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**RECEIVED AND PLACED ON FILE – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 6, 2019**



**DA1901 Bookstore Operations
June 2019**



**CITY COLLEGES[®]
of CHICAGO**

AGENDA

- Background on CCC Bookstore
- RFP Timeline
- CCC Stakeholders
- Selection Committee – Voting Members & Advisors
- Proposals Received
- Final Selection & Benefits to Students and CCC
- Next Steps

BACKGROUND ON CCC BOOKSTORE

**Summer
2014**

CCC transitioned to an online bookstore

- Learning curve
- Strengths
 - Lower costs
 - Data collection
- Opportunities
 - Adoption portal development
 - Faculty active confirmation
 - Faculty analytics

RFP TIMELINE

Fall 2018	Spring 2019	Summer 2019
<ul style="list-style-type: none">• Create selection committee• Solicit feedback	<ul style="list-style-type: none">• RFP opens• Final vendor selection	<ul style="list-style-type: none">• Board approval• Request for contract

CCC STAKEHOLDERS INVOLVED IN THE RFP PROCESS

Faculty – Selected by FC4

Students – SGA Presidents

Staff – Selected by Role

Chief Academic Officers

FINAL SELECTION COMMITTEE

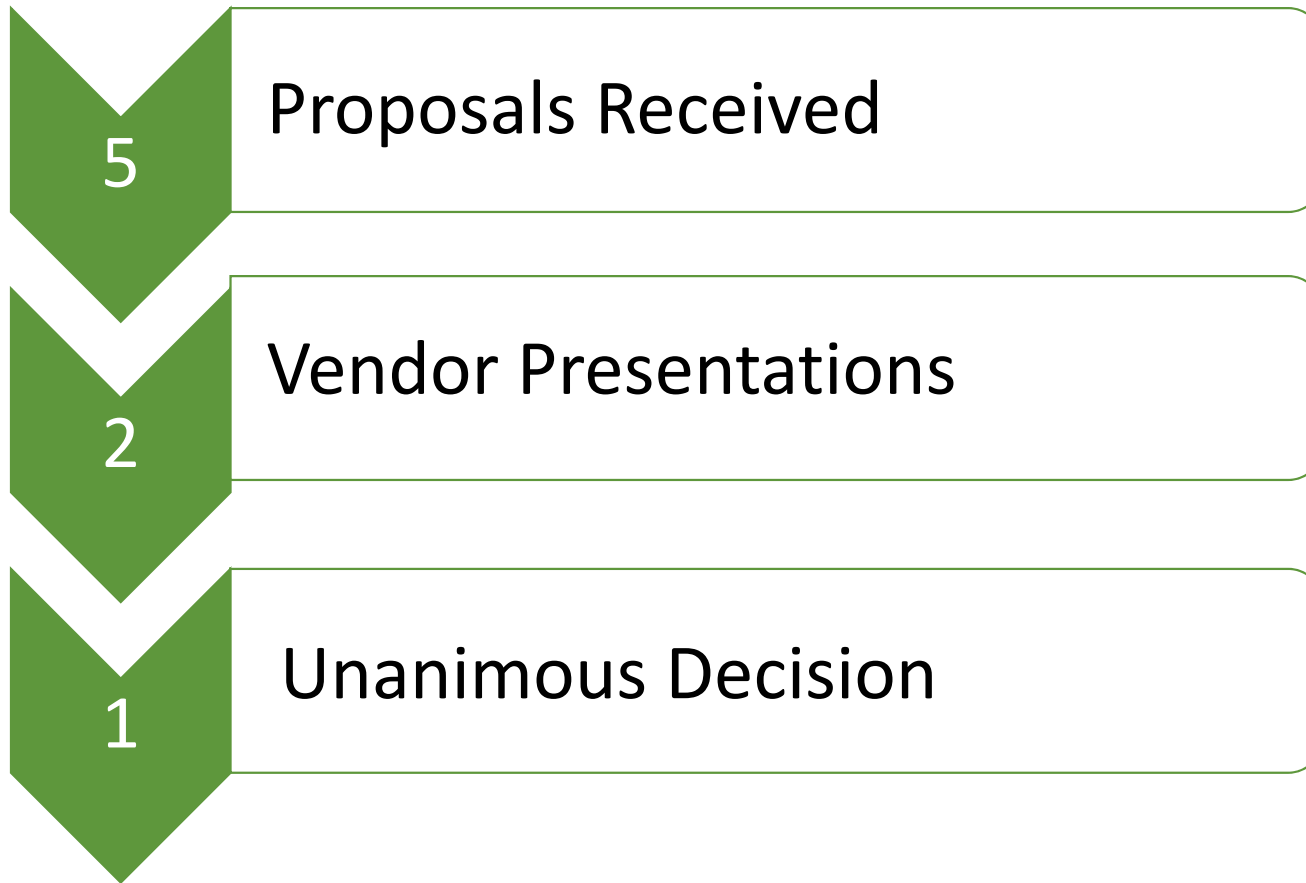
Voting Members

- Office of Instruction, Wright College
- Full-Time Faculty, Wright College
- OIT, District Office
- Full-Time Faculty, Malcolm X College
- Full-Time Faculty, Harold Washington College

Advisors

- Student Services, Olive-Harvey College
- SGA, Malcolm X College
- SGA, Truman College
- Part-Time Faculty, Harold Washington College
- Student Financial Services, District Office
- Finance, District Office
- Academic Affairs, District Office
- SGA, Harold Washington College
- SGA, Wright College

PROPOSALS RECEIVED



FINAL SELECTION – BARNES & NOBLE

**Overall
Score 170**

Benefit to CCC & Students

- Textbook pricematch
- Easily adoptable OER solutions
- 24/7 customer service center
- Stable and transparent process
- Guaranteed buy back
- Bestseller Program student employment opportunities
- Option for future spirit stores or pop up models
- In house distribution = low backorders

NEXT STEPS & IMPLEMENTATION TIMELINE

Fall 2019	Spring 2020	Summer 2020	Fall 2020
<ul style="list-style-type: none">• Implement new contract• Socialize new vendor with CCC community	<ul style="list-style-type: none">• Book adoption with new vendor for Summer & Fall 2020	<ul style="list-style-type: none">• Students purchase materials through new vendor	<ul style="list-style-type: none">• Discuss options for CCC spirit store