

CITY COLLEGES[®]

OF CHICAGO

August 4, 2023
ADDENDUM NO. 1
RFP #NC2305 – TECHNICAL STAFF
AUGMENTATION SERVICES FOR THE OFFICE
OF INFORMATION TECHNOLOGY

**ONE (1) ORIGINAL SIGNATURE HARD COPY AND TWO (2) USB DRIVES
OF THE RESPONSE TO BE SUBMITTED**

All responses shall be addressed and returned to:

City Colleges of Chicago
Dawson Technical Institute - Procurement Services
3901 S. State Street, Room 102
Chicago, IL 60609

Attn: Nanzi Cantero, Senior Contract Administrator

Proposals must be received no later than 12:00 p.m. CDT, Tuesday, August 22, 2023

Part I – Questions, Answers and Clarification of Information

1. Q: We are not a registered company in the state of Illinois. We are partnering with a company registered in the state of Illinois as well as in good standing too. Can we bid as a prime vendor with our partner as a subcontractor (has both Illinois state and good standing certificates).
A: No, All Prime vendors doing business with City Colleges of Chicago are required to be registered with the State of Illinois. It is not mandatory to be registered with the Illinois Secretary of State's Office at the time of submission. However, CCC cannot register firms as vendors until they have registered with the Illinois Secretary's Office and may not contract with vendors until the registration is complete with the Illinois Secretary of State's Office.
2. For the three (3) references asked, can we propose our past private contracts or it is restricted only to SLED(government) contracts.
A: There is no restriction on the references that you submit. We would like to see Higher Ed experience, but it is not required
3. Please share the names of current vendors providing these services.
A: CCC does not provide information regarding current or previous service providers
4. Is it possible to share the incumbent vendors pricing information? If yes, please share.
A: City Colleges does not supply current pricing for goods or services. Please provide your best offer as part of your proposal.
5. What is the budget for this bid? OR the estimated annual spending in the past under this contract for similar services?
A: The Staff Augmentation budget and actual expenditures vary per year based on various departmental needs and usage. The 2019 Staff Aug RFP was approved for \$13M.
6. Please confirm the estimated headcount of contract staff resources active currently under existing contracts.

A: This number varies due to current and planned projects. The resources are utilized across CCC by various departments

7. Is there any challenge fulfilling the needs of the County with the existing contracts for related services or any specific improvements you are looking for?

A: Due to project volumes City Colleges of Chicago is looking to potentially expand our list of approved pool of suppliers.

8. How many vendors would be awarded?

A: This depends on the number of responses received.

9. Is there any preference for the local vendor?

A: All potential suppliers will be considered.

10. If an incumbent vendor is not awarded, will there be a transition of current resources to the new vendors?

A: The focus of the Staff Augmentation RFP is to solicit and select a recommended list of prequalified vendors that can provide consulting resources for various CCC department's current and future needs. If and when the Board approves the prequalified vendor list, CCC departments (Legal, Procurement, OIT, etc...) will collaborate and provide the Board with recommendations/options. Upon, the Board's decisions, we will address next steps.

11. Is pre-bid mandatory to attend?

A: No, but it is highly encouraged.

12. Is public agency and higher education experience requirements mandatory for all interested vendors?

A: Preferred but not required.

13. We are NMSDC (Western Regional Minority Supplier Development Council) certified MBE and SBA certified WOSB, do we still need to subcontract with MBE/WBE firms?

A: Yes. Pursuant to Appendix 1 Section 6. H. MBE/WBE Controlled Firms:

If the Bidder or Proposer is a certified MBE most of the total contract value can be counted toward the fulfillment of the MBE goal and similarly, if a WBE is the Bidder or Proposer, most of the total contract value can be counted toward the fulfillment of the WBE goal. However, MBE Bidders/Proposers must obtain a certified WBE subcontractor and a WBE Bidder/Proposer must obtain a certified MBE subcontractor to meet the respective goals. Additionally, if a firm is certified as both an MBE and WBE, they can only use one of the certification statuses to fulfill one of the goals; not both.

14. We are an IT Staffing firm headquartered and registered in the State of CA. The RFP has a requirement for businesses to be registered in the State of IL at the time of submitting our response to the RFP. As there is a fee associated with registering to do business in the State of IL, can we register in IL if we get selected as a vendor to perform these services?

