

CITY COLLEGES[®]

OF CHICAGO

JUNE 28, 2023
ADDENDUM NO. 1

LOI #MWJ-WR2314 – STEM LABS AND INNOVATION CENTER – WRIGHT COLLEGE

ONE (1) ORIGINAL SIGNATURE HARD COPY AND TWO (2) USBs OF THE PROPOSAL TO BE SUBMITTED TO:

City Colleges of Chicago
Dawson Technical Institute
Office of Business and Procurement Services
3901 S. State Street, Room 102
Chicago, IL 60609
Attn: Marietta Williams-Johnson, Sr. Contract Administrator

All responses are now due Wednesday, July 12, 2023, no later than 12:00 p.m. local Chicago CDT

Part I – Questions, Answers and Clarification of Information

- Q1 Is there an estimated construction cost or budget for this project?
A **Project budget: \$8m**
- Q2 Should the Statement of Qualifications and Performance Data be provided within the context of the CDB form SF330? If not, what portions of the CDB SF330 should be completed? Should this be the standard CDB SF330 or the Higher Ed version?
A **Please complete the CDB SF330 Architect-Engineer Qualifications, see attachment.**
- Q3 Regarding the submission, it asked to fill form 330. This form has already the staffing and the prior experience information. But these two topics are also requested again in the submission information. Do we need to have it as a separate chapter of the submission? Or just fill the 330 form?
A **Complete/provide and include the following in your submission responses:**
- **Submit a Letter of Interest signed by an authorized representative of your firm in response to this project**
 - **Provide a statement committing to meet/complete the requirements of the scope of project on a timely basis, within budget and compliance with the CCC M/WBE Commitment Plan**
 - **Completion of CDB SF330 - Architect-Engineer Qualifications**
 - **Provide copies of licenses to practice as an Architect in the State of IL**
 - **Provide responses to the evaluation criteria not included in the CDB SF330 Form**
 - **Provide copies of Certificates of Insurance (COI)**
 - **Provide the required notarized M/WBE Schedules with copies of certification letters**
 - **Provide a signed IRS W-9 Form**
 - **Complete and provide a notarized Economic Disclosure Statement (9 pages)**

- Q4 How many classrooms are in the scope of this project?
A **TBD**
- Q5 References need to be from projects completed in the last 5 years. Do projects showcased in prior performance also need to be from the last five years?
A **Yes**
- Q6 What milestone deliveries are expected? e.g. 100% SD?, 100% DD?, 50% CD?, 95% CD? Issued for bid? Addendum? Issued for permit?
A **This will be negotiated with the selected firm.**
- Q7 Will any classroom be used/occupied during construction?
A **The college will remain open during construction. Immediate work areas will be closed however adjacent classrooms and spaces will remain open.**
- Q8 Will the construction take place all at one time? Or will there be phased construction?
A **There will be a minimum of 2 phases.**
- Q9 Does CCC want third-party construction estimate(s)? And if so, which milestone date(s) should the cost estimate(s) be based on?
A **A professional cost estimate(s) will be required. Milestone TBD.**
- Q10 Is there any work planned that might require involvement of a structural engineer? i.e. any suspended equipment or new rooftop equipment that might require evaluation by structural engineer?
A **Unknown**
- Q11 Are any fume hoods and corresponding exhaust planned?
A **Fume hoods may be required in the new labs; detailed scope of work TBD.**
- Q12 Are any modifications to the exterior envelope planned?
A **It is assumed that these projects are interior renovations; there is no immediate plan to modify the building envelope.**
- Q13 Are any modifications to the windows planned?
A **It is assumed that these projects are interior renovations; there is no immediate plan to modify the building envelope.**
- Q14 Will there be any exterior site work?
A **It is assumed that these projects are interior renovations; there is no planned exterior work.**
- Q15 Are there existing FP sprinklers in the building?
A **Yes**
- Q16 Are CAD files available of the existing building? If yes, which disciplines?
A **We have AutoCad floor plans.**
- Q17 What is the project delivery method minimums? CAD, Revit, any 3D modeling?
A **CAD**

