cameras will be added to the Security requirement in another Addendum to be issued.
- Q9 Is the installation of security cameras done by the vendor? Does vendor have to get permits and/or licenses to install required security equipment?
Response: Yes, installation of security cameras will be performed by the Vendor or their subcontractor and the vendor or subcontractor is responsible for all permits and licensing for camera installations.
- Q10 Is CCC considering a Managed Service Model?
Response: Potentially in the future.
- Q11 This RFP includes Hardware and Software, must a vendor be able to provide all elements of the RFP?
Response: Vendors are encouraged to bid on goods and/or services they can fulfill.
- Q12 How can an MBE connect with larger firms to partner with on this RFP?
Response: You can try networking with the vendors that attended the Pre-Proposal Meeting. The Pre-Proposal Attendees listing was emailed to the Prospective Proposers on February 14 and is posted on the CCC website with this RFP, <http://www.ccc.edu/departments/pages/procurement.aspx/>, scroll down to "Publications" and click on Current Bid Schedule.
- Q13 What is your definition of list price?
Response: MSRP (manufacturer's suggested retail price) or retail price
- Q14 Should the list price be a percentage off the distribution price or MSRP?
Response: Percentage off the MSRP or retail price.
- Q15 Is this entire bid all or nothing or will multiple vendors be approved?
Response: CCC reserves the right to award to one or more vendors. Whichever is in the best interest of CCC.

Part 2 - Modification to the RFP document:**Item No. 1 – SECTION II - SCOPE OF SERVICES – B., 1st paragraph**

Replace with the following language:

B. Service Management Plan – For the SMP (Must be provided by the Vendor), CCC requires on-site repair, service, and maintenance for equipment that is in warranty as listed in Exhibit A.

Note: We are working on revising Section VIII – Fee/Cost Proposal – Exhibit A and Exhibit B.

Please acknowledge receipt of all Addendums in your proposal submissions.

End of Addendum