

Achieving the Dream

8484 Georgia Ave.
Suite 500
Silver Spring, MD 20910 - 5606



Agreement to Perform Coaching Services to City Colleges of Chicago (IL)

Date

7/1/2023 - 6/30/2026

Services Performed By:

Achieving the Dream
8484 Georgia Ave.
Suite 500
Silver Spring, MD 20910-5606

Services Performed For:

City Colleges of Chicago (IL)
226 W Jackson Blvd,
Chicago, IL 60606

Achieving the Dream (ATD) leads America's largest network of community colleges to strengthen our communities by relentlessly addressing systemic inequities within higher education to increase social and economic mobility for all students and families.

Period of Performance

The Services covered by this SOW will commence on or about July 1, 2023 (the "Effective Date") or if later, the date of signing of this agreement, and will end no later than June 30, 2026.

Engagement Resources

The coaches assigned to this engagement are: Richard J. Daley College coaches: TBD
Harry S. Truman College coaches: TBD

Scope of Work

ATD shall provide the following Services and Deliverable(s)

PRODUCT	DESCRIPTION	2023	2024	2025
Richard J. Daley College (IL)				
ATD 3 Year Network Experience - Package				
ATD Network Benefits		Included	Included	Included
ATD Data Coach Standard Onsite Visit - Coach 1		3.00	2.00	2.00
ATD Data Coach Standard Remote Hours - Coach 1	32 hours of offsite work completed during the school year.	Included	Included	Included
ATD Leadership Coach Standard Onsite Visit - Coach 2		3.00	2.00	2.00
ATD Leadership Coach Standard Remote Hours - Coach 2	32 hours of offsite work completed during the school year.	Included	Included	Included
DREAM Conference Registration		4.00	2.00	2.00
Kick-off Experience Registration		4.00		
Finish Line Game		1.00		
Harry S. Truman College (IL)				
ATD 3 Year Network Experience - Package				
ATD Network Benefits		Included	Included	Included
ATD Data Coach Standard Onsite Visit - Coach 1		3.00	2.00	2.00
ATD Data Coach Standard Remote Hours - Coach 1	32 hours of offsite work completed during the school year.	Included	Included	Included
ATD Leadership Coach Standard Onsite Visit - Coach 2		3.00	2.00	2.00
ATD Leadership Coach Standard Remote Hours - Coach 2	32 hours of offsite work completed during the school year.	Included	Included	Included
DREAM Conference Registration		4.00	2.00	2.00
Kick-off Experience Registration		4.00		
Finish Line Game		1.00		

Per the timeline for both colleges agreed upon between City Colleges of Chicago and ATD, the work described in this scope of work will begin on or around January 1, 2024. This date supersedes the July 1, 2023, date listed at the start of this scope of work.

Network Benefits:

- Continuing access to the Institutional Capacity Assessment Tool (ICAT), an online self-assessment that helps institutions determine current level of capacity to create a student-focused culture and opportunity to measure progress in building institutional capacity over time.
- Unlimited and free access to all ATD webinars, publications and toolkits
- Two full-paid registrations to ATD's four-day national convening, DREAM, including access to all content, meetings, and receptions. (Pre-conference sessions available at in-network price)
- One hour of coach time at the annual DREAM convening with subject matter expert or Coach (if not attending DREAM, the benefit will be provided virtually)
- Access to the full library of ATD Network resources, content, reports, research, and services
- In-Network pricing for learning opportunities such as ATD Holistic Student Supports Institute, ATD Teaching & Learning Summit, and ATD Data & Analytics Summit. Access to other meetings and convenings, including those focused on successful student success practices, and current/evolving issues in equity, leadership, engagement and communication
- Eligibility for innovation grants. Recent examples include: Open Educational Resources (OER), Integrated Planning and Advising for Student Success (iPASS), Adjunct Faculty Engagement, Working Student Success Network (WSSN), and Every Learner Everywhere (digital learning)
- Opportunity to certify or recertify for Leader College and Leader College of Distinction status
- Opportunity to win the national Leah Meyer Austin Award
- Opportunity to participate in learning events and webinars
- Networking opportunities with peers, higher education policy makers, and industry leaders
- Ongoing opportunities to engage with coaches, peers, ATD staff and content on ATD Connect, the online community portal available exclusively for institutions in the Network

