



May 15, 2018
Addendum No. 1

Sealed Bid #MWJ1802 – Purchase and Delivery of New Security Uniforms

All Bids and Samples are now due Friday, May 18, 2018, no later than 11:00 a.m. to:

City Colleges of Chicago
Procurement Services
226 West Jackson Blvd., Room 730
Chicago, Illinois 60606
Attn: Marietta Williams-Johnson, Buyer

Part I - Questions, Responses and Clarification of Information

- Q1. Would it be possible to share actual quantities purchased for the last 12 month period (or any extended period) by school? If not, is it possible to share headcount of security officers by school?

A.

Daley College	63
Arturo Velasquez Institute	32
Harold Washington	53
Kennedy King College	105
Dawson Technical Institute	15
Malcolm X	76
Olive Harvey	72
Truman	62
Wright	33
Wright Humboldt Park	11
District Office	18
TOTAL	540

- Q2. Are orders submitted in bulk during defined ordering periods or are orders expected to arrive at random throughout the year?

A. Orders are submitted as needed throughout the year by the individual schools.

- Q3. Regarding Section 3.07 (pg 14). Is the following re-worded understanding of this section correct: If a vendor will be supplying an item in this bid, we would need to provide that vendor's full product catalog along with pricing on all catalog items for Chicago City Colleges' use. Please provide clarity if that is not accurate.

A. For this bid, Bidders are required to bid all items and provide a catalog with pricing to City Colleges of Chicago.

- Q4. Regarding Section 4.02 (pg 20) – My understanding is that measuring is required for trousers only and measuring on site is required. Can you confirm if measuring is to be provided at all 7 schools with one visit per school?
A. Measuring is required at all 7 colleges and it may take up to 2 visits.
- Q5. I am assuming you want a PDF copy of the bid submission on the USB drive. Is that correct?
A. Yes, all Bidders are required to submit a pdf file version of their bid on the USB drives.
- Q6. Can you provide:
Q6-1 The number of colors and stitch count in embroidery design?
A. 4 colors; information on stitch count in embroidery design is not available at this time (See attachment)
Q6-2 The number of colors and dimensions of logo patch?
A. 1 color, Circle 3-1/2” (See attachment)
- Q7. The winter coat current manufacturer?
A. Winter coat: Horace Small; Windbreaker: LawPro
- Q8. The bid does not indicate a brand on the bike jackets and pants. Is there a specific brand?
A. We have not identified a specific brand. The current brand we’re using is United Uniform for the bike pants and jackets.

Part II – Modifications to the Bid Document**Item No. 1 – 00100 – BIDDING REQUIRMENTS**

Delete current language in bid and replace with:

1.17 Basis of Award

Bid will be awarded based on the lowest responsive and responsible overall total bid price. Award will be made solely on the basis of this written bid request and any subsequent written addenda.

City Colleges of Chicago reserves the right to award a contract or multiple contracts herein or reject any or all bids when, in its opinion, the best interest of the City Colleges of Chicago will be served thereby.

Item No. 2 – 00400 – General Specifications - Address correction for Malcolm X College**4.04 Delivery**

Malcolm X College
1900 W. Jackson Blvd.
Chicago, IL 60612

Item No. 3 – Section 00500 – Bid Submittal Forms

DELETE: ENTIRE SECTION – 00500 - BID SUBMITTAL FORMS

**REPLACE WITH: ADDENDUM NO. 1 – REVISED - 00500 – BID SUBMITTAL FORMS
(SEE BELOW AND ACKNOWLEDGE RECEIPT OF ALL ADDENDUMS IN
SECTION 5.02 WHERE INDICATED)**

END OF ADDENDUM

ADDENDUM NO. 1

REVISED SECTION 00500 – BID SUBMITTAL FORMS

5.01 Bid Form(s) for Purchase and Delivery of Security Uniform - District-Wide

Having carefully examined the specifications and being familiar with all conditions affecting this proposal the undersigned agrees to provide and deliver Security Uniforms - District-Wide for the City Colleges of Chicago, as specified (Section 00400) herein and to satisfactorily meet the specifications.