- Q18 Please elaborate on when the existing building was designed, and what ADA improvements have been made since the building was first occupied?
A Building opened in 1994.
- Q19 Is it cost estimation a service we will need to provide?
A A professional cost estimate(s) will be required. Milestone TBD.
- Q20 Could you confirm the square footage for each area of the scope?
TBD
- Q21 Are there any sustainability requirements?
A There are no specific requirements. LEED certification is not a project requirement.
- Q22 Do the consultants or just primes must be PBC prequalified?
A Only the primes that are pre-qualified with the City Colleges of Chicago and are listed on Board Report #34097 that's included in the LOI solicitation document.
- Q23 If ABC Company enters into a contract with CCC as non-minority prime design firm, and ABC Company hires professional engineering firms as subconsultants, can ABC Company hire subconsultants that are not listed in Appendix A, provided that the subconsultants have proper MBE or WBE credentials (from an agency/organization as stated on page 21)?
A Yes, Respondents may hire subconsultants that are not listed in Appendix A, provided they are a certified MBE and/or WBE firm from an agency/organization as stated in Section 5.1.C of Appendix 1, their certification status is current, and they are certified in the area of specialty for the scope of work they are hired to perform.
- Q24 Do the Prime's sub-consultants also need to hold the same insurance requirements stated in your LOI?
A Yes
- Q25 The stated requirement for professional liability insurance is \$5M and the requirement for cyber crime is \$5M. The amount of insurance required by CCC is beyond the current amounts of our professional liability insurance policy and crime insurance policy. In order to acquire the desired insurance, we would have to purchase project-specific policies. Please provide the following information to help us get quotes for the cost of the insurance if awarded this contract:
- Q26.1 Beginning of design phase?
A Yes
- Q26.2 End of Design phase?
A Yes
- Q26.3 Beginning of Construction phase?
A Yes
- Q26.4 End of Construction phase?
A Yes
- Q26 If we are not submitting price, what should we fill in the Economic Disclosure document in page 3? Do we use estimated? The same applies for the M/WBE schedules we need to fill.

- A** In SECTION IV -- DISCLOSURE OF SUBCONTRACTORS AND OTHER RETAINED PARTIES of the Economic Disclosure Statement, provide the requested information of any subcontractors or lobbyist you expect to utilize with this matter. If their fee/cost is unknown at the time of completion, the respondent may use an estimate; however, please indicate if the fee associated with any subcontractors and/or other retained parties is paid or estimated as stated in the document. Similarly, the subcontractor's contract value (fee/cost) may be listed as an estimated dollar value and/or estimated percentage of the overall total project cost on the MWBE Compliance Schedules at the time of completion.
- Q27 Can we submit the credentials of more than one subconsultant MEPFP engineering firm, i.e. "not lock-in" a particular firm at this time? This would give us greater flexibility in crafting the ultimate fee and achieving the MBE/WBE goals.
- A** Respondents may identify as many subcontractors on their Schedule A as they determine is necessary to meet or exceed the required minimum MWBE goals. Each subcontractor listed on the prime contractor's Schedule A form must complete a corresponding Schedule C Letter of Intent. Should any changes to your MBE/WBE Participation Plan arise after submission, Procurement Services must be notified in writing prior to reducing the scope of work to be performed by an MBE/WBE firm, decreasing the price to an MBE/WBE firm, substituting an MBE/WBE firm, or terminating the relationship with an MBE/WBE firm. The Respondent MUST receive prior written approval from Procurement Services before any of the aforementioned changes can be permitted.

Part II - Modifications to the Bid specification document

Item No. 1 – Currently Reads and please delete the following language:

- **All Risk Builders Risk Insurance not less than \$3,000,000**

END OF ADDENDUM