A: All suppliers MUST be registered in the State of Illinois and be in "Good Standing" when they are registering as a supplier with CCC. Based on the time it takes to get confirmation with the State of Illinois, suppliers are recommended to be registered before submitting their RFP package.

This is a Request for public records for the **Previous/Past Bid**, related to bid (RFP) #NC2305 Technical Staff Augmentation

15. The tabulation or the scoring sheet related to the evaluation criteria used to select the winning vendors.

A: See response below.

16. The winning vendor(s) responses from the vendors who won the Bid.

A: See response below.

17. The RFP documents as well as any addendum related to this Bid.

A: See response below

Answer to questions 15-17, **ALL FOIA requests MUST be submitted to CCC Legal at gencounseloffice@ccc.edu or FOIA Officer 180 N. Wabash, Suite 200, Chicago, IL 60601.**

18. Can you share which roles are onsite and/or remote work?

A: Modality is not based on role – but rather project need. The specifics will be identified in the SOW.

19. What is the expectation of the State for on-site versus remote resources for this contract?

A: There are no current expectations for CCC, depending on the need, a role could be onsite or remote.

20. If the contract is “remote” can required travel be billed?

A: No – as stated in the RFP, CCC will not reimburse for travel expenses. The Pricing spreadsheet requests rates for onsite/remote/hybrid.

21. Is a local office or a local representative required? If yes, how often is the local representative expected to be onsite? Any hourly time requirements?

A: Local Representation is required on a case-by-case basis and this information will be specified in the SOW .

22. Can we submit our response for a single category or for all categories?

A: Yes, but please notate in your response service not offered.

23. Once awarded, how do you release your requirements? Is it through portal or email?

A: requirements are released through a statement of work via email.

24. How many requisitions are anticipated to be released annually?

A: This cannot be forecasted at this time. This will be on an as needed basis.

25. What evaluation criteria will be used to evaluate the cost proposal?

A: Please refer to the solicitation document, Section VI. Evaluation Criteria.

26. Would you confirm if resumes are required with proposal submission?

A: Yes, resumes are required as indicated in the RFP

27. Are financial statements required if we are a privately owned company?

A: Yes, everyone submitting a proposal must provide all the submittal requirements otherwise they will be deemed non-responsive.

28. Will you accept a statement of financial stability instead of requiring the sharing of confidential company finance documents?

A: No

29. Will you accept a statement of compliance related to securely handling data instead of sharing our proprietary, internal processes for evaluation?

A: Please provide as much information as possible so that your proposal is properly evaluated.

30. Will you accept a statement that we comply with requirements for ensuring personnel have appropriate experience and training instead of sharing our proprietary internal processes for evaluation?

A: Please provide as much information as possible so that your proposal is properly evaluated.

31. What is the minimum/maximum number of client experience you want to see in each IT category?

A: We did not require a specified number. Please submit your firm's experience.

32. Is this an old contract or new contact?

A: This solicitation is to expand the pool of potential suppliers and support current initiatives.

33. What is the tentative start date of this engagement?

A: Please refer to Section II. Engagement Process workflow on page 6 of the solicitation.

34. What is the work location of the proposed candidates?

A: If onsite is required for a specified project, the location would be at one of our 7 colleges /5 Satellites and/or the district office.

35. Are the incumbents eligible to submit the proposal again?

A: Yes, anyone who currently has a contract under SJ1902 must submit a proposal in order to be considered for an award for these services.

36. Is there any mandatory subcontracting requirement for this contract? If yes, Is there any specific goal for the subcontracting?

A: Bidders/Proposers are required to submit information specifying the percentage of the total contract that will be performed by certified MBE and WBE firms. Goals for participation by certified MBE and WBE firms for this Contract shall be not less than the following percentage of the total contract value:

MBE Participation goal: 25%

WBE Participation goal: 7%

If a Bidder/Proposer is unable to identify certified MBE and WBE firms to perform sufficient work to fulfill the MBE or WBE percentage goals for a contract, the bid/proposal must include a Schedule D (written request for waiver) and good faith efforts narrative explaining the reason for the waiver request as well as demonstrating the efforts to achieve such participation unsuccessfully.

37. If the proposed candidates are not available at the time of award, will the agency allow us to provide replacement personnel with similar or more skill sets?