We propose to provide and deliver **Security Uniforms - District Wide** as outlined in Sections 00100 through 00500 of the specifications dated April 4, 2018, at the following discounted prices and to be delivered F.O.B., to include packing and inside delivery charges:

Item No.	Estimated Annual Quantities	Descriptions (Brand name or approved equal alternates)	List Price	Discounted \$Amount	Unit Price	Total Price
1	590	Men's Security Officers' Shirts: Color: Black; Elbeco; Short sleeves; Sizes: S - L	\$	\$	\$	\$
1	590	Men's Security Officers' Shirts: Color: Black; Elbeco; Short sleeves; Sizes: 1X - 4X	\$	\$	\$	\$
2	590	Men's Security Officers' Shirts: Color: Black; Elbeco; Long sleeves; Sizes: S - L	\$	\$	\$	\$
2	590	Men's Security Officers' Shirts: Color: Black; Elbeco; Long sleeves; Sizes: 1X - 4X	\$	\$	\$	\$
3	590	Women's Security Officers' Shirts: - Color: Black; Elbeco; Short sleeves; Sizes: S - L	\$	\$	\$	\$
3	590	Women's Security Officers' Shirts: - Color: Black; Elbeco; Short sleeves;	\$	\$	\$	\$

		Sizes: 1X - 4X				
4	590	Women's Security Officers' Shirts: - Color: Black; Elbeco; Long sleeves; Sizes: S – L	\$	\$	\$	\$
4	590	Women's Security Officers' Shirts: - Color: Black; Elbeco; Long sleeves; Sizes: 1X - 4X	\$	\$	\$	\$
5	2,360	Security Shirts Additional Requirement: On front of all shirts: CCC Safety and Security logo to be embroidered onto the left breast pocket area	\$	\$	\$	\$
6	2,360	Security Shirts Additional Requirement: On front of black shirts: Two line silk screen with white 1/2" lettering with the College Name on the first line and the word "Security" underneath on the second line on the right side breast pocket area	\$	\$	\$	\$
7	2,360	Security Shirts Additional Requirement: On the back of black shirts: The word "Security" to be silk screened horizontally on the upper back with white 3" lettering	\$	\$	\$	\$

8	100	Men's Security Leadership Shirts: Color: White; Elbeco; Short sleeves; Sizes: S – L	\$	\$	\$	\$
8	100	Men's Security Leadership Shirts: Color: White; Elbeco; Short sleeves; Sizes: 1X - 4X	\$	\$	\$	\$
9	100	Men's Security Leadership Shirts: Color: White; Elbeco; Long sleeves; Sizes: S - L	\$	\$	\$	\$
9	100	Men's Security Leadership Shirts: Color: White; Elbeco; Long sleeves; Sizes: 1X - 4X	\$	\$	\$	\$
10	100	Women's Security Leadership Shirts: Color: White; Elbeco; Short sleeves; Sizes: S - L	\$	\$	\$	\$
10	100	Women's Security Leadership Shirts: Color: White; Elbeco; Short sleeves; Sizes: 1X - 4X	\$	\$	\$	\$
11	100	Women's Security Leadership Shirts: - Color: White; Elbeco; Long sleeves; Sizes: S – L	\$	\$	\$	\$
11	100	Women's Security Leadership Shirts: - Color: White; Elbeco; Long sleeves; Sizes: 1X – 4X	\$	\$	\$	\$
12	400	Security Leadership Shirts Additional Requirement: On front of all shirts: CCC Safety and Security logo to be	\$	\$	\$	\$

		embroidered onto the left side breast pocket area				
13	400	Security Leadership Shirts Additional Requirement: On front of white shirts: Embroidered with gold 1/2" lettering, College Name on first line and underneath on the second line, the position title of Director, Asst. Director or Lead Officer on the third line on the right side breast pocket area	\$	\$	\$	\$
14	400	Security Leadership Shirts Additional Requirement: On back of white shirts: The word "Security" silk screened horizontally on upper back with gold 3" lettering	\$	\$	\$	\$
15	590	Uniform Pants: Color: Black; Sizes: to be determined	\$	\$	\$	\$
16	590	Uniform Windbreaker Jackets: Color: Black Shell; Sizes: S - L	\$	\$	\$	\$
16	590	Uniform Windbreaker Jackets: Color: Black Shell; Sizes: 1X - 5X	\$	\$	\$	\$
17	590	Uniform Windbreaker Jackets Additional Requirement: On the front: CCC Safety and Security Logo Patch to be sewed onto the left breast pocket area	\$	\$	\$	\$

