



January 24, 2019

**ADDENDUM NO. 1**

**REQUEST FOR PROPOSALS (RFP) # DA1901- BOOKSTORE OPERATIONS FOR CITY COLLEGES OF CHICAGO**

**ONE (1) ORIGINAL SIGNATURE HARD COPY AND TWO (2) USB DRIVES OF THE RESPONSE TO BE SUBMITTED**

**All responses shall be addressed and returned to the new location by due date:**

**City Colleges of Chicago  
Dawson Technical Institute  
Procurement Services  
3901 South State Street, Room 102  
Chicago, IL 60609**

**Attention: Sheila Johnson, District Director, Business and Procurement Services  
Responses must be received no later than 12:00 p.m. local Chicago time, on  
Tuesday, February 12, 2019**

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**Currently Reads:**

A pre-proposal conference is scheduled for Wednesday, January 30, 2019 at 1:00 p.m. in Room 231 at Dawson Technical Institute, 3901 S. Street, Chicago, IL 60609. The Scope of Services and the compliance procedures for the Minority and Women Business Enterprise Contract Participation Plan (MBE/WBE) will be discussed. Firms anticipating submitting a proposal are encouraged to attend in person or via teleconference. We recommend that you obtain a copy of the RFP document and bring it with you to the meeting.

All attendees, please RSVP your attendance to [procurementservices@ccc.edu](mailto:procurementservices@ccc.edu) by Monday, January 28, 2019 no later than 12:00 p.m. Photo identification is required when entering any City College of Chicago location.

The Letter of Intent to Submit a Proposal, Attachment A, is due via email, [procurementservices@ccc.edu](mailto:procurementservices@ccc.edu), attention David Anthony, Associate Vice Chancellor, Administrative Services by Tuesday, February 5, 2019 no later than 12:00 p.m. If you do not intend to submit a proposal in response to this RFP, please email us a brief, detailed explanation, to [procurementservices@ccc.edu](mailto:procurementservices@ccc.edu), in order to continue to receive future bid/RFP notices.

Questions regarding clarification or verification of these specifications and MBE/WBE compliance procedures should be submitted in writing via email to David Anthony, Associate Vice Chancellor, Administrative Services, at [procurementservices@ccc.edu](mailto:procurementservices@ccc.edu). The deadline for submitting final questions is Thursday, January 30, 2019 by 10:00 a.m.

**Change To: Pre-Proposal date and time updated**

A pre-proposal conference is scheduled for Tuesday, January 29, 2019 at 1:00 p.m. in Room 231 at Dawson Technical Institute, 3901 S. Street, Chicago, IL 60609. The Scope of Services and the compliance procedures for the Minority and Women Business Enterprise Contract Participation Plan (MBE/WBE) will be discussed. Firms anticipating submitting a proposal are encouraged to attend in person or via teleconference. We recommend that you obtain a copy of the RFP document and bring it with you to the meeting.

All attendees, please RSVP your attendance to [procurementservices@ccc.edu](mailto:procurementservices@ccc.edu) by Monday, January 28, 2019 no later than 12:00 p.m. If you plan to attend via teleconference, you must request this in the RSVP. A teleconference number will be provided upon confirmation of attendance. Photo identification is required when entering any City College of Chicago location.

The Letter of Intent to Submit a Proposal, Attachment A, is due via email, [procurementservices@ccc.edu](mailto:procurementservices@ccc.edu), attention David Anthony, Associate Vice Chancellor, Administrative Services by Tuesday, February 5, 2019 no later than 12:00 p.m. If you do not intend to submit a proposal in response to this RFP, please email us a brief, detailed explanation, to [procurementservices@ccc.edu](mailto:procurementservices@ccc.edu), in order to continue to receive future bid/RFP notices.

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Please acknowledge receipt of all Addendums in your proposal responses.

END OF ADDENDUM