A: Yes

38. Can we provide hourly rate ranges for the given positions?

A: No. We are requesting that vendors provide a minimum and maximum rate per level on the cost proposal tab in Appendix VI. Interrogatories and Cost Proposal (Excel Doc)

39. Is it entirely onsite work or can it be done remotely to some extent / Does the services need to be delivered onsite or is there a possibility for remote operations and performance?

A: As indicated in the RFP, projects could be onsite/offsite/hybrid. Specifics for each engagement will be identified in the SOW.

40. Are resumes required at the time of proposal submission? If yes, Do we need to submit the actual resumes for proposed candidates or can we submit the sample resumes?

A: Actual resumes should be submitted.

41. Could you please provide the list of holidays?

2023-2024

Memorial Day	Monday, May 29, 2023
Juneteenth (Observed)	Monday, June 19, 2023
July 4th (Observed)	Tuesday, July 4, 2023
Labor Day	Monday, September 4, 2023
Thanksgiving Day	Thursday, November 23, 2023
Day after Thanksgiving	Friday, November 24, 2023
Christmas Eve (Observed)	Monday, December 25, 2023
Christmas Day (Observed)	Tuesday, December 26, 2023
New Year's Eve (Observed)	Monday, January 1, 2024
New Year's Day (Observed)	Tuesday, January 2, 2024
Martin Luther King, Jr. Day	Monday, January 15, 2024
President's Day	Monday, February 19, 2024
Spring Recess	Thursday, March 28, 2024
Spring Recess	Friday, March 29, 2024
Memorial Day	Monday, May 27, 2024

A:

42. Are there any mandated Paid Time Off, Vacation, etc.?

A: CCC holidays are mandated days off (without pay). We do not mandate vacation; however, they will be a cap of hours which shouldn't be exceeded based on the project.

43. Can we replace the subcontractor after an award?

A: If it becomes necessary to substitute an MBE and/or WBE to fulfill the Contractor's MBE and/or WBE commitments, the Office of M/WBE Contract Compliance must be given reasons justifying the release of prior specific MBE and/or WBE commitments established in the Contractor's bid/proposal in order to review the propriety of the proposed substitution. A substitution of MBE or WBE firms cannot be made without prior approval from the Office of MBE/WBE Compliance. In addition to the explanation provided above, the approval process must include a revised Schedule A, a Schedule C for the replacement firm(s) and current certification letter(s). (Please refer to **Section 7.2 Substitutions of Appendix 1**)

44. What types of Infrastructure, cyber, initiatives are either in flight or are scheduled over the next three years?

A: CCC is in the midst of transitioning to an AWS architecture. We have not finalized our next fiscal year capital projects.

45. Will each company have a unique pricing scheme? Or, will all participants have the same rate card?

A: Unique pricing. As part of the proposal, vendors will submit their minimum and maximum prices for each level. However, upon the issuance of the SOW the project will be awarded to the lowest vendor who can provide the services as requested. Vendor prices in response to the specific SOW issued may be lower than those identified in their proposal but not higher than their max cost identified and agreed upon.

46. Do you need actual resumes or sample resumes or none?

A: Actual Resumes

47. We are M/WBE in the state of Virginia, will it work for you?

A: Certifications from conferring government agencies in other states and major metropolitan cities will also be considered on a case-by-case basis.

48. Do we need MBE & WBE separately or both or either ?

A: Bidders/Proposers are required to submit information specifying the percentage of the total contract that will be performed by certified MBE and WBE firms.

49. We are a woman-owned and minority-owned business, certified through the National Minority Council and the Small Business Administration (SBA). In light of this, do we need to complete the MBW/WBE Participation Plan outlined in Appendix 1 and related forms?

A: Yes, completion of the MBE/WBE Participation Plan and related forms outlined in Appendix 1 is required. **PLEASE NOTE:** If a firm is certified as both an MBE and WBE, they can only use one of the certification statuses to fulfill one of the goals; not both.

50. Since we would be submitting a response as the Prime Contractor, are we at risk of losing evaluation points if we do not include an MBE/WBE as a subcontractor?