18	590	Uniform Windbreaker Jackets Additional Requirement: On the front: Two (2) line silk screen with white 1/2" lettering with College Name on the first line and the word "Security" underneath on the second line on the right side breast pocket area	\$	\$	\$	\$
19	590	Uniform Windbreaker Jackets Additional Requirement: On the back: The word "Security" to be silk screened horizontally on the upper back with white 3" lettering.	\$	\$	\$	\$
20	100	Bike Patrol Jackets: Color: Black; Sizes: S - L	\$	\$	\$	\$
20	100	Bike Patrol Jackets: Color: Black; Sizes: 1X - 5X	\$	\$	\$	\$
21	100	Bike Patrol Jackets Additional Requirement: On the front: CCC Safety and Security logo patch to be sewed onto the left breast pocket area; On the front: Two (2) line silk screen with white 1/2" lettering, College Name on the first line and the word "Security" underneath on the second line on the right side breast pocket area; and On the back: The	\$	\$	\$	\$

		word "Security" to be silk screened horizontally on the upper back with white 3" lettering.				
22	100	Bike Patrol Caps: Fabric features: Black, 98% cotton 2% spandex; Flexfit structured brushed baseball style twill cap.	\$	\$	\$	\$
23	100	Bike Patrol Caps Additional Requirement: CCC Safety and Security Logo to be embroidered onto the front of the cap.	\$	\$	\$	\$
24	100	Bike Patrol Pants: Color: Black; Sizes: S - L	\$	\$	\$	\$
24	100	Bike Patrol Pants: Color: Black; Sizes: 1X - 5X	\$	\$	\$	\$
25	1,000	CCC Safety and Security Logo Patch Design: Awarded bidder will produce the CCC approved designed logo patch.	\$	\$	\$	\$
26	100	Uniform Blazers: Color: Black; Single breasted; 100% polyester 7.5 oz. wt.; Sizes: S - L	\$	\$	\$	\$
26	100	Uniform Blazers: Color: Black; Single breasted; 100% polyester 7.5 oz. wt.; Sizes: 1X - 5X	\$	\$	\$	\$
27	100	Uniform Blazers Additional Requirement: On the front: CCC Safety and Security logo patch to be sewed onto the left breast pocket area	\$	\$	\$	\$

28	100	Winter Coats: Color: Black; 100% Nylon; Sizes: S - L	\$	\$	\$	\$
28	100	Winter Coats: Color: Black; 100% Nylon; Sizes: 1X - 5X	\$	\$	\$	\$
29	100	Winter Coats Additional Requirements: On the front: CCC Safety and Security logo patch to be sewed onto left breast pocket area; two (2) line silk screen with white ½” lettering with the College Name on the first line and the word “Security” underneath on the second line on the right breast pocket area	\$	\$	\$	\$
30	100	Winter Coats Additional Requirement: On the back: The word “Security” to be silk screened horizontally on the upper back with white 3” lettering.	\$	\$	\$	\$
OVERALL TOTAL BID PRICE						\$

Delivery within: _____ days OR _____ weeks after notification of award and issuance of purchase order.

Name of Bidder: _____

If you are submitting a NO-BID for this requirement, kindly state your company's name and indicate the reason why you're not submitting a bid in the space that follows:

Company's Name: _____

Comments: _____

5.02 BID SIGNATURE SHEET

Bidder acknowledges receipt of the following addenda:

Addendum No. _____ Dated _____
 Addendum No. _____ Dated _____
 Addendum No. _____ Dated _____

The following Documents must be completed and included with all Bids submitted:

1. Section 00500 – Bid Submittal Forms/Signature Sheet (Items 5.01 - 5.02)

Appendix I

2. Applicable MBE/WBE Schedules regarding Compliance with the Minority Business Commitment and Women Business Commitment Forms (must be signed and notarized)
3. Copies of MBE/WBE Certification Letter(s) from certifying agencies accepted by CCC

Appendix II

4. CCC Ethics Orientation for Contractors/Vendors “Acknowledgement” Form

Appendix III

5. IRS W-9 Form

Appendix IV

6. Economic Disclosure Statement and Affidavit (all 10 pages must signed and notarized)

Note: All bids must be signed to be considered a valid quotation.

Firm's Name: _____
 (Corporation, Partnership, Sole Proprietor)

By: _____
 (Authorized Signature)

By: _____
 (Authorized Signor's Printed Name and Title)

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Title: _____

Telephone No. _____ Fax No. _____

Email: _____ Website: _____

NOTICE: Sealed bids are due on Friday, May 18, 2018, no later than 11:00 a.m. to the Office of Procurement Services and will be publicly opened and read aloud promptly at 11:00 a.m., in Conference Room 311 at City Colleges of Chicago, 226 West Jackson Boulevard, Chicago, IL 60606.

NOTE: It is the responsibility of the Bidder to hand deliver or mail bids before the scheduled due date and time. Bids arriving late will be returned unopened. When responding to these specifications, please return two (2) USB drives, one (1) original signature hard copy of your bid and the required uniform samples, to include all required documentation, information and applicable MBE/WBE