Data Services:

- Postsecondary Data Partnership: Achieving the Dream is an organizational partner of the Postsecondary Data Partnership (PDP) managed by the National Student Clearinghouse (NSC), a nonprofit and nongovernmental organization and the leading provider of educational reporting, data exchange, verification, and research services. By participating in the PDP, network institutions strengthen their data capacity, data culture for evidence-based decision-making and access to actionable metrics on early momentum. If you are not already participating in the PDP we ask you to join, submit the required student cohort and course files and sign an authorization agreement to allow NSC to share your institution's dashboards and student and course analysis-ready files with ATD. The data sharing enables ATD to have key performance, efficiency, and equity metrics for your institution and to support your institution in using the data to advance equity and student success.

ATD Responsibilities

- ATD requires that each Coach pass a background check.
- Coaches shall be assigned in consultation with your institution
- ATD will find a replacement in consultation with your institution if an ATD coach is unable to continue as your coach.
- *ATD may continue to use the data on the effectiveness of its services to promote its work, and in its reporting to funders. ATD may refer to these data on an aggregated basis.*

City Colleges of Chicago (IL) Responsibilities

- The institution and its administration, faculty and staff commit to full engagement in the ATD initiative and will be proactive about meeting deadlines, submitting required reporting, working collaboratively with Coaches and being proactive in working towards agreed upon goals.
- The Institution will try to reschedule Coach site visits, if necessary, on a timely basis. If the Institution reschedules a site visit within three weeks of the originally scheduled visit, the Institution will be responsible for paying ATD for any coaching travel costs or other costs associated with the adjusted travel date.
- The Institution will complete its annual site visit(s) prior to June 30 of each year. Site visits cannot be carried over into the next year.
- During the term of this Term of Services Agreement with ATD, and for a period of one year after the expiration of the Agreement, the Institution agrees not to hire any ATD Coach or other corporation, entity or type of business that an ATD Coach may work for to provide any consulting or coaching services to the Institution. The Institution may negotiate separately with ATD for any additional services from the ATD Coach, if appropriate.

Invoice Procedures

This engagement will be conducted on a Fixed Price basis. The total value for the Services pursuant to this SOW are \$480,000.00. \$160,000.00 in discounts will be applied resulting in a total investment of \$320,000.00. ATD will invoice the Institution on the following schedule:

Year	Invoice Amount
2023	\$ 80,000.00
2024	\$ 120,000.00
2025	\$ 120,000.00

ATD Finance Contact	Institution Finance Contact
Achieving the Dream Attn: Andrea DeGirolamo 8484 Georgia Avenue, Suite 500 Silver Spring, MD 20910 adegirolamo@achievingthedream.org 240-450-3859	City Colleges of Chicago (IL) Attn: Veronica Herrero 180 North Wabash Avenue, Chicago, IL 60601 vherrero@ccc.edu (312) 920-9605

- Client invoices are due within 30 days from date of invoice
- Achieving the Dream reserves the right to withhold services if invoice is not paid by invoice due date.

Amendments to Scope of Work

The following process will be followed if a change to this SOW is required:

- The Institution may add other services (“Additional Services”), in addition to the Services specified herein, upon notice to ATD. ATD will verify the scope and pricing of the Additional Services via a project change control procedure.

IN WITNESS WHEREOF, this SOW is effective set forth in the period of performance as set forth above.

City Colleges of Chicago (IL)

Achieving the Dream

By: [[SertifiSStamp_1]]

By:

Name: Juan Salgado
Title: Chancellor

Name: Karen Stout
Title: President & CEO
Date: 8/30/2023