A: Bidders/Proposers are required to submit information specifying the percentage of the total contract that will be performed by certified MBE and WBE firms. Goals for participation by certified MBE and WBE firms for this Contract shall be not less than the following percentage of the total contract value:

MBE Participation goal: 25%

WBE Participation goal: 7%

If a Bidder/Proposer is unable to identify certified MBE and WBE firms to perform sufficient work to fulfill the MBE or WBE percentage goals for a contract, the bid/proposal must include a Schedule D (written request for waiver) and good faith efforts narrative explaining the reason for the waiver request as well as demonstrating the efforts to achieve such participation unsuccessfully.

51. SECTION III -B,4, - Can we use City College of Chicago as one of our references and as a Past Performance. Please confirm.

A: Yes, for past performance but No for references.

52. SECTION III -B,4, - Can we submit same experience references for section III,B,6 and Section III,B,7 ?

A: Yes

53. SECTION III -B,11 - Can we need to submit a WBE/MBE certificates along with Schedule-A and Schedule C-1. Please confirm.

A: Yes. ALL Schedule Cs and Schedule C-1 MUST be accompanied with a current letter of certification.

54. MBE/WBE Compliance - "If we are MBE/ WBE certified from the City of Chicago. Are we eligible to self-satisfy both MBE and WBE goals. Or should we subcontract with the vendor who are certified in MBE/WBE?"

A: If a firm is certified as both an MBE and WBE, they can only use one of the certification statuses to fulfill one of the goals; not both. (Please refer to Section 6.1.H MBE/WBE Controlled Firms of Appendix 1)

55. MBE/WBE Compliance - If we are go with subcontractor vendor, We need to submit Schedule-A and Schedule-C only. Please confirm.

A: Bidders/Proposers must submit a completed Schedule A committing them to the utilization of each certified MBE/WBE firm listed. If the Bidder/Proposer is a self-performing MBE/WBE prime contractor, then a Schedule C-1 must also be completed by the bidder/proposer. A Schedule C must be completed in its entirety and executed by each certified MBE and WBE firm listed on the Schedule A.

56. Appendix VI. - INTERROGATORIES AND COST PROPOSAL - "Please provide how to evaluate Senior, Midlevel, and Junior resource. Example: Senior resource experience? Midlevel resource experience? Junior resource experience?"

A: Please refer to Appendix VI. Interrogatories and cost proposals, General Interrogatories Tab. Vendor is to provide a respond and explain how you go about qualifying a candidate as a Junior, Midlevel and Senior level.

57. Appendix VI. - INTERROGATORIES AND COST PROPOSAL - How many sample resumes are need to be submit against the each role specified in RFP?

A: Minimum of one, however, if you feel there are outstanding candidates feel free to submit multiple resumes.

58. SECTION IV - INSURANCE REQUIREMENTS - Can we need to submit Insurance Copies along with the proposal?

A: No. If awarded a contract, you will be required to comply with our insurance requirements.

59. Appendix VI. - INTERROGATORIES AND COST PROPOSAL - Offeror required to submit both hard copy and soft copy of Appendix VI? Please confirm.

A: Regarding Appendix VI, we are requesting that you provide a hard copy, and an electronic copy in excel format.

60. What is the maximum time CCC will allow to depute the candidate.

A: When an SOW is released , we will also identify the response due date.

61. Termination rights can be mate mutual or not?

A: See response to question #62 below.

62. Professional Services Agreement - As per clause 12 (n) the obligations post termination will survive indefinitely, can this be limited to 3 years post termination ?

A: Please refer to Section V – General Instructions, Letter L – Contract Terms "At the time of submitting their proposals, proposers must include a statement specifying if they are agreeing to the proposed terms and conditions of the Professional Services Agreement or if it is proposing exceptions and/or additional contracts or agreements. In the event you disagree with the Professional Services Agreement provisions, submit any exceptions to the proposed Professional Services Agreement and include the rationale for taking the exception. If you are proposing alternate language, please include the language for consideration."

It is the intent of CCC to award to multiple vendors, therefore, we cannot accept and negotiate material modifications to the terms of the agreement. Please confine your exceptions to those that absolutely must be addressed in order for you to potentially contract with CCC. We will have to review and consider whether or not we will be able to move forward with contracting with your firm. Any exceptions must be clearly identified in the cover letter.

63. When is the start date to get reqs?

A: Please refer to Section II. Engagement Process workflow on page 6 of the solicitation.

64. Under Intent and Scope of Services mentioned "The City Colleges of Chicago has an existing Staff Augmentation Contract (NC2201) approved as Board Report #34683." Could CCC disclose the name of the existing incumbents?

A: NC2305 was independent and separate from this RFP. CCC does not provide information regarding current suppliers.

65. Would CCC prefer Vendor's already existing contract?

A: No. All contract language will be reviewed and negotiated with CCC's legal department.

66. Under Experience and Statements of Qualifications states "Proposer must provide information on services similar in nature and scope as requested in Section II, Scope of Services," Could CCC confirm if vendors are allowed to use Commercial references?

A: Yes, suppliers can submit references from multiple types of customers and organizations.

67. Under Clients and Portfolio mentions that vendors have to provide at least three (3) references, one per firm, for whom you have provided services as requested in this RFP. Could CCC clarify if these references could be from ongoing projects, or do vendors have to provide only concluded projects?

A: Ongoing is acceptable

68. Could CCC clarify if vendors have to respond to the attachment Technical STAFF AUGMENTATION SERVICES-Appendix VI with the tap name Infrastructure Interrogatories, given that this RFP is for Technical Staff Augmentation Services?

A: If your company offers infrastructure services, you should respond. If not, NA is acceptable.

69. Could CCC clarify if vendors have to respond to the attachment Technical STAFF AUGMENTATION SERVICES-Appendix VI with the tap name Security & Compliance interrogatories, given that this RFP is for Technical Staff Augmentation Services?

A: Same response as above.

70. Could CCC confirm that under the reference tab vendors just have to provide Page One of the Reference Questionnaire (Attachment B)? or do vendors have to provide more information? If yes, could CCC clarify which information they would like vendors to provide?

A: Attachment B is sufficient.

71. Would CCC like for vendors to provide in-house personnel to provide the services mentioned in the STAFF AUGMENTATION SERVICES-Appendix VI (tap Infrastructure Interrogatories and tap Security & Compliance Interrogatories)?

A: Any onsite/remote/hybrid requirements will be addressed in individual SOWs.

72. We are an MBE certified in California by NMSDC, could CCC clarify if we qualify for the 25% goal for MBE?

Yes. CCC accepts certification from NMSDC and its regional affiliates. Certification must be current, and vendor must be certified in the field of specialty they are proposed to perform to be credited towards the participation goals.

73. Could CCC please specify the information they are seeking from vendors in response to the question in Appendix VI: "Have you worked in large, complex organizations"? Would a simple yes or no answer be adequate, or are additional details expected?

A: We would prefer details.

74. Could CCC please clarify whether vendors are required to respond to all questions in the STAFF AUGMENTATION SERVICES-Appendix VI?

A: Respond where applicable. If not applicable, indicate "N/A"

75. Could CCC please clarify whether vendors are required to respond to questions on the STAFF AUGMENTATION SERVICES-Appendix VI that are not applicable to them? If certain questions do not apply, is it sufficient for vendors to indicate "NA" (Not Applicable) as their response?

A: NA is acceptable if your company does not provide the service.

76. Could CCC clarify if we can get the license to do business in Illinois post-award? Could we include in the proposal response proof that we will get the licenses to do business in Illinois?

A: It is not mandatory to be registered with the Illinois Secretary of State's Office at the time of submission. However, CCC cannot register firms as vendors until they have registered with the Illinois Secretary's Office and may not contract with vendors until the registration is complete with the Illinois Secretary of State's Office .

77. Could CCC please clarify whether vendors should provide responses for all questions in the STAFF AUGMENTATION SERVICES-Appendix VI within the same document or if they prefer vendors to provide an attachment and/or separate Appendix containing the responses?

A: Responses should be provided in the excel document, however if needed, Attachments can be submitted as a separate document but it must be properly noted in the response so information is not overlooked.

78. Is the W-9 required with the proposal response?

A: Yes, Please refer to Section III. For a complete list of submittal requirements.

79. Could we fill out the proposal forms electronically and sign them in wet ink?

A: Yes.

80. We have an existing contract with CCC. Could we use the same subcontractors to meet the goal for this solicitation?

A: If you would like to submit resumes of existing subcontractors, that would be acceptable.

81. Our firm is a certified WBE firm with WBENC. Will this certification be valid for the subcontracting WBE 7% goal?

Yes. CCC accepts certification from WBENC and its regional partner organizations. Certification must be current, and vendor must be certified in the field of specialty they are proposed to perform to be credited towards the participation goals.

82. Please confirm, if we are a "National Minority Supplier Development Council" certified MBE. Can we self-perform the requested MBE goal?

A: Yes. CCC accepts certification from NMSDC and its regional affiliates. Certification must be current, and vendor must be certified in the field of specialty they are proposed to perform to be credited towards the participation goals.

83. Please confirm, if any subcontractor is certified from "Women Business Enterprise National Council", will they suffice the conditions to fulfil the requested WBE goal?

Yes. CCC accepts certification from WBENC and its regional partner organizations. Certification must be current, and vendor must be certified in the field of specialty they are proposed to perform to be credited towards the participation goals.

84. Please confirm that bidder can be both a Prime and also a Sub for another bidder

A: Yes.

85. Page 9 (Section 4D) asked for an organizational chart for personnel performing services. Until a specific SOW is created, we do not know the services and personnel needed. Can you explain what you are expecting for this requirement?

A: We are looking for general resume of your company including the direct contacts for CCC account services.

86. Page 9 (Section 4D) asked for resumes and educational background for personnel performing services. Until a specific SOW is created, we do not know the services and personnel needed. Can you explain what you are expecting for this requirement?

A: CCC is asking for resumes of staff who have the skillset to complement CCC based on the list of areas presented in the RFP.

87. What are the primary business drivers for issuing this RFP?

A: CCC is looking for consultants to complement existing staff with new or existing projects.

88. Can we please have details regarding the IT/System landscape at the agency?

A: We deploy IT staff district wide as well as some locally on each campus. Our support ranges from application and software support to network, infrastructure and helpdesk.

89. Can you please share the current support team structure for IT support at the agency?

A: Our support structure consists of a helpdesk which receives tickets from end users. The ticket is reviewed, triaged, and reassigned appropriately if it cannot be resolved immediately. If the issue is technical, it would be rerouted to the appropriate queue for further review and resolution.

90. Are offshore resources allowed for this RFP or not?

A: Off-shore resources are acceptable as long as they are available in the CDT time zone.

91. Since it is a physical submission, do we need to print the excel attachment (Display File) as well?

A: Yes. The excel document must also be submitted in the USB drives.

92. Do we need to submit actual resumes or representative resumes will work?

A: Representative resumes are fine.

93. Especially as it may help facilitate W/MBE connections, would CCC please provide a list of participants from the prebid call?

A: Yes. This will be made part of Addendum #1.

94. Are any specific PeopleSoft related projects that CCC is planning to undertake? If so, would there be any specific roles to fill within those projects (related to PeopleSoft) that should be highlighted?

A: CCC is transitioning to an AWS architecture. Beyond this project, we have not confirmed any new projects to date,

95. In the draft PSA, sections 1.b, 11.c, and 11.d reference reperformance of services or refund of payments. These should not apply to staff augmentation services. Can CCC confirm this?

A: Any discussion regarding PSA will be done with awarded vendors.

96. Will respondents be disqualified or adversely impacted during the evaluation process if they were to submit exceptions to City Colleges of Chicago?

A: Any exceptions will be reviewed by procurement and CCC legal.

97. Although this bid may not have any notarization requirements, this is a general question. As **Chicago** has been identified by the National Notary Association which has approved/adapted RON (remote online notary) services. If, this bid did/does include documents that required notarization, would documents completed by Remote Online Notary (RON) services be accepted?

A: Wet signatures are required. please note that the Economic Disclosure Statement requires notarization.

98. Do you accept redlines to the RFP?

A: It is the intent of CCC to award to multiple vendors, therefore, we cannot accept and negotiate material modifications to the terms of the agreement. Please confine your exceptions to those that absolutely must be addressed in order for you to potentially contract with CCC. We will have to review and consider whether or not we will be able to move forward with contracting with your firm.

99. Do you accept redlines to your general agreement?

A: Please see response above.

100. Do you accept redlines to the insurance requirements?

A: No.

101. Can you share target compensation for the various roles so we can provide more accurate pricing?

A: No. Please provide your best offer as part of your proposal.

102. Is CCC willing to supply the equipment?

A: Candidates must be provided with all needed supplies, including computers/laptops, by the vendor unless otherwise determined by CCC

103. Will we be billing directly to CCC or through a VMS?

A: Directly to CCC.

104. For your MBE and WBE requirements, can subcontractors be 100% indirect participation?

A: In the event the scope of services does not provide an opportunity for direct subcontracting, the respondent may satisfy the MBE/WBE goal requirement via indirect participation by utilizing a certified MBE/WBE that is used in your company's normal course of business. The expenditures with MBE and WBE vendors that are being used in the Bidder/Proposer's overall business operations for goods or services that are ancillary to the CCC contract such as, but not limited to, transportation, advertising, accounting, landscaping, office supply can be credited at 100%.

105. Will it hurt us if we don't provide financials during the RFP process? *(If selected we would provide redacted financial statements, but this is not something we submit on an RFP.)*

A: Yes. You will be deemed non-responsive for failing to provide this submittal requirement.

106. Under 'Contents of Response', Cover Letter - Do we need to provide a wet signature or a digital signature via DocuSign? Can we provide signatures using DocuSign for all the forms/attachments?

A: Wet signatures are required.

107. Under 'Transparency Website; Trade Secrets', Proposer is required to provide the proposal which is redacted in a USB. Does this USB include 2 USBs as a part of the submission?

A: You may submit 1 USB with the redacted copy and 1 USB with the unredacted copy.

END OF ANNOUNCEMENT

Please acknowledge receipt of all Addenda in the Executive Summary Introduction letter of your RFP responses.

**NC2305 - Technical Staff Augmentation Services RFP
Pre-Proposal Conference Attendees List - July 25, 2023**

ID	Company Name	Attendees Full name	Email address	Are you a Certified Minority Vendor (MBE and/or WBE)? Please identify which certifying agency are you certified with.
1	V-Soft Consulting Group Inc	Prashanth Kumar	proposals@vsoftconsulting.com	Yes
2	RCR Technology Corporation	Gary Hart	ghart@rcrtechnology.com	MBE
3	InfiCare Inc.	Manu Bhardwaj	manu@inficaretech.com	SWaM Certified in the State of VA.
4	Bayinfotech, LLC	Samir Agrawal	samira@bay-infotech.com	MBE
5	Montel Technologies, LLC	Jason Gaudry	Jason.gaudry@monteltech.com	CoC
6	22nd Century Technologies, Inc.	Molly Agarwal	sledbids@tscti.com	Yes, TSCTI is an MBE Certified Firm with National Minority Supplier Development Council Inc.
7	MavenSolve LLC	Karna Male	prodev@mavensolveusa.com	MBE - City of Chicago
8	Quantum Strides LLC	Aruna Perumal	aruna@quantumstrides.com	Yes as MBE. With Virginia.
9	Bourntec Solutions Inc.	Vijay Krishna	vijay.p@bourntec.com	Yes we are a MWBE certified vendor from City of Chicago
10	V-Soft Consulting Group Inc	Prashanth Kumar	proposals@vsoftconsulting.com	Yes WBENC(WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL) NMSDC (NATIONAL MINORITY SUPPLIER DEVELOPMENT COUNCIL)
11	Bourntec Solutions Inc	1701 East Woodfield Road, Suite 2	sivadurga.s@bourntec.com	Yes. City of Chicago
12	American Uni Inc	Sreedhar Nimmagadda	procurement@americanunit.com	MBE
13	Mirage Software Inc. DBA Bourntec	Venkata Karthik Golla	venkatarthik.g@bourntec.com	Yes, we have both MBE and WBE Certifications.
14	Clarity Partners	Shivani Raval	s.raval@claritypartners.com	MBE vendor with the State of IL and City of Chicago
15	Infojini Inc.	Piyush Sadhu	piyush.sadhu@infojiniconsulting.com	MBE - NMSDC
16	Kastech Solutions LLC	Nitish Bansal	nitishb@kastechssg.com	Yes -MBE
17	Catalyst Consulting	Adrian Buckley	adrian.buckley@catconsult.com	Yes
18	Sierra-Cedar	Matt Pine	matt.pine@sierra-cedar.com	No.
19	Buchanan Technologies	Thomas Baird	tbaird@buchanan.com	No.
20	Catalyst Consulting Group, Inc.	Hayden Pickens	hayden.pickens@catconsult.com	Catalyst is a Certified MBE with Cook County.
21	Experis US, Inc	Paul Salasky	paul.salasky@experis.com	no
22	Kelly Services, Inc	Jonathan Mason	jon.mason@kellyit.com	NA
23	SDI Presence	Monica Lyons	mlyons@sdipresence.com	Yes MBE
24	California Creative Solutions, Inc dba	Crisly Mora	cmora@ccsglobaltech.com	MBE by NMSDC
25	EKI-Digital	Edward Olivieri	eolivieri@eki-digital.com	MBE, City of Chicago
26	RCR Technology	Sherma Wise Thimas	Sherma2mediawise@gmail.com	Yes
27	RCR Technology Corprathtion	Greg Thomas	Gthomas@rcrtechnology corp	Yes
28	EKI-Digital	Emily Matile	ematile@eki-digital.com	MBE - NMSDC/City of Chicago/CMS/CTA
29	InfiCare Inc.	Ayushi Dhiman	ayushi@inficare.com	MBE & WBE certified by Commonwealth of Virginia

30	Mavensolve LLC.	Akash Upadhyay	Akash.upadhyay@mavensolve.com	Yes. Mavensolve is certified MBE by the City of Chicago and State of Illinois.
31	California Creative Solutions dba CCS	Tiffany Cruz Traverse	ttraverse@ccsglobaltech.com	MBE
32	Dexian Signature Consultants	Heather Strickland	heather.strickland@dexian.com	Yes. Dexian is certified with Capital Region Minority Supplier Development Council.
33	VIVA USA INC.	Sai LK	sailk@viva-it.com	Yes, NMSDC and WBENC certified.
34	GNC Consulting	Barb Perozzi	barb.perozzi@gnc-consulting.com	Yes, Cook County, IL State of Illinois CMS
35	California Creative Solutions, Inc dba Amy Robles Olivares		aolivares@ccsglobaltech.com	N/A
36	California Creative Solutions, Inc	Christian Chaverri	cchaverri@ccsglobaltech.com	MBE
37	Volitiion IIT Inc	Rajshri Singh	rsingh@vo-iit.com	We dont have MBE or WBE. We are subcontracting with certified company.
38	COGENT Infotech Corporation	Vaishnavi Sharma	vaishnavi.sharma@coagentinfo.com	We are NMSDC MBE certified.
39	William Everett Group	Nathan J. Paige	n.paige@wegrp.com	BEP State of Illinois
40	V3iT Consulting	Ankur Agrawal	ankur.agrawal@v3it.com	Yes, CMSDC
41	Abacus Service Corporation	Parul Sharma	parul@abacuservice.com	Yes, we are WBE certified with National women's Business Enterprise Certification
42	William Everett	Christian Ivy	C.ivy@wegrp.com	MBE , WBE, DBE
43	Diskriter. Inc	Paul Miller	business.coordinator@diskriter.com	SBA-certified
44	US Tech Solutions, Inc.	Pooja Keshav Nesarkar	pooja.nesarkar@ustechsolutionsinc.com	NEW YORK & NEW JERSEY MINORITY SUPPLIER DEVELOPMENT COUNCIL
45	vTech Solution, Inc.	Prabhjot Kaur	prabhjot.k@vtechsolution.com	Yes from NMSDC, State of MD, and State of VA
46	Compunnel Software Group, Inc.	Kartik Sehgal	SLEDBids@compunnel.com	Certified MBE, certified with NMSDC
47	MavenSolve LLC	Dinkar Karumuri	prodev@mavensolveusa.com	MBE certified by City of Chicago
48	William Everett	Okaey Ukachukwu	o.ukachukwu@wegrp.com	MBE and WBE
49	US Tech Solutions Inc.	Shrinivas Joshi	shrinivas.joshi@ustechsolutionsinc.com	MBE: Nationally certified by the: NEW YORK & NEW JERSEY MINORITY SUPPLIER DEVELOPMENT COUNCIL
50	RL Canning	Gemara Williams	gemara.williams@rlcanning.com	
51	Infinics	Vishal Chand	vishalc@infinics